

## SFMTA - TASC SUMMARY SHEET

<b>PreStaff_Date:</b> 2/10/2022 <b>Requested_by:</b> SFMTA <b>Handled:</b> Laura Stonehill (646-4320) <b>Section Head :</b> M. Sallaberry <i>MS</i>	<input type="checkbox"/> <b>Public Hearing Consent</b> <input checked="" type="checkbox"/> <b>Public Hearing Regular</b> <input type="checkbox"/> <b>Informational / Other</b> <small>PH - Regular</small>	<b>No objections:</b> _____ <b>Item Held:</b> _____ <b>Other:</b> _____
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**Location:** Howard Street at Grace Street (10th Street)

**Subject:** Bike Share Station

**PROPOSAL / REQUEST:**  
ESTABLISH - NO STOPPING EXCEPT BICYCLES  
ESTABLISH - BIKE SHARE STATION  
Howard Street, north side, from 19 feet to 54 feet east of Grace Street (35-foot bike share station in floating parking lane). (Supervisor District 6)

Proposing a Bay Wheels bike share station in the floating parking lane on Howard Street at Grace Street, adjacent to the Lyft workshop.

Laura Stonehill, laura.stonehill@sfmta.com

**BACKGROUND INFORMATION / COMMENTS**

Stations with bicycles are 6 feet long and 4 feet tall with a kiosk 7.8 feet tall and map panel at the eastern end of the station. Stations are solar powered via a panel system that extends vertically from the kiosk. No excavation is necessary.

- Adjacent to parking protected bike lane
- No Muni
- Lyft occupies the adjacent building and requested a station right outside their workshop.
- Station would convert one yellow metered parking stall. The Color Curb Program Manager is okay with this.

Grid K24  
12-dock station

<b>HEARING NOTIFICATION AND PROCESSING NOTES:</b>	<b>ENVIRONMENTAL CLEARANCE BY:</b> <input type="checkbox"/> SFMTA <input checked="" type="checkbox"/> Attached <input type="checkbox"/> Pending
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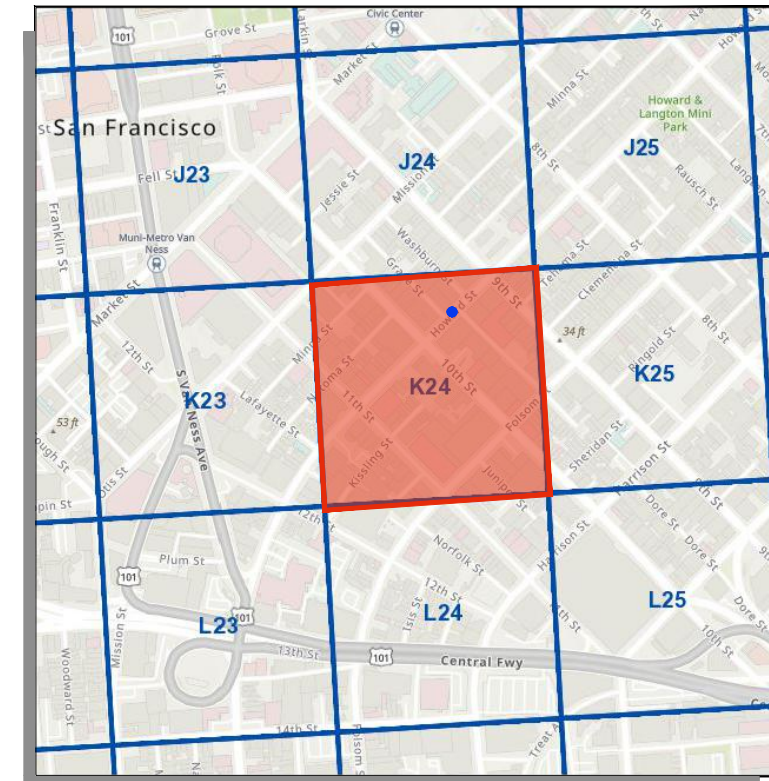
**CHECK IF PREPARING SEPARATE SFMTA BOARD CALENDAR ITEM FOR PROPOSAL:**



Stand Pipe		Parking Meters	
Fire Hydrants (High Pressure)		Tree With Grate/Well	
Fire Hydrants (Low Pressure)		Proposed Red Curb	
Street Light with Arm		Proposed Blue Curb	
Street Light		Proposed Yellow Curb	
Utility Pole		Proposed Green Curb	
Signal Pole		Proposed White Curb	

**ABBREVIATIONS**

BS = BUS SHELTER	TC = TRASH CAN
BR = BIKE RACK	TYP. = TYPICAL
CC = TRAFFIC SIGNAL CONTROLLER CABINET	UC = UTILITY CABINET
DI = DRAINAGE INLET	V = UTILITY VALVE
DW = DRIVEWAY	UV = UTILITY VAULT
LF = LINEAR FEET	R/C = EXISTING RED CURB
MB = MAIL BOX	B/C = EXISTING BLUE CURB
MH = MANHOLE	Y/C = EXISTING YELLOW CURB
NS = NEWSPAPER STAND	G/C = EXISTING GREEN CURB
PB = PULL BOX	W/C = EXISTING WHITE CURB
M/C = MOTORCYCLE	



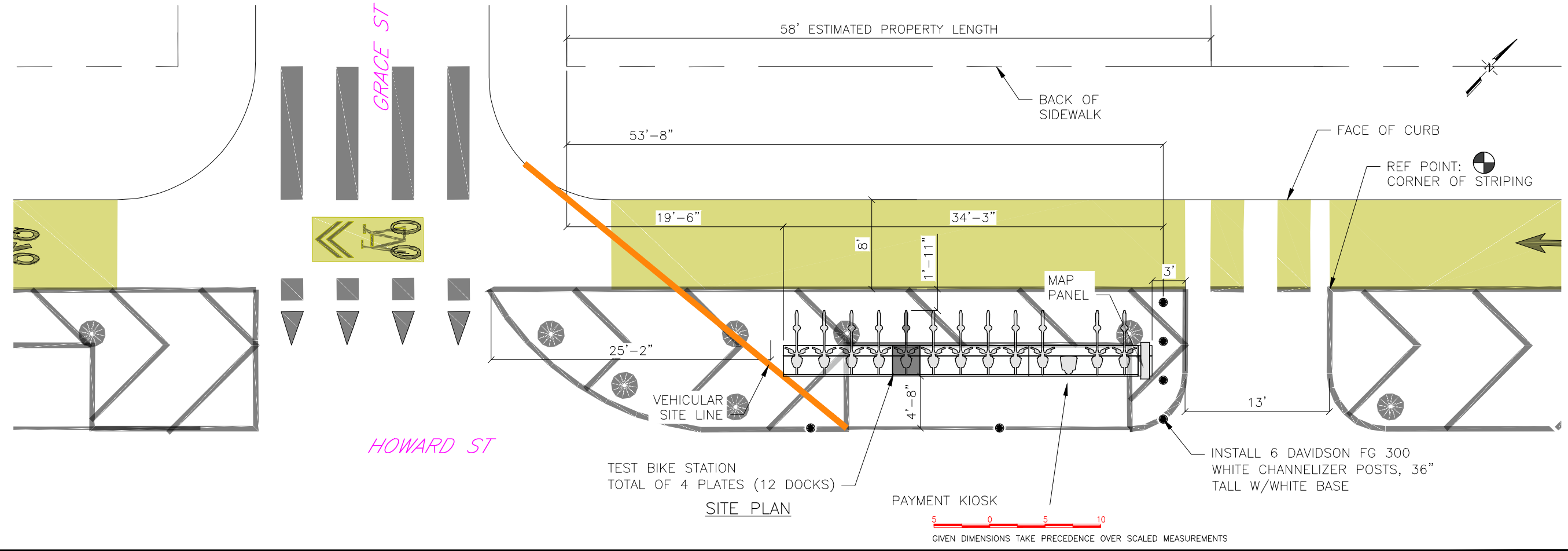
**SITE NOTES**

- ON-STREET SITE
- ADJACENT TO 1350 HOWARD ST
- METERED PARKING

= PLAN REFERENCE POINT

**SITE LOCATION**  
NOT TO SCALE

**VICINITY MAP**  
NOT TO SCALE



REVISIONS			
NO.	DATE	DESCRIPTION	BY

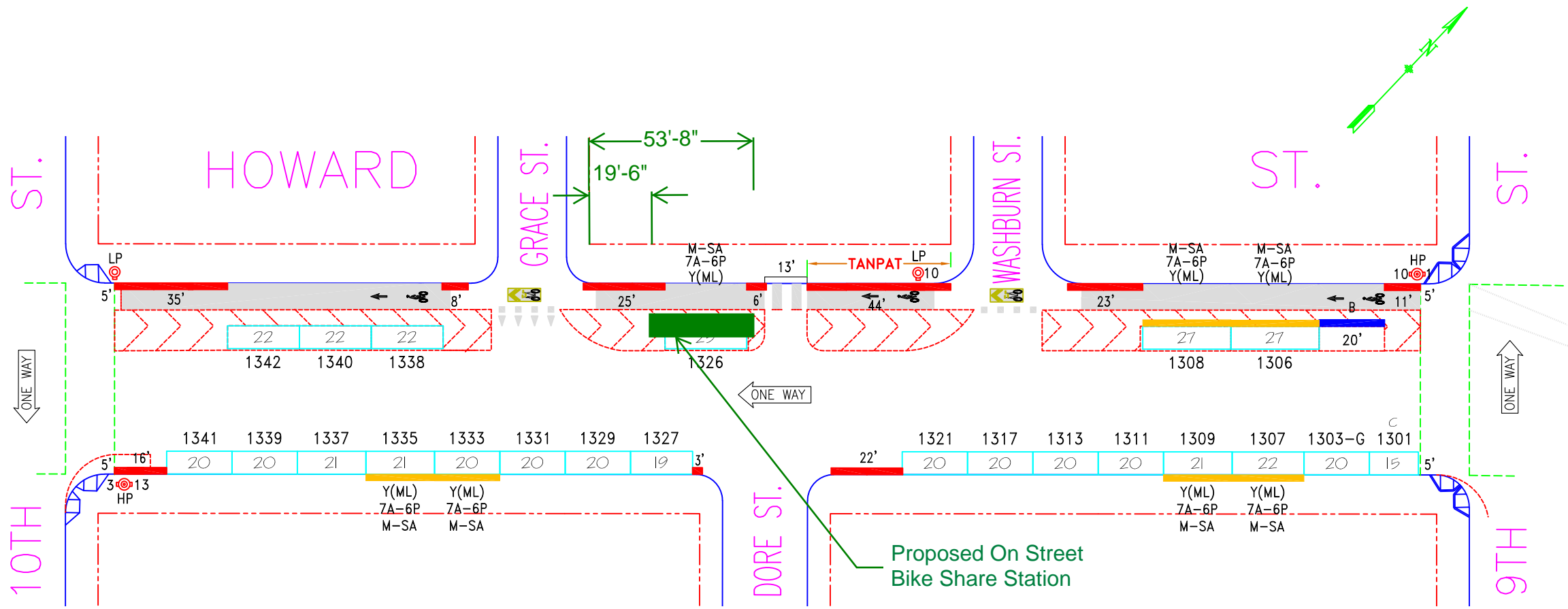


DRAWN BY: CMV  
DESIGNED BY: CMV  
CHECKED BY: CMV  
DATE: 7/29/21  
PROJECT NO:



STATION TYPE:	Standard Off-Street
STATION ID:	SF-K24
PLATES:	4
DOCKS:	12
KIOSKS:	1

**Station Site and Plan**  
SF-K24  
HOWARD ST AT GRACE ST



C - COMPACT CAR

NO.	REVISION DESCRIPTION		BY	DATE	DIR/RES													
	AM	PM				SS	MS	GMP	MC	TIMES	DAYS	ML	MTL	6-W	15 MIN	30 MIN	1 HR	2 HR
3.a	Est. Bikeway, MOS#1310,20,28,44-N/S		JB	11/24/18	181016.139													
3.b	Est. Redzone, MOS#1323 - S/S		JB	11/24/18	181016.139													
	TOW-AWAY		METER CT.		GENERAL				LOADING			METERED SPACES						
SIDE	AM	PM	SS	MS	GMP	MC	TIMES	DAYS	ML	MTL	6-W	15 MIN	30 MIN	1 HR	2 HR	10 HR	TOTAL	
ODD			16		12		7A-6P	M-SA	4				5		11		16	
EVEN			6		3		7A-6P	M-SA	3				3		3		6	



