

THIS PRINT COVERS CALENDAR ITEM NO. : 10.6

**SAN FRANCISCO
MUNICIPAL TRANSPORTATION AGENCY**

DIVISION: Finance & Information Technology

BRIEF DESCRIPTION:

Authorizing the Director of Transportation to execute Amendment No. Two to the Grant and Cooperative Agreement between the SFMTA and the Metropolitan Transportation Commission, to extend the Agreement to June 30, 2017, for the development of encoding data for pre-encoding of limited use tickets.

SUMMARY:

- Government agencies and non-profit organizations have a need to obtain single-use monthly passes and other fare media to distribute to clients; Clipper® extended use cards do not meet this need.
- The SFMTA entered into a Cooperative Agreement with the Metropolitan Transportation Commission (MTC) in October 2013 for the acquisition of encoding data from Cubic Transportation Systems (Cubic) for the development of pre-encoded limited use tickets with SFMTA fare products, in an amount not to exceed \$380,000.
- The Agreement was amended in May 2015 to extend its duration to June 30, 2016.
- Due to development, testing and contracting delays, an extension is required for one year to complete this project.

ENCLOSURES:

1. SFMTAB Resolution
2. Grant and Cooperative Agreement Amendment #2

APPROVALS:

DATE

DIRECTOR _____ 6/17/16

SECRETARY *R. Boomer* _____ 6/17/16

ASSIGNED SFMTAB CALENDAR DATE: June 28, 2016

PAGE 2.

PURPOSE

Authorizing the Director of Transportation to execute Amendment No. Two to the Grant and Cooperative Agreement between the SFMTA and the Metropolitan Transportation Commission, to extend the Agreement to June 30, 2017, for the development of encoding data for pre-encoding of limited use tickets.

GOAL

This item supports the following Strategic Plan Goal.

Goal 3: Improve the environment and quality of life in San Francisco.

DESCRIPTION

When the SFMTA transitioned monthly pass customers to the Clipper® program in 2011, a number of non-profit organizations and government agencies expressed a need to continue to obtain single-use monthly passes for distribution to their clients. The extended use Clipper® card, due to its high manufacturing costs, is not suitable for one-time use. Since that time, the SFMTA began discussions with the Metropolitan Transportation Commission (MTC) and Cubic, the region's Clipper® program vendor, to identify alternatives to meet this need, while continuing to produce a small number of paper monthly passes to this population.

In October 2013, the SFMTA entered into a Cooperative Agreement with MTC to amend its contract with Cubic to allow SFMTA to acquire encoding data and work with a third-party card manufacturer to produce single use pre-encoded limited use tickets. The SFMTA and MTC executed an extension to this Agreement in May 2015. Due to resource constraints and challenges identifying a card manufacturer, an additional one-year extension, through June 17, 2017, is required. This Amendment does not require a change to the amount of the Agreement.

PUBLIC OUTREACH

Staff have worked with MTC on the development of this extension.

ALTERNATIVES CONSIDERED

The SFMTA currently distributes paper monthly "flash" passes to organizations for distribution to its clients. Procuring limited-use tickets is preferred to eliminate duplication and counterfeiting, as well as to provide the SFMTA with usage and ridership data through the Clipper® back-end system.

FUNDING IMPACT

This project is funded through a combination of Federal Transit Administration and Regional Measure 2 funds in an amount not to exceed \$380,000.

PAGE 3.

ENVIRONMENTAL REVIEW

On May 25, 2016, the SFMTA, under authority delegated by the Planning Department, determined that the Funding Agreement Extension for Pre-Encoded Limited Use Tickets is not defined as a “project” under the California Environmental Quality Act (CEQA) pursuant to Title 14 of the California Code of Regulations Sections 15060(c) and 15378(b).

A copy of the CEQA determination is on file with the Secretary to the SFMTA Board of Directors and is incorporated herein by reference.

OTHER APPROVALS RECEIVED OR STILL REQUIRED

None.

The City Attorney has reviewed this calendar item.

RECOMMENDATION

Authorize the Director of Transportation to execute Amendment No. Two to the Grant and Cooperative Agreement between the SFMTA and the Metropolitan Transportation Commission, to extend the Agreement to June 30, 2017, for the development of encoding data for pre-encoding of limited use tickets.

