



SFMTA Bond Oversight Committee

Dan Murphy, Vice Chairman (Acting Chairman)

Neil Ballard, Leona Bridges, Kathryn How, Bob Shaw, Art Torres, Anna Van Degna

MINUTES - Tuesday, November 27, 2018 – 9:00am
MEETING LOCATION--SFMTA, 1 South Van Ness Avenue
Corona Heights Conference Room #6053, 6th floor

1. Call to Order and Roll Call

Committee Members:

Daniel Murphy – Vice-Chair
Neil Ballard
Leona Bridges
Kathryn How
Bob Shaw
Art Torres
Anna Van Degna

A quorum being present, the meeting was called to order at 9:10a.m. On the roll call, member Leona Bridges was absent.

2. Public Comment:

Eileen Boken provided public comment.

3. Approval of Minutes from September 18 Meeting:

On motion to approve the September 18, 2018 meeting minutes:
Unanimously approved (Member Leona Bridges was absent, and Member Anna Van Degna abstain)

Public Comment: None

4. Election on New Chairman:

Members agreed to elect Daniel Murphy as Chairman. Election of Vice Chairman is postponed for the next meeting.

5. Review of Bond Funded Projects Expenditures and Delivery:

a. Follow up on the following streets projects:

- 7th and 8th Street Streetscape – this project been in closeout for a while.
- Columbus Avenue Streetscape – there's an issue with the contractor and DPW working with the last payment with the contractor.
- Masonic Avenue Streetscape – substantial completion of the project is scheduled on December 14, 2018.

- Pedestrian Countdown Signals – SFMTA staff checked in with our Traffic Signal group and are not aware of the problems on the traffic signals at Cesar Chavez Street by the hospital formerly St. Lukes Hospital that are not working. Traffic Signal group suggested to be more specific on the location and to report to 311 or report it to us directly. Also, BOC member wanted a follow up on the speed bump at 17th and Castro Streets that why one is narrower than the other. This speed bump was put in to place to allow Muni buses to pass smooth ride and not to go over the hump.
- b. Quarterly Report: July-September 2018 (FY18-19 Q1) - https://www.sfmta.com/sites/default/files/reports-and-documents/2018/11/q1_2019_sfmta_revenue_bond_report_-_attachment_b.pdf;
- c. Monthly Expenditure Report: October 2018 - https://www.sfmta.com/sites/default/files/reports-and-documents/2018/11/bond_expenditure_report_-_fy19_october_-_attachment_c.pdf;

SFMTA staff provided a presentation summary that reflects that Series 2012B Revenue Bonds have been fully expended. With respect to the Series 2013 Revenue Bonds, most of the funds have been expended to date and remaining balance will move to projects.

d. Project Presentations:

- a. **Transit Projects** – [link to report provided here: **SFMTA Transit presentation**] https://www.sfmta.com/sites/default/files/reports-and-documents/2018/11/boc_presentation_cpc_and_transit-q1_2019_-_final_-_attachment_d.pdf; SFMTA staff presented a summary on the transit projects.
- **Islais Creek Phase II Improvements** – SFMTA staff provided a presentation that this project was issued a certificate of completion and occupancy by the Department of Building Inspection on September 4, 2018.
 - **King Street Substation Upgrade** – target date of completion is May 2019.
 - **M Ocean View Track replacement** – project complete.
 - **Operator Convenience Facilities** –substantial completion of the project is December 31, 2018. Completed construction at the 20th Avenue and Buckingham site and Fulton and 7th Street site. For the Sunnydale site, completed the bulbout, curb ramp, utilities and road paving. Also, SFMTA staff reported that for the series 2013 negative balance will be taken from the series 2014 remaining balance to pay back.
 - **Twin Peaks Tunnel Rail Replacement** – completed installation of overhead contact system foundation and pole infrastructure and completion date is April 2019.

- **VNBRT Project** – currently working on Phase 1B. Sewer and water work are underway completion date is July 2023.
- **LRV** – SFMTA staff reported that LRV procurement is underway and there are 68 expansion vehicles that are being purchased first before replacing 151 Breda cars that are in operation. Completion date of the procurement of the 68 expansion cars is July 2021. Also, Julie Kirshbaum, Acting Transit Director, reported that the first 68 vehicles that SFMTA are procuring are expansion and ahead of schedule. They will be ready for revenue service by this time next year. The retirement of the Breda vehicles, which are old and not reliable, will begin with the next phase of the LRV procurement and will be retired on a one for one basis with the new vehicles.

Public Comment: Eileen Boken, Coalition for San Francisco Neighborhoods–spoke about the Siemens LRVs and that when such vehicles first arrived, she received both tours at MME facility and LRVs facility. She observed how little modern technology had been deployed in the new vehicles. She is scheduled a site visit to Siemens factory in Sacramento.

Parking Projects – [link to report provided here: **SFMTA Parking presentation**] https://www.sfmta.com/sites/default/files/reports-and-documents/2018/11/boc_presentation_-_parking_-_q1_2019_-_attachment_e.pdf; SFMTA staff presented a summary on the parking projects.

- **Ellis O’Farrell Seismic Upgrade** – project on hold as the funds are in the process of being transferred over to PARCS replacement project for 20 garages. The transfer has not been finalized yet per accounting. Substantial completion is September 2020.
- **Lombard Garage Waterproofing**- completion is March 2019. This project will deliver new siding and new waterproofing membranes at the roof and at the second floor above the ground floor retail space
- **PARCS replacement project for 20 garages** – 6 of 22 garage facilities are substantially complete.

Public Comment: None

6. **Draft FY17-18 Annual Report:** <https://www.sfmta.com/reports/november-27-2018-sfmta-boc-draft-fy17-18-annual-report-attachment-f>;

Draft of Audit Report – Jie Hua Lee, KPMG Senior Audit Manager presented a summary of the draft report of Agreed-Upon Procedures’ (Series 2012A, 2012B, 2013, 2014 and 2017 for the year ended June 30, 2018) between SFMTA and KPMG. Ms. Lee stated that KPMG selected 65 samples items in a variety of transaction, obtained supporting documentation, and reviewed the policy and procedures. The report contains the results as well as any discrepancies.

Draft of Annual Report – a draft of the Annual Report for FY2017-18 was presented. The Bond Oversight Committee is required to provide its annual report to the SFMTA Board of Directors by January 31st of each year. The report describes BOC activities during this fiscal year and a description of any notable BOC actions since the end of the fiscal year. BOC members unanimously approved the Audit and Annual Reports.

Public Comment: None

7. **Schedule Upcoming Meeting Date and Future Agenda Items** - Next meeting is scheduled on March 5, 2019 at 10am.

8. **Adjournment**

The meeting adjourned 10:39am.

An audio recording of this is on file with Ms. Aida Corpuz, Administrative Support for the SFMTA Bond Oversight Committee. Please contact Ms. Corpuz at 415.701.4658 or email: BOCOversightCommittee@sfmta.com if there any questions or comments.