**SAN FRANCISCO MUNICIPAL TRANSPORTATION AGENCY**  
**CITY AND COUNTY OF SAN FRANCISCO**  
 PARKING METER SPACES

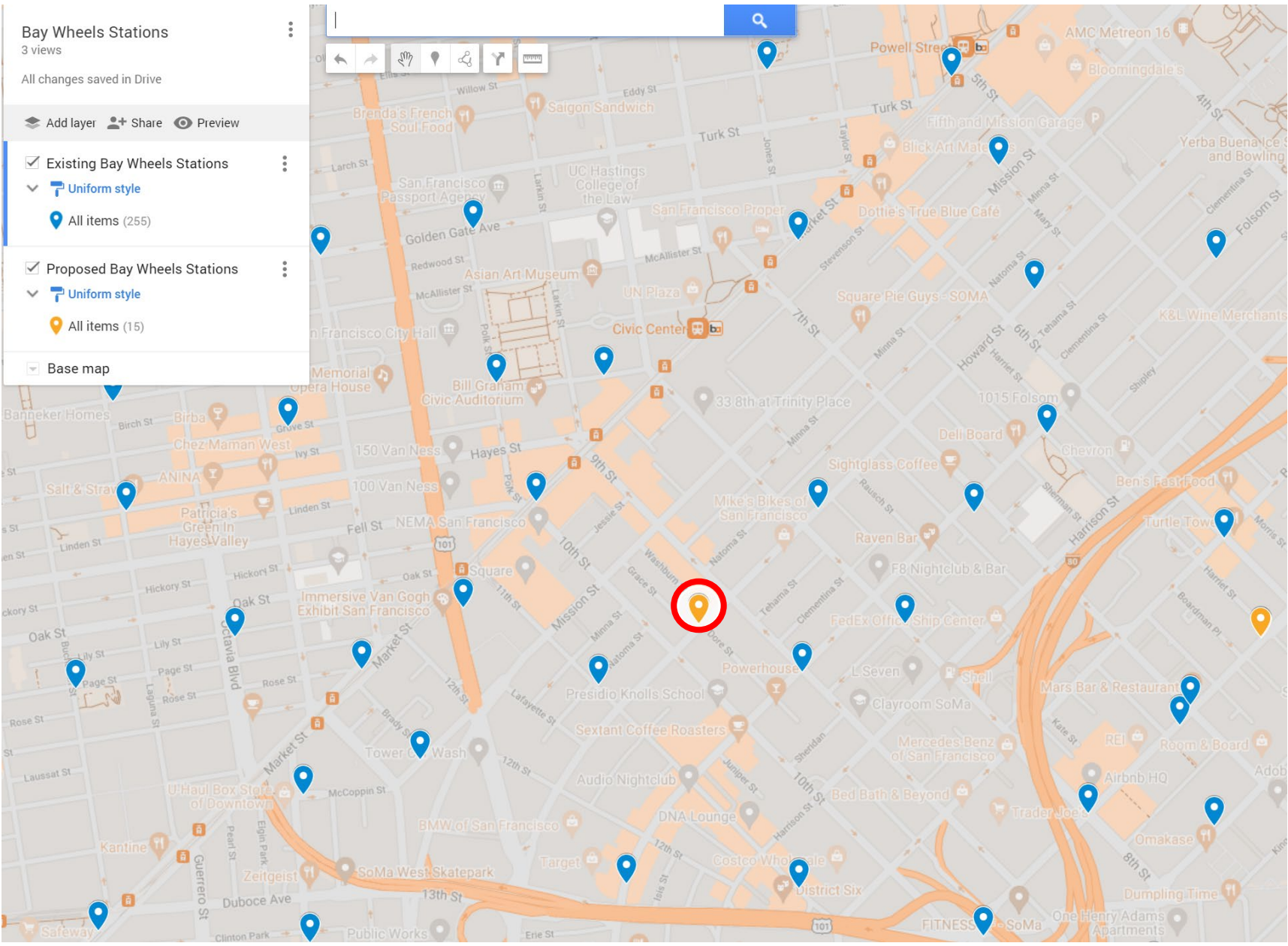
**HOWARD ST. (HOW - 470)**  
**(1300) BLOCK**  
 Meters 470-13XXy

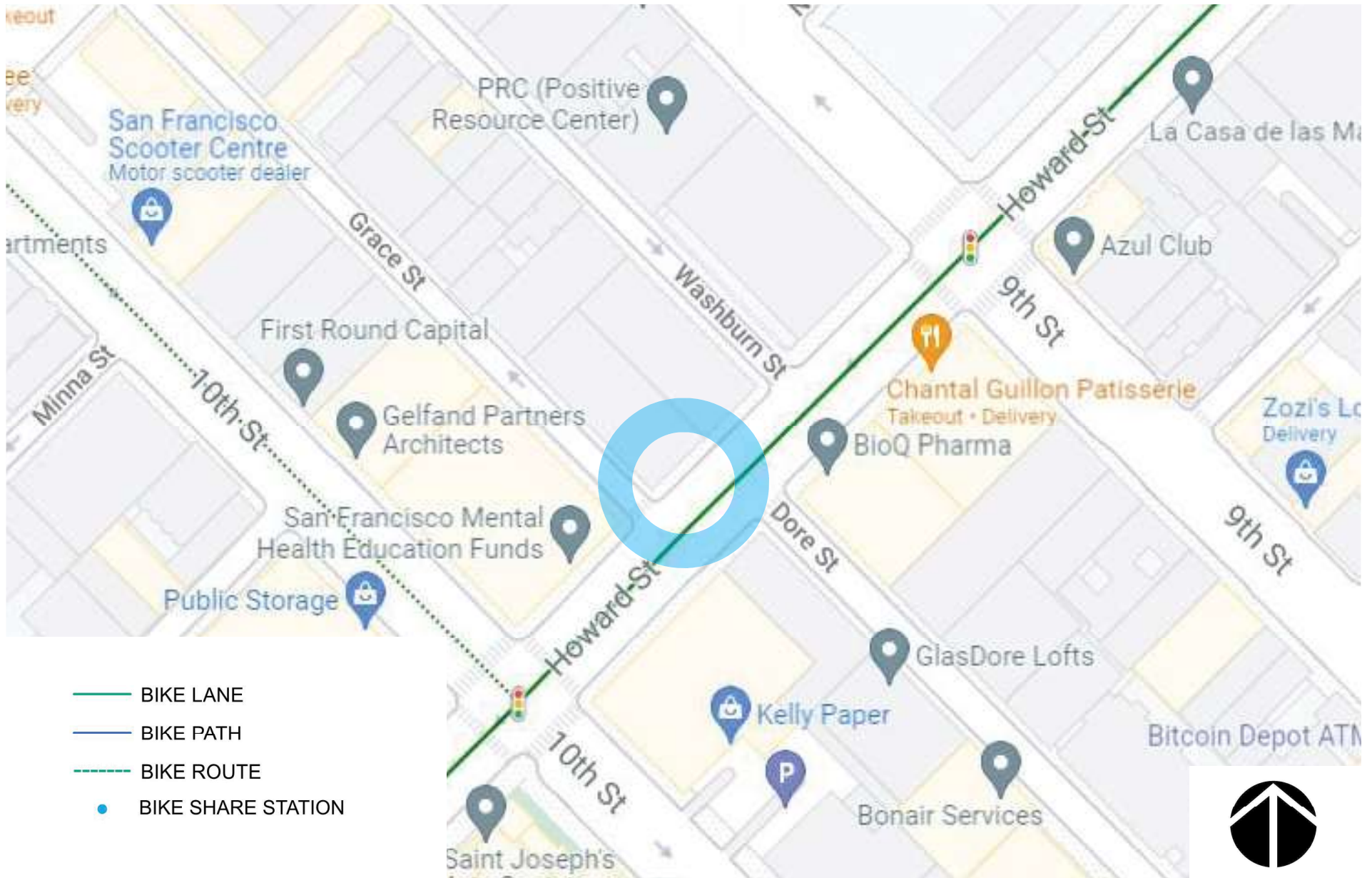
9TH ST. TO 10TH ST.

