



MEMORANDUM

DATE: June 23, 2020

TO: San Francisco Taxi Medallion Holders

FROM: Kate Toran
Director of Taxis and Accessible Services

SUBJECT: Taxi Medallion Exchange Process Modification

In response to the impact of the COVID-19 pandemic, Taxi Services is updating many of our procedures and processes to more safely provide customer service to the taxi industry. As you know, the Taxi Customer Service Window is closed until further notice, and we are working on a restart plan to safely provide service. Additionally, many of our staff members are working as Disaster Service Workers during the pandemic, and we therefore have limited staff resources to support labor intensive efforts at this time, such as medallion exchange.

Therefore, in an effort to streamline the medallion exchange process at this time, we have made the following changes:

- Medallion Holders that have submitted a complete Annual Sworn Statement this year will be issued a sticker to affix on your current medallion
- The sticker will be valid for a six-month period, until December 31, 2020
- SFMTA is working on designing a new medallion plates that will be issued at the end of December 2020, which will be designed to be a permanent plate, and thereafter, SFMTA will issue stickers for permit renewal and there will no longer be a medallion exchange process.
- Medallions Holders that have not submitted a complete Annual Sworn Statement by June 30, 2020 will not be issued a renewal sticker and must turn in their plate. If a medallion is found in operation without a valid sticker, that will be considered operating without a permit and the holder will be subject to a \$5,000 fine, pursuant to Sec. 1105(a)(1)
Permits Required. No person, joint tenants, or Business Entity shall drive, or operate or cause to be operated any Motor Vehicle For Hire within the City, nor shall any person, business, firm, partnership, association or corporation operate any Dispatch Service or Color Scheme, without a permit issued by the SFMTA authorizing such driving or operation in accordance with this Article 1100.

- In order for Medallion Holders with valid permit stickers to operate, the San Francisco International Airport (SFO) staff and the Police have been informed that the sticker is valid until December 31, 2020.
- The valid permit sticker should be affixed to the medallion in the upper right corner, see sample below:

