



SFMTA Bond Oversight Committee

Chair – Tajel Shah Vice Chair – John Lisovsky

Leona Bridges, Steve Heminger, Charles Perl, Yensing Sihapanya, Anna Van Degna

MINUTES – Wednesday, March 8, 2023 – 3:00-5:00pm

MEETING LOCATION – Union Square Conference Room, SFMTA 7th Floor
1 So. Van Ness Avenue, San Francisco, CA 94103

- **Call to Order and Roll Call**

Committee Members:

Tajel Shah – Chair
John Lisovsky – Vice Chair
Leona Bridges
Steve Heminger
Charles Perl
Yensing Sihapanya
Anna Van Degna

A quorum being present, the meeting was called to order at 3:07pm. Member Steve Heminger was noted absent; all other members were present. Chair Shah was noted present at 3:20 pm.

Public Comment: None

Approval of Minutes from December 7th, 2022, meeting: On motion to adopt December 7th, 2022, meeting minutes: Unanimously approved.

Public Comment: None

Introduction of new members: Yensing Sihapanya, CAC Member, and Anna Van Degna, Controller's Office.

Rules and Responsibilities of the BOC: Joel Goldberg, SFMTA Manager of Programming and Grants, introduced Mark Blake, City Attorney, who drafted a Bond Oversight Committee Question/Answer form to give a refresh to old members and introduce new members to their positions. The form will be posted to the BOC website.

Mark Blake, City Attorney, reported that the purpose of the SFMTA BOC is to provide independent oversight with respect to the expenditure of SFMTA bond proceeds. The oversight is intended to confirm that the SFMTA revenue bonds have been spent for authorized purposes in accordance with law and resolutions of the Board, and to inform the public on the progress of debt financed projects. Also, the BOC is designed to ensure the accountability and transparency for SFMTA debt

financed projects, and to ensure that internal controls and practices are established and implemented by the SFMTA.

The BOC Committee was established by SFMTA Resolution 11-154, and consists of seven members:

- 3 members appointed by the Chair and approved by the SFMTA Board of Directors
- 2 members of the Citizen's Advisory Council
- 1 by the SFMTA's Director of Transportation; and
- 1 by the Controller of the City and County of San Francisco

Meetings of the BOC are presided over by an elected Chair, who serves a two-year term in office. The BOC also has a Vice Chair, who serves a two-year term in office. The Vice Chair presides over meetings if the Chair is unavailable. The two-year terms are for officers only. Neither the resolution nor bylaws establish term limits. The members serve at the pleasure of the appointing authority.

The committee all approved to post this Rules and Responsibilities of the BOC and Question/Answer form to the website and to add the BOC email address BOCOversightCommittee@sfmta.com or RevenueBonds@sfmta.com.

Public Comment: None

FY 2022-23, Quarterly Report 2: This report to SFMTA BOC covers the period through the second quarter of Fiscal Year 2022-2023, which ended on December 31, 2022. Mr. Goldberg reported that in the past we presented a table for each bond expenditure and this time we consolidated all the bonds at a high level as presented here for the first time. He stated that we added language regarding "Bond Amount Available." These are funds that have been programmed to specific projects but have not yet been encumbered or spent and "Remaining To Be Allocated" funds have not yet been programmed to projects within their program.

Mr. Goldberg introduced a Bond Interest Summary page for the quarterly reports. The purpose of this table is to update the BOC on SFMTA Revenue Bond interest earnings and expenditures. This report shows how that \$6.435 million of interest has been allocated to different projects. \$1.260 million of interest is not yet allocated to any projects. Staff will continue to inform the BOC on how all interest funds been allocated to different projects.

Committee member Charles Perl commented on the 2021C bond series, that according to the tax rules 85% of the bonds need to be spent within 3 years of issuance and this bond series was issued two years ago. Mr. Perl stated with 77% remaining proceeds as of December 31, 2022, that we need to bring it down to 15% to stay with the tax rules.

Public Comment: None

Schedule Upcoming Meeting date:

The next meeting of the BOC is scheduled on June 7, 2023, at 3pm.

Adjournment: 3:50pm

For an audio recording of this meeting contact Ms. Aida Corpuz, Administrative Support for the SFMTA Bond Oversight Committee. Aida Corpuz can be reached at 415.646.2498 or via email at BOCOversightCommittee@sfmta.com or RevenueBonds@sfmta.com.