**AREA**  
**2**

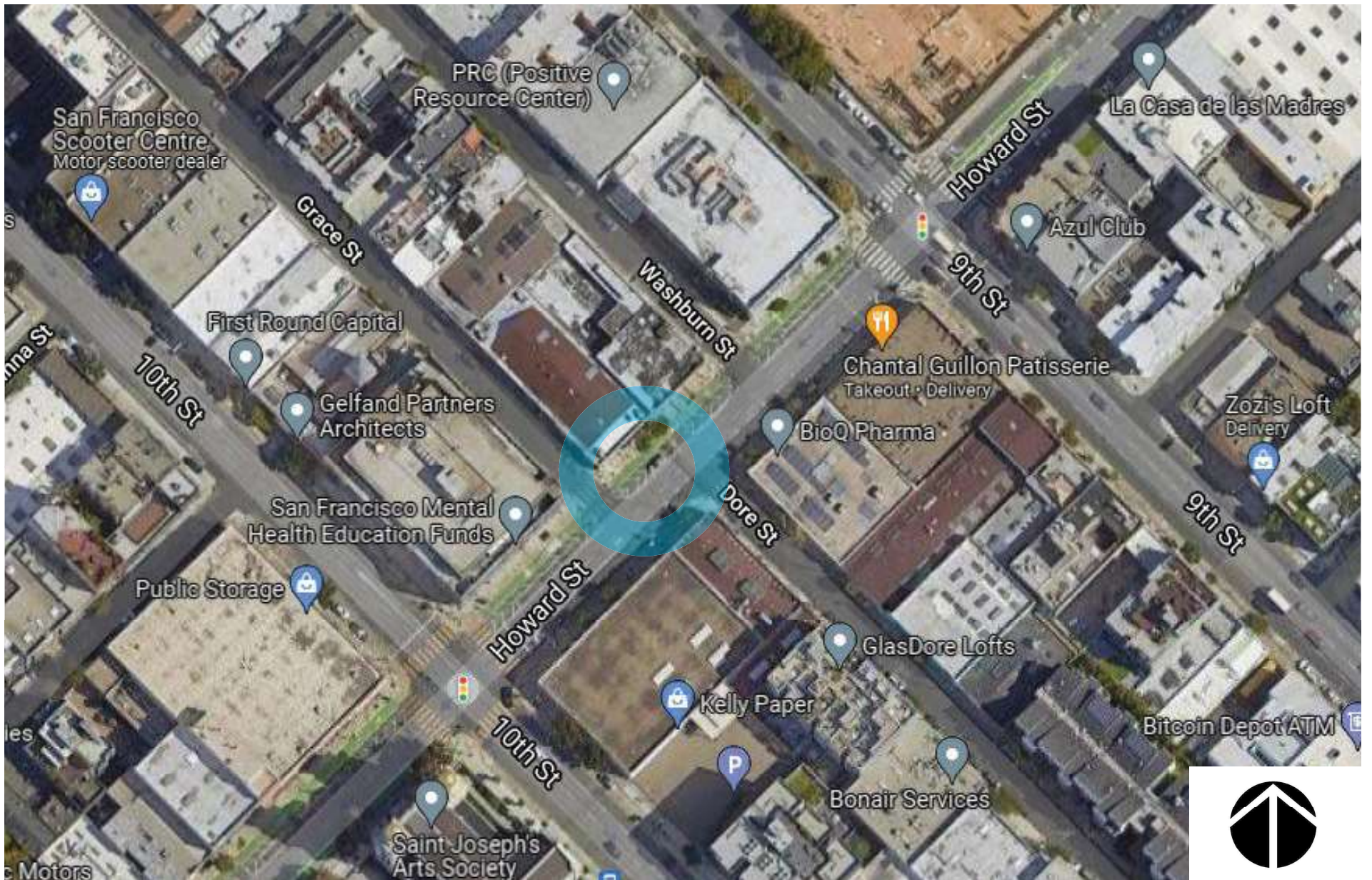
SCALE: **1" = 40'**      DATE: **11/24/18**      BY: **JB**







