



**City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council**

SFMTA
Municipal Transportation Agency

Operations and Customer Service Committee

**Tuesday, June 11, 2013, at 3:00 p.m.
1 South Van Ness Avenue, 6th Floor, Candlestick Conference Room**

MINUTES

1. Call to Order

Chairman Downey called the meeting to order at 3:06 p.m.

2. Roll Call

OCSC members present at Roll Call: Joan Downey and Mark Ballew
OCSC members absent at Roll Call: None
OCSC members absent: Daniel Murphy
SFMTA CAC members not on this committee, but also present: Frank Zepeda

3. Announcement of prohibition of sound-producing devices during the meeting.

The CAC Secretary made the announcement.

4. Approval of Minutes:

- September 11, 2012
- November 13, 2012
- February 12, 2013
- March 12, 2013

On motion to approve the minutes of September 11, 2012; November 13, 2012; February 12, 2013; and March 12, 2013: Approved

Ayes – Ballew and Downey

Nayes – None

Absent - Murphy

Public Comment:

None

5. Report of the chairman (For discussion only):





Chairman Downey commented that John Haley stated at the February OCSC meeting that he would provide the process used for clearing blocked tracks.

6. Public Comment:

None

7. Presentation, discussion and possible action regarding large event planning with other transit agencies. (Lea Militello, Director and Camron Samii, Enforcement Manager, Security, Investigations & Enforcement, Sustainable Streets)

Lea Militello discussed large special event planning.

Public Comment:

Edward Mason commented that traffic should be diverted to Howard and Folsom during special events.

Motion 130611.01

The SFMTA CAC recommends that funding be provided for the Enforcement Division to adequately fund traffic management for special events, including parades so that Enforcement can adequately deploy enough personnel for these events.

On motion to approve Motion 130611.01: Approved

Ayes – Ballew and Downey

Nayes – None

Absent - Murphy

Motion 130611.02

The SFMTA CAC recommends that the SFMTA Events Team communicate with other transit agencies about special event plans and traffic management.

On motion to approve Motion 130611.01: Approved

Ayes – Ballew and Downey

Nayes – None

Absent – Murphy



Motion 130611.03

The SFMTA CAC recommends a post-evaluation for all special events.

On motion to approve Motion 130611.01: Approved

Ayes – Ballew and Downey

Nays – None

Absent - Murphy

8. Presentation, discussion and possible action regarding cell phone thefts on Muni. (Lea Militello, Director and Camron Samii, Enforcement Manager, Security, Investigations & Enforcement, Sustainable Streets)

Lea Militello discussed an overview of a campaign that will address alerting passengers to be smart with their smart phones and not be a victim of cell phone theft and issues of communicating this to passengers.

Public Comment:

None

9. Presentation, discussion and possible action regarding alleviating crowding around school departure times. (Susana Beaumont-Lopez, Transit Planner, Operations Planning & Schedules, Transit Division)

Kevin Keck, Transit Planner, discussed supplemental service that is provided during after school departure times; the free youth program; and the monitoring of buses after school.

Public Comment:

None

10. Committee members' requests for information. (For discussion only)

✚ Mark Ballew would like to receive Daily Operations Reports daily. Mr. Ballew stated he last received the reports in January 2013.

✚ Joan Downey would like the Council's email address.

Public Comment:

None



11. Schedule upcoming Meeting and Agenda Items. (For discussion only)

Next regular meeting: Tuesday, August 13, 2013 at 3:00 p.m.

1 South Van Ness Avenue, 6th Floor, Candlestick Conference Room #6053

ADJORN: The meeting was adjourned at 4:15 p.m.

Respectfully submitted by:

Yvette Torres

SFMTA – CAC Secretary