

## TEMPORARY STREET CLOSURES – ATHLETIC EVENTS

The following has been developed to aid you in preparing your application, the required drawings and other necessary materials. It is by no means complete. You are still responsible to comply with all provisions whether they are covered in this check list or not.

**NOTE: YOUR APPLICATION WILL NOT BE CONSIDERED UNLESS YOUR APPLICATION IS COMPLETE AND RETURNED TO THIS DEPARTMENT AT LEAST 14 DAYS BEFORE THE NEXT ISCOTT HEARING.**

PREPARE DRAWING(S) SHOWING THE FOLLOWING (examples are attached):

- a. Show the entire course including all venues and jurisdictions if applicable (ie Recreation & Park, Port of San Francisco, the Presidio Trust etc). This map should include the start and finish of the race and the location of any celebration site. (See example A)
- b. The start and finish line should be mapped separately if they include registration tables, bathrooms, water fountains, structures at the finish line, stages, food vendors or any other amenities provided for the athletes and/or spectators.
- c. A map showing the event producer's suggested locations of monitors and SFPD/SFMTA Enforcement personnel.
- d. A map of any location that will have a shared roadway with athletes and vehicles or two different athletic modes (i.e. runners and bicycles). This map will include the coning pattern (and any other devices) to be used to create the separation. The map must be an accurate representation of the course section.
- e. Note any areas where there will be amplified sound.
- f. All maps must have legends and date of production so we are able to track various versions.
- g. If the event has a website - detour information should be included along with a map of the race course.
- h. Detailed outreach plan and calendar for notices to impacted neighborhoods as well as media plan.