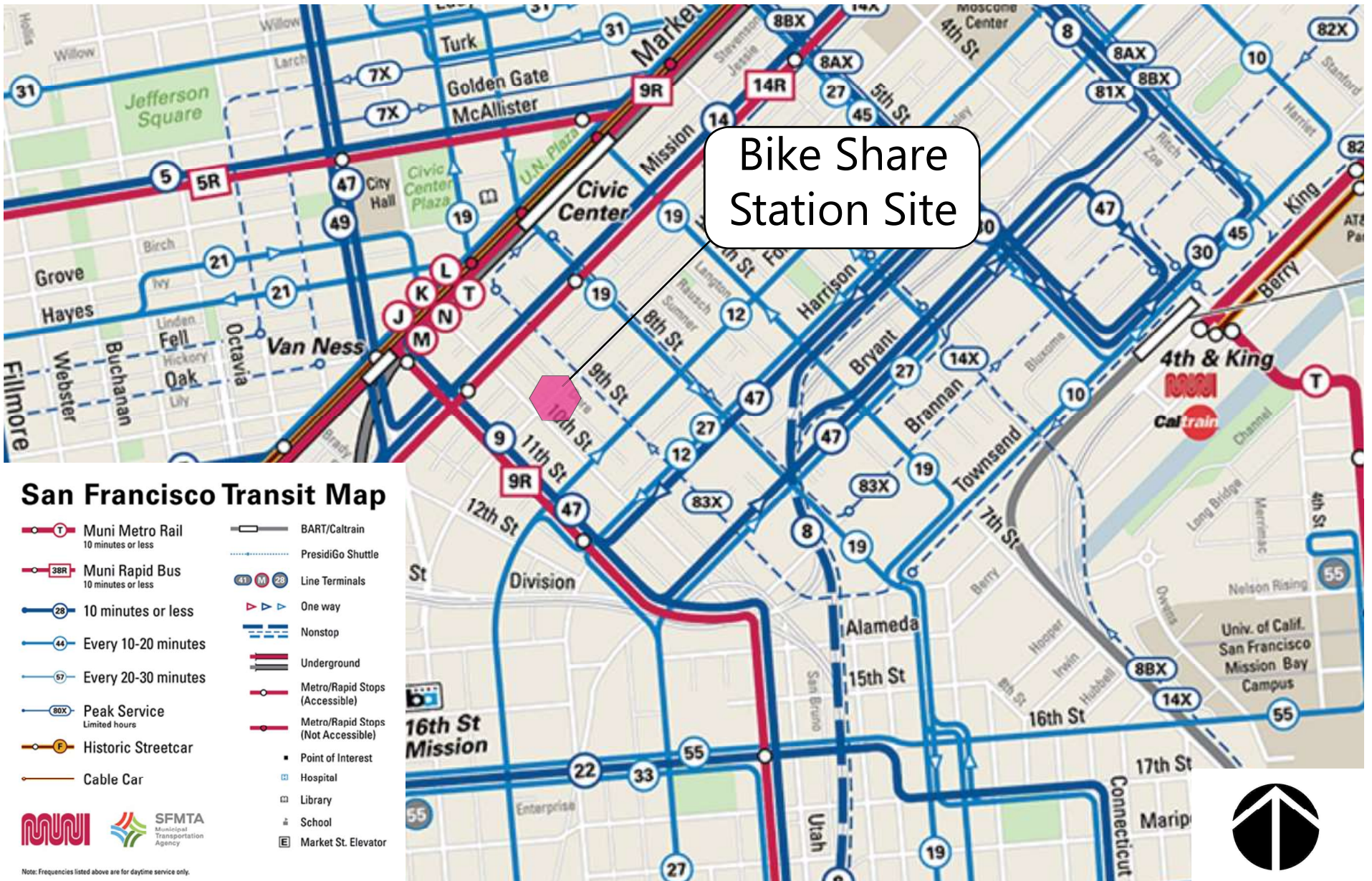




**baywheels**

Bay Wheels  
Aerial Map





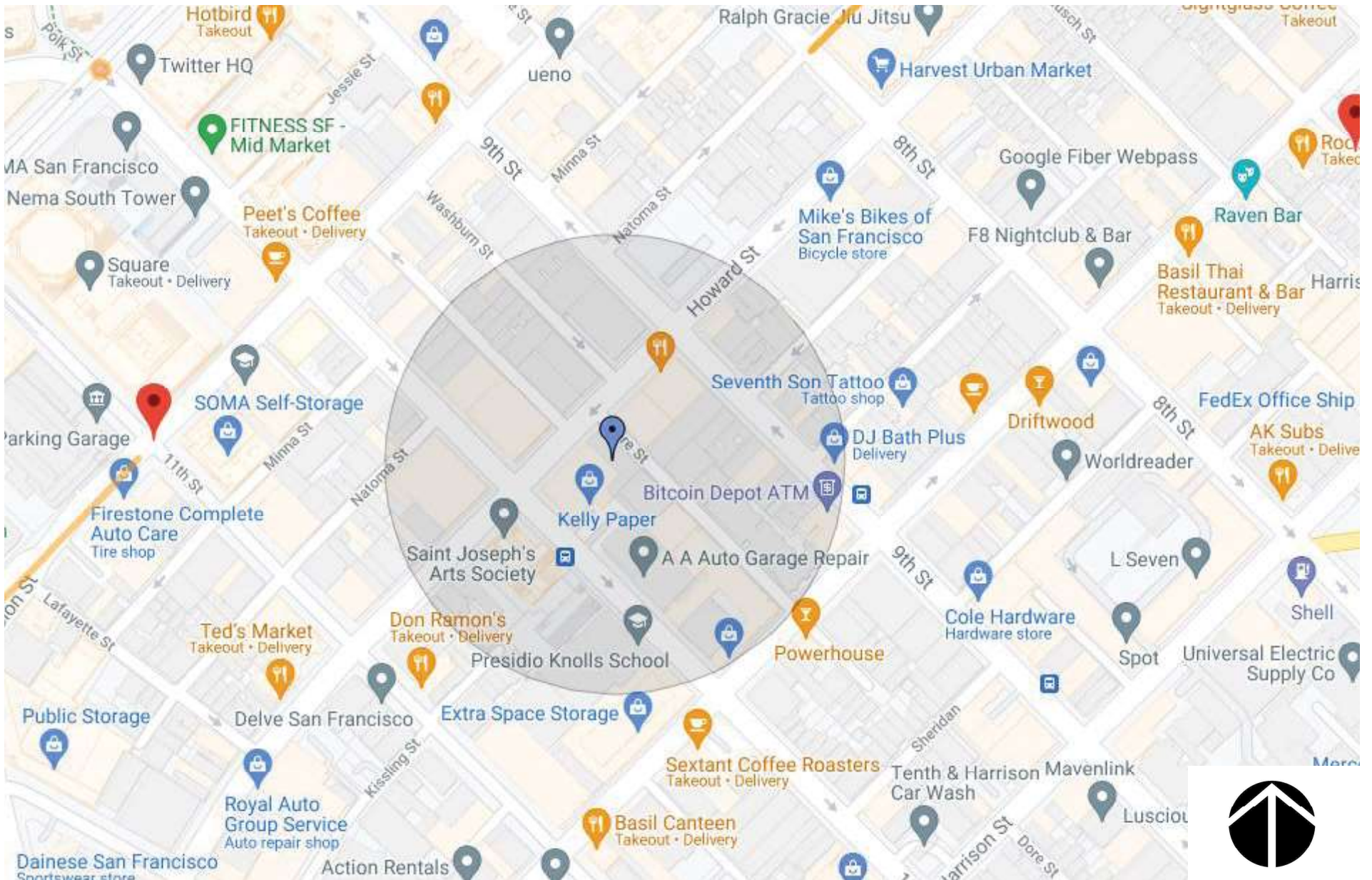
Bike Share Station Site

### San Francisco Transit Map

- Muni Metro Rail  
10 minutes or less
- Muni Rapid Bus  
10 minutes or less
- 10 minutes or less
- Every 10-20 minutes
- Every 20-30 minutes
- Peak Service  
Limited hours
- Historic Streetcar
- Cable Car
- BART/Caltrain
- PresidiGo Shuttle
- Line Terminals
- One way
- Nonstop
- Underground
- Metro/Rapid Stops (Accessible)
- Metro/Rapid Stops (Not Accessible)
- Point of Interest
- Hospital
- Library
- School
- Market St. Elevator

Note: Frequencies listed above are for daytime service only.







NORTH

EAST



SOUTH

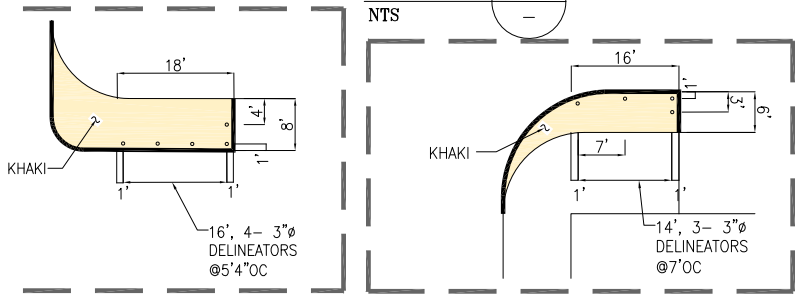
WEST

**bay**wheels

Bay Wheels  
Photo Array

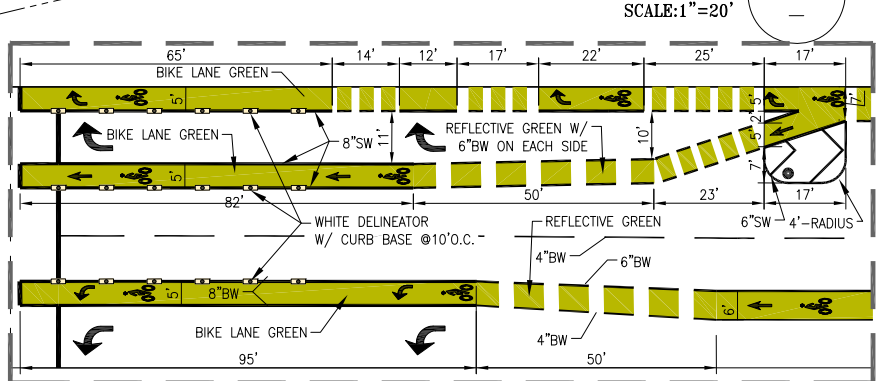
**PAINTED SAFETY ZONES**

**DETAIL 1**



FOR CONTINUATION SEE SOUTH VAN NESS AVE

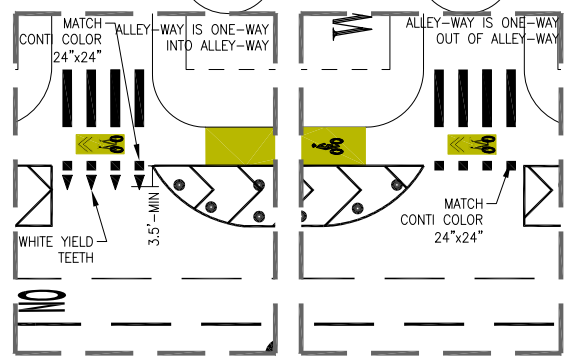
**MIXING ZONE DETAIL 2**



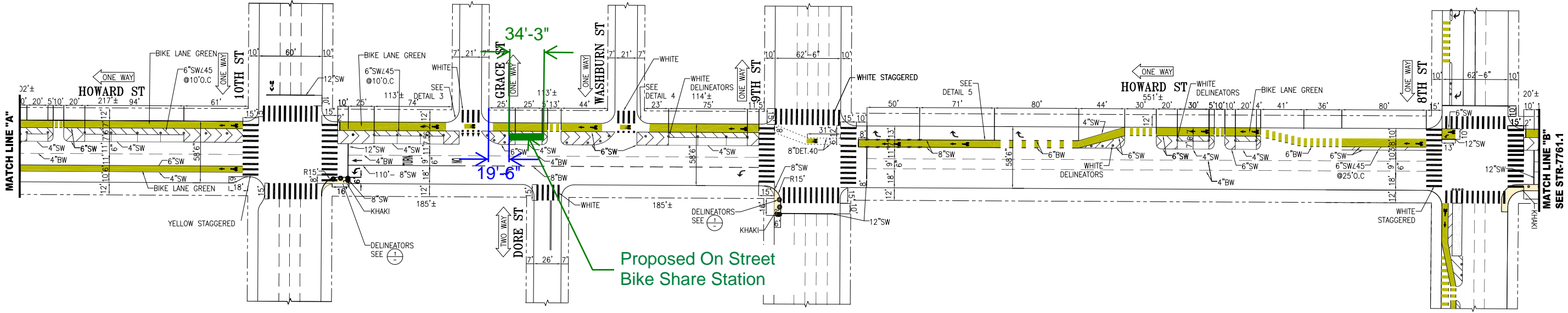
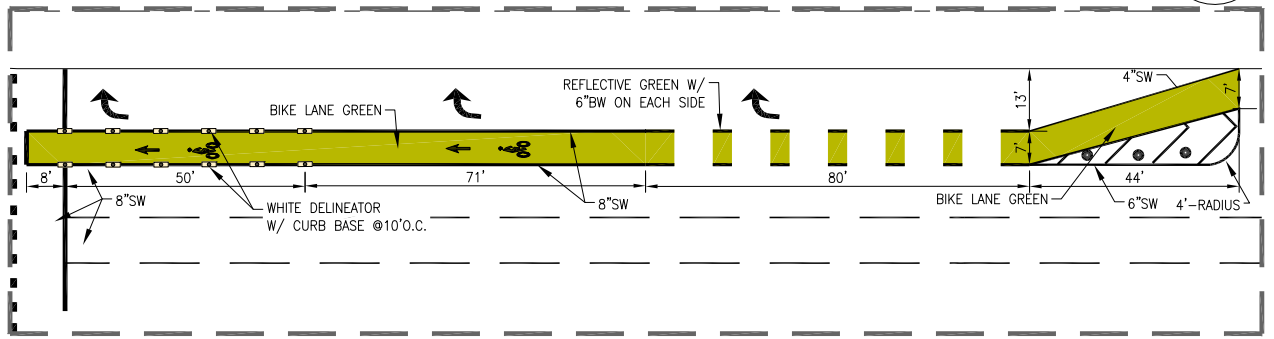
**ALLEYWAY YIELD STRIPING**

**DETAIL 3**

**DETAIL 4**



**MIXING ZONE DETAIL 5**



Proposed On Street Bike Share Station

NO.	DATE	DESCRIPTION	BY	APP
1	08/12/20	ADDED 8"SW/BW, RT ARROWS, BIKE LANE ON 8TH	E.OROZCO	M.VELASCO
2	07/23/18	INSTALLED PARKING-PROTECTED BIKE LANE ON HOWARD 6TH ST TO 11TH ST	D.CARR	M.SALLABERRY
3	05/04/18	MODIFIED PARKING-PROTECTED BIKE LANE ON 8TH ST SOUTH OF HOWARD	A.UY	M.SALLABERRY
4	09/20/18	ADDED WHITE STAGGERED CONTINUALS @ SOUTH VAN NESS AVE., 12TH ST., LAFAYETTE ST. ADDED LIMIT LINES @ 12TH ST.	A.UY	R.OLEA
5	05/04/17	INSTALLED PARKING-PROTECTED BIKE LANES ON 8TH ST	W.TABAJONDA	M.SALLABERRY
6	03/30/17	CHANGE BIKE LANE TO 8"SW BETWEEN 10TH ST AND 11TH ST PER FIELD CHECK; WIDEN WEST SIDE CROSSWALK @ 9TH ST PER FIELD CHECK	C.BECK	M.SALLABERRY

TABLE OF REVISIONS	
NO.	DATE



SUPERSEDES: STR-2235 REV18	APPROVED <b>T.P.FOLKS 05/05/08</b> SENIOR ENGINEER	SCALE: 1" = 50'
DRAWN: T.ABDALLAH	DATE: 04/2008	SHEET/SHEETS:
CHECKED: R.CHO	DATE: 04/2008	DATE: <b>J.L.FLECK 05/05/08</b> CITY TRAFFIC ENGINEER

CONTRACT NO. 	
DRAWING NO. <b>STR-7761</b>	
FILE NO. 	
REV. NO. 19	

**TRAFFIC STRIPING**

**HOWARD STREET**  
SOUTH VAN NESS AVENUE TO 9TH STREET



## SF-K24 Howard St at Grace St Documentation of Outreach

### Abutting Property

- Primary Abutter: Lyft  
Address: 1350 Howard St, San Francisco  
Point of Contact: AJ Cooper  
Email: acooper@lyft.com
- 

### Record of Meetings & Correspondence

- October 2021:
    - CV shared information with the primary abutter and received support for this station
    - NP emailed Supervisor Haney's office and the SOMA West CBD with information about this proposal
- 

### Attachments

- [Email thread with primary abutter \(Lyft\)](#)
- [Email to Supervisor Haney's office](#)
- [Email to SOMA West CBD](#)



Neal Patel &lt;nealpatel@lyft.com&gt;

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## Proposed bikeshare station on 4th St at Gene Friend Way in Mission Bay

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**Neal Patel** <nealpatel@lyft.com>

Mon, Oct 18, 2021 at 11:58 AM

To: "Haneystaff (BOS)" &lt;haneystaff@sfgov.org&gt;

Cc: Colin Hughes &lt;colinhughes@lyft.com&gt;

Hello

I made an error when describing the footprint of the bikeshare station - the station would occupy the bike buffer area **as well as** remove the one yellow loading zone there. As mentioned earlier, the current tenant of the affronting business supports this station and is aware of the yellow zone conversion.

Please let me know if you have any questions

Neal

On Tue, Oct 12, 2021 at 10:19 AM Haneystaff (BOS) &lt;haneystaff@sfgov.org&gt; wrote:

Thank you for the update, Neal.

Very best,

Office of Supervisor Matt Haney

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**From:** Neal Patel <nealpatel@lyft.com>**Sent:** Monday, October 11, 2021 10:20 AM**To:** Haneystaff (BOS) <haneystaff@sfgov.org>**Cc:** Colin Hughes <colinhughes@lyft.com>**Subject:** Re: Proposed bikeshare station on 4th St at Gene Friend Way in Mission Bay

Hello Supervisor Haney,

A quick update on some bikeshare stations we have in the works for D6.

We will be placing the following stations on the November 5 SFMTA Public Hearing.

- 4th at Gene Friend Way
- F30-3 Folsom at Main
- J28 - Brannan at 5th
- K27-3 Brannan at Harriet
- I30-3 S Park at 2nd
-



## K30-2 4th at Long Bridge St

The agenda and call-in instructions have not yet been posted - I will share those with you when they are live. Also, we will continue our robust outreach effort for these stations by sending Public Hearing notices to all addresses near the proposed stations as well as posting the notices on street poles.

In addition we have another station that we are proposing for Howard Street just east of Grace. The station would fit within the footprint of the buffered portion of the bike lane and would not convert any street parking. Please see attached flier for this station - we are continuing our community outreach and expect to bring it to a Public Hearing in December.

Thanks, and please don't hesitate to reach out if you have any questions.

Neal

On Thu, Sep 23, 2021 at 10:37 PM Neal Patel <[nealpatel@lyft.com](mailto:nealpatel@lyft.com)> wrote:

You are very welcome

We are doing additional work in D6 and there are actually several more being proposed. These stations will likely be heard at Nov or Dec MTA Public Hearings - I'll firm up the details before the agendas are set. Please see below for the list of stations and feel free to reach out if you have any questions.

- 

4th at Gene Friend Way

- 

F30-3 Folsom at Main

- 

J28 - Brannan at 5th

- 

K27-3 Brannan at Harriet

- 

I30-3 S Park at 2nd

- 

K30-2 4th at Long Bridge St

On Wed, Sep 22, 2021 at 1:28 PM Haneystaff (BOS) <[haneystaff@sfgov.org](mailto:haneystaff@sfgov.org)> wrote:

Dear Neal.

Thanks so much for the update. We will make sure Matt has this information.

Very best wishes,

Matthew Mandich

Office of Supervisor Matt Haney (District 06)

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**From:** Haneystaff (BOS)  
**Sent:** Wednesday, September 22, 2021 11:41 AM  
**To:** Barnett, Monica (BOS) <[monica.barnett@sfgov.org](mailto:monica.barnett@sfgov.org)>  
**Subject:** FW: Proposed bikeshare station on 4th St at Gene Friend Way in Mission Bay

Matt is CCd on here, but shall I respond confirming receipt of email?

Thanks!

Matthew

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**From:** Neal Patel <[nealpatel@lyft.com](mailto:nealpatel@lyft.com)>  
**Sent:** Monday, September 20, 2021 5:35 PM  
**To:** Haney, Matt (BOS) <[matt.haney@sfgov.org](mailto:matt.haney@sfgov.org)>; Haneystaff (BOS) <[haneystaff@sfgov.org](mailto:haneystaff@sfgov.org)>  
**Cc:** Colin Hughes <[colinhughes@lyft.com](mailto:colinhughes@lyft.com)>  
**Subject:** Proposed bikeshare station on 4th St at Gene Friend Way in Mission Bay

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hi Supervisor Haney,

I wanted to let you know that the Bay Wheels team has worked with the SFMTA and UCSF to develop a proposal for a new bikeshare station on 4th St at Gene Friend Way. We've worked with Georgina Arias, TDM manager at UCSF on a proposal that works well with their other circulation needs. We are aiming to bring this to an SFMTA Public Hearing in November and will keep you updated as we move forward and continue our community outreach.

Thanks, and please let me know if you have any questions.

Neal





Neal Patel &lt;nealpatel@lyft.com&gt;

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## Test Station Outreach Effort

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**AJ Cooper** <acooper@lyft.com>  
To: Carlos Valadao <carlosvaladao@lyft.com>  
Cc: Neal Patel <nealpatel@lyft.com>

Tue, Oct 5, 2021 at 1:27 PM

Yes, approved. This is great news.

On Tue, Oct 5, 2021 at 1:22 PM Carlos Valadao <carlosvaladao@lyft.com> wrote:

Hi AJ,

In working with the SFMTA, Lyft is looking to install a bikeshare station in front of the Howard Workshop ([1350 Howard St](#)). Do we have your approval to move forward with this station?

Best,

--

Carlos Valadao, PE  
Senior Station Operations Manager  
Lyft Bikes and Scooters  
(209) 535-5703



Neal Patel &lt;nealpatel@lyft.com&gt;

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## Proposed bikeshare station on Howard at Grace

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**Neal Patel** <nealpatel@lyft.com>  
To: Christian Martin <christian@swcbd.org>  
Cc: info@swcbd.org

Mon, Oct 18, 2021 at 12:01 PM

Hi Christian - thanks for your note. I made an error when describing the footprint of the bikeshare station - the station would occupy the bike buffer area **as well as** remove the one yellow loading zone there. As mentioned earlier, the current tenant of the affronting business supports this station and is aware of the yellow zone conversion. Sorry for any confusion.

Please let me know if you have any questions

Neal

On Mon, Oct 11, 2021 at 9:15 PM Christian Martin <christian@swcbd.org> wrote:

This is great, thank you for the heads up!

Let us know how we can support.

Best,

Christian  
SWCBD

On Mon, Oct 11, 2021 at 10:27 AM Neal Patel <nealpatel@lyft.com> wrote:

Hello Soma West CBD

My name is Neal and I work for Bay Wheels - the Bay Area's bikeshare program. In partnership with the SFMTA, we continue to expand our network of bikeshare stations across the City and we have a proposal for a new station on Howard Street just east of Grace. The station would fit within the footprint of the buffered portion of the bike lane and would not convert any street parking. Please see attached flier for this station. The fronting business is our own company (Lyft) - we have offices in the building that focus on hardware improvements to our bikeshare system and they will often be testing new products on that station to help us provide better and more secure service.

Please let me know if you have any questions. We will be bringing this station to an SFMTA Public Hearing in December to get additional community input. Installation could happen during the first few months of 2022.

Thanks  
Neal

--

**Neal Patel**  
Community Affairs Manager  
Lyft Bikes and Scooters, SF Bay Area



--

**Neal Patel**  
Community Affairs Manager  
Lyft Bikes and Scooters, SF Bay Area





Alexandria Fiorini <afiorini@lyft.com>

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## Howard at Grace St Test Station Recap Email

2 messages

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**Alexandria Fiorini** <afiorini@lyft.com>

Mon, Nov 1, 2021 at 1:54 PM

To: "Stonehill, Laura" <Laura.Stonehill@sfmta.com>, "Leung, Adrian" <Adrian.Leung@sfmta.com>

Cc: David Fairbank <dfairbank@lyft.com>, "(community@baywheels.com)" <community@baywheels.com>, Bay Wheels Planning <planning@baywheels.com>, AJ Cooper <acooper@lyft.com>

Hi Laura!

Sending this thread over to summarize the conversations around the test station so we can get the leg packet through to TASC.

Lyft and SFMTA have agreed to the following terms regarding this station:

- KPI 7: Lyft can agree to move forward with an agreement where KPI 7 (station operability) liquidated damages can be waived on a case-by-case basis, per Adrian & David's email exchange on Aug 16, 2021. We do not expect the station to be down frequently (if at all), and we will make sure to plan / communicate any necessary station outages ahead of time. All other remaining KPIs will be applied as usual.
- If extended station disconnections do take place for testing, Lyft will notify SFMTA with ample time to prepare.
- This station does not count toward the total number of stations allocated to the City of San Francisco.
- This station may be picked up in the future, but will stay at least through the length of Lyft's lease, which ends 8/31/22.

I'll include a copy of this email in the leg packet for Howard/Grace.

Thanks!  
Alexandria

--

Alexandria Fiorini  
Lyft Bikes and Scooters  
she/her



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**Stonehill, Laura** <Laura.Stonehill@sfmta.com>

Mon, Nov 1, 2021 at 2:01 PM

To: Alexandria Fiorini <afiorini@lyft.com>, "Leung, Adrian" <Adrian.Leung@sfmta.com>

Cc: David Fairbank <dfairbank@lyft.com>, "(community@baywheels.com)" <community@baywheels.com>, Bay Wheels Planning <planning@baywheels.com>, AJ Cooper <acooper@lyft.com>

Thanks. I'm still waiting on the updated outreach (correcting that the station does take a parking stall) for the leg packet.

Laura Stonehill

Livable Streets | Streets Division

San Francisco Municipal Transportation Agency

1 South Van Ness, 7th Floor, SF, CA 94103



# SAN FRANCISCO PLANNING DEPARTMENT

## Notice of Exemption

1650 Mission St.  
Suite 400  
San Francisco,  
CA 94103-2479

Reception:  
415.558.6378

Fax:  
415.558.6409

Planning  
Information:  
415.558.6377

DEC 22 2015  
POSTED TO

*Approval Date:* December 18, 2015  
*Case No.:* 2015-005492ENV, SFMTA Bay Area Bicycle Share Project  
*Project Title:* Citywide in San Francisco, primarily within the public right-of-way  
*Zoning:* Not applicable, primarily in the public right of way  
*Block/Lot:* Not applicable, primarily in the public right of way  
*Lot Size:* Not applicable, primarily in the public right of way  
*Lead Agency:* San Francisco Planning Department  
*Project Sponsor:* Heath Maddