

Mission Bay Transportation Improvement Fund (MBTIF) Advisory Committee (AC) 2023 - May 2024 DRAFT Work Plan							
	Thursday May 2, 2024	Thursday, July 25, 2024	Thursday, September 26, 2024	Thursday, October 24, 2024	Thursday, November 21, 2024	Thursday, January 23, 2025	Thursday, April 24, 2025
High-level focus	Chase Center Transportation Impact Evaluation Update	Chase Center Transportation Impact Evaluation Report	FY 2023-24 Actuals Reporting, FY 2024-25 Projection, FY 2024-25 and FY 2025-26 Departmental Budgets	FY 2025-26 and FY 2026-27 Departmental Budgets	Placeholder, will only meet if required	Chase Center Transportation Impact Evaluation Report	Chase Center Transportation Impact Evaluation Update
Advisory Committee Agenda	<ul style="list-style-type: none"> 1) Elect Chair and Co- Chair for 2024 2) Department Report on Metrics 2) Departments present FY 2023-24 6-Mo Budget Report <ul style="list-style-type: none"> (a) Budget v Actuals <ul style="list-style-type: none"> (i) Per event cost (ii) Year-end projection (surplus/deficit) (iii) Explanation of any variance (iv) Corrective actions to be taken as appropriate (b) Service-level update (If changed) or recommendations 	<ul style="list-style-type: none"> 1) Clarification of MB TIF legislation timeline and lockbox committed funding. Any actions necessary? 2) Department Metrics Template Discussion 3) Old Business <ul style="list-style-type: none"> - Updates/discussion on survey - Chase parking overview - Mission Bay Park transfer to Park and Rec and Port - MBTIF revenue overview generated from private events. 	<ul style="list-style-type: none"> 1) Departments present FY 2023-24 Annual Budget Report <ul style="list-style-type: none"> (a) Year-end Budget v Actuals <ul style="list-style-type: none"> (i) Per event cost (ii) Year-end surplus/deficit (iii) Explanation of any variance (b) Service-level comparison of planned v. actual 2) Review FY 2024-25 expenditure/revenue projection 3) FY 2025-26 and FY 2026-27 initial budget plan per department <ul style="list-style-type: none"> (a) Planned service levels <ul style="list-style-type: none"> (i) Should incorporate lessons learned from Evaluations/metrics collection (b) Planned expenditures/revenues (c) MBTIF total request (d) Feedback received from AC 4) Draft Letter to Mayor's Budget Office 5) Department Report on Metrics 	<ul style="list-style-type: none"> 1) FY 2025-26 and FY 2026-27 final budget plan per department <ul style="list-style-type: none"> (a) Planned service levels <ul style="list-style-type: none"> (i) Should incorporate lessons learned from Evaluations/metrics collection (b) Planned expenditures/revenues (c) MBTIF total request 2) Finalize Letter to Mayor's Budget Office 	Placeholder, will only meet if required to finalize letter to the Mayor's Budget Office	<ul style="list-style-type: none"> 1) Departments report on metrics results 2) Departments present FY 2024-25 6-Mo Budget Report <ul style="list-style-type: none"> (a) Budget v Actuals <ul style="list-style-type: none"> (i) Per event cost (ii) Year-end projection (surplus/deficit) (iii) Explanation of any variance (iv) Corrective actions to be taken as appropriate (b) Service-level update (If changed) or recommendations 	<ul style="list-style-type: none"> 1) Elect Chair and Co- Chair for 2025 2) Department Report on Metrics 3) Departments present FY 2024-25 9-Mo Budget Report <ul style="list-style-type: none"> (a) Budget v Actuals <ul style="list-style-type: none"> (i) Per event cost (ii) Year-end projection (surplus/deficit) (iii) Explanation of any variance (iv) Corrective actions to be taken as appropriate (b) Service-level update (If changed) or recommendations
Subcommittee Activities (If applicable)							