

SAN FRANCISCO  
MUNICIPAL TRANSPORTATION AGENCY  
BOARD OF DIRECTORS

RESOLUTION No. 220920-086

WHEREAS, The San Francisco Municipal Transportation Agency (SFMTA) is authorized under State law to be permissibly self-insured for purposes of workers' compensation; and,

WHEREAS, The SFMTA assumed responsibility for managing its workers' compensation claims on July 1, 2000, as authorized by Charter Section 8A.104(c); and,

WHEREAS, The SFMTA and the City's Department of Human Resources (which manages other City departments' workers compensation claims) have joint contracts with Intercare Holdings Insurance Services, Inc. (Intercare) to manage City employees' workers' compensation claims since November 1, 2012, which will expire on October 31, 2022; and,

WHEREAS, The SFMTA and City's Department of Human Resources issued a joint Request for Proposals on May 4, 2022, for separate contracts for workers' compensation claims administration services; and,

WHEREAS, The SFMTA and DHR received proposals from three proposers: Innovative Claim Solutions; Tristar; and Intercare Holdings Insurance Services, Inc.; and,

WHEREAS, The SFMTA and DHR determined that Innovative Claim Solutions' proposal was not responsive to RFP requirements concerning account handling certifications and documentation concerning the experience and qualifications of claims management personnel, and that proposal therefore was not evaluated; and,

WHEREAS, A selection panel of persons with significant experience and expertise in workers' compensation claims management evaluated the remaining two proposals and ranked Intercare Holdings Insurance Services' proposal the highest; and,

WHEREAS, On July 18, 2022, the Civil Service Commission authorized the SFMTA to contract out workers compensation claims management services, Notice of Action for Personal Service Contract Number 48002 – 21/22; and,

WHEREAS, On September 13, 2022, the SFMTA, under authority delegated by the Planning Department, determined that the Workers' Compensation Claims Administration Services Agreement is not a "project" under the California Environmental Quality Act (CEQA) pursuant to Title 14 of the California Code of Regulations Sections 15060(c) and 15378(b); and,

WHEREAS, A copy of the CEQA determination is on file with the Secretary to the SFMTA Board of Directors and is incorporated herein by reference; and,

WHEREAS, The contract amount exceeds \$10 million, therefore the contract is subject to Board of Supervisors' approval, in accordance with Charter Section 9.118; now, therefore, be it

RESOLVED, That the San Francisco Municipal Transportation Agency Board of Directors approves Contract No. SFMTA-2022-31 with Intercare Holdings Insurance Services, Inc., to provide workers' compensation claims administration services for a contract amount not to exceed \$33,771,962 for a three-year base term and two options of three-years each to extend the term for a total term of nine years, said options to be exercised by the Director of Transportation; and be it further

RESOLVED, San Francisco Municipal Transportation Agency Board of Directors requests the Board of Supervisors to approve Contract No. SFMTA-2022-31.

I certify that the foregoing resolution was adopted by the San Francisco Municipal Transportation Agency Board of Directors at its meeting of September 20, 2022.



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Secretary to the Board of Directors  
San Francisco Municipal Transportation Agency