SAN FRANCISCO
MUNICIPAL TRANSPORTATION AGENCY
BOARD OF DIRECTORS

RESOLUTION No. _____

WHEREAS, The SFMTA transitioned monthly pass customers to the Clipper® program in 2011; and

WHEREAS, Non-profit and government agencies have a need for single-use monthly passes for distribution to their clients that is not met by the extended use Clipper® card; and

WHEREAS, Pre-encoded limited-use tickets are a preferred alternative to the monthly paper “flash” pass products for this purpose; and

WHEREAS, In October 2013, the SFMTA entered into a Cooperative Agreement with MTC to amend its contract with Cubic to allow SFMTA to acquire encoding data and work with a third-party card manufacturer to produce single use pre-encoded limited use tickets, for a not-to-exceed amount of \$380,000; and

WHEREAS, In May 2015, the Agreement was extended through June 30, 2016; and

WHEREAS, Due to resource constraints and challenges identifying a card manufacturer, an additional one-year extension is required to complete this project; and

WHEREAS, On May 25, 2016, the SFMTA, under authority delegated by the Planning Department, determined that the Funding Agreement Extension for Pre-Encoded Limited Use Tickets is not defined as a “project” under the California Environmental Quality Act (CEQA) pursuant to Title 14 of the California Code of Regulations Sections 15060(c) and 15378(b); now, therefore be it

RESOLVED, That the San Francisco Municipal Transportation Agency Board of Directors authorizes the Director of Transportation to execute Amendment No. Two to the Grant and Cooperative Agreement between the SFMTA and the Metropolitan Transportation Commission, to extend the Agreement to June 30, 2017, for the development of encoding data for pre-encoding of limited use tickets.

I certify that the foregoing resolution was adopted by the Municipal Transportation Agency Board of Directors at their meeting of June 28, 2016.

Secretary to the Board of Directors
San Francisco Municipal Transportation Agency

AMENDMENT No. 2 TO
GRANT AND COOPERATIVE AGREEMENT
BETWEEN THE CITY AND COUNTY OF SAN FRANCISCO
AND THE METROPOLITAN TRANSPORTATION COMMISSION
REGARDING THE EXPENDITURE AND ADMINISTRATION OF GRANT FUNDS
FOR THE DEVELOPMENT OF ENCODING DATA TO ALLOW FOR PRE-ENCODING OF
LIMITED USE TICKETS

This Amendment, effective as of June 29, 2016, is Amendment No. 2 to the Grant and Cooperative Agreement (Agreement) by and between the City and County of San Francisco, a municipal cooperation, acting by and through its Municipal Transportation Agency (SFMTA), and the Metropolitan Transportation Commission (MTC), effective October 17, 2013 and amended May 15, 2015 (collectively, the “Agreement”).

RECITALS

- A. SFMTA and MTC entered into the Agreement so that SFMTA could acquire encoding data that allows SFMTA to procure Clipper[®] limited use tickets that are pre-encoded with several fare products.
- B. The parties desire to amend the Agreement to extend its term.

NOW, THEREFORE, the parties agree to modify the Agreement as follows:

Paragraph I.A (Term) shall be amended to read as follows:

- A. This Agreement will commence on the Effective Date and will terminate when all Project-related funds from the Grants have been disbursed and all FTA reporting requirements have been complied with, but in no event later than June 30, 2017.

Except as provided herein, all other terms and conditions of the Agreement remain unchanged and are incorporated by this reference as through set forth in full.

IN WITNESS WHEREOF, this Amendment has been executed by the parties hereto as of the day and year first written above.

**CITY AND COUNTY OF SAN
FRANCISCO
MUNICIPAL TRANSPORTATION
AGENCY**

**METROPOLITAN TRANSPORTATION
COMMISSION**

By: _____
Edward D. Reiskin
Director of Transportation

By: _____
Steve Heminger
Executive Director

San Francisco Municipal Transportation
Agency
Board of Directors
Resolution No. _____
Adopted: _____
Attest:

Secretary, SFMTA Board of Directors

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Dennis J. Herrera
City Attorney

By: _____
Robin M. Reitzes
Deputy City Attorney

By: _____
Melanie J. Morgan
Office of General Counsel