

NEIGHBORHOOD BLOCK PARTY APPLICATION

A neighborhood block party is a one block closure in a residential neighborhood. The closure should not block or affect intersections or MUNI routes and should be sponsored by a neighborhood organization or individual who lives on the block to be closed.

NOTE: This application is only valid through June 30, 2023. Please go to www.sfmta.com for the most up to date application forms.

Applicant (Sponsor) Information

Name (Contact Person): _____ Organization (optional): _____

Address: _____

Day Phone: _____ Evening Phone: _____

E-mail Address: _____

Block Party Information

Event Location (Example: 22nd Avenue between Moraga Street and Noriega Street)

Street Name: _____ between _____ and _____
(Street to be closed) (Intersection) (Intersection)

Event Date/Time (Make sure to include time for both set-up and clean-up)

Date of Event: _____ Start Time: _____ End Time: _____

Estimated Attendance: _____

Activities at Block Party (please check all that apply):

Bounce House

Entertainment or Amplified Sound

Tents or Stage

Children's Games

Other: _____

Food:

BBQ

Potluck

Food truck

Other: _____

Have these streets been closed before? Yes, date(s): _____ No

**All fees are non-refundable and payable to the SFMTA online.
(Payment by check or money order may be arranged.)**

File Date: July 1, 2022 –
June 30, 2023

120+ days before the event	\$ 50
90-120 days before the event	\$ 50
60-89 days before the event	\$ 100
30-59 days before the event	\$ 200

Payment must be received as part of a complete application. Emailed applications will be sent a link for online payment. You may also apply online at <http://www.sfmta.com/permits/special-event-street-closures>

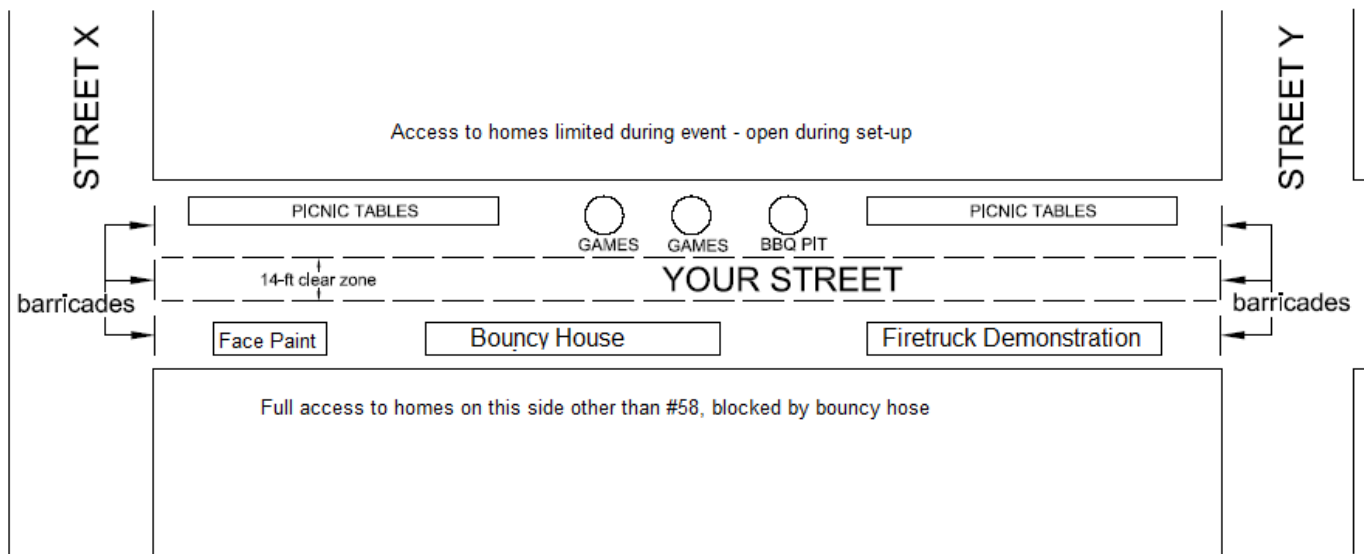
By acceptance of this permit, the applicant agrees to indemnify, hold harmless and assume the defense of the City and County of San Francisco from and against any and all claims, demands and actions for damages resulting from work under this permit, regardless of the negligence of City and County of San Francisco

Under penalty of perjury, I have read and understand the requirements of hosting a block party and I have completed the application and drew the proposed map to the best of my ability.

Signature: _____ Date: _____

Neighborhood Block Party - Sample Site Plan

A site plan/diagram must be submitted along with your application and filing fee. The drawing should detail any major elements such as games or barbecue areas, tables, or bounce houses. Maps, computer paint programs, or hand drawings are all acceptable forms for submission as long as the required elements are included with correct dimensions and to scale.



The following need to be on the Neighborhood Block Party site plan/diagram, shown to scale:

- 1) A 14 foot emergency access clear zone - free of any objects, though people may occupy this space
- 2) Barricades at both ends of the block
- 3) Bounce house, in desired location and with accurate dimensions. Note that bounce houses will not be possible on narrower streets due to the requirement to maintain an emergency access lane. In some cases, a bounce house will only be possible if one or both sides of the street are posted as no parking.
- 4) All other physical objects that will be placed in the street, to scale, where you want to place them
- 5) Areas for any food, games, or other activities to be on the street

Please make sure to clearly label all elements of the site plan/diagram including areas that will have local access during the event. If you will be requesting any "no parking" posting, please indicate where. Posting the street or portions as "tow away - no parking" is a separate process with an additional charge. It may be necessary to have the street posted as "no parking" for some events, particularly if there is to be a bounce house or other large objects in the street.

Regulation barricades are required for all street closures and are not supplied by the City.

Note that the permit for a block party is just to close the street and does not change other City regulations; additional permits may be required depending on activities at your event.

If you are planning any activities, please make sure to note it on your application - your permit is only valid for the activities and site plan as approved at ISCOTT.

Please be aware that Open Container laws still apply during a permitted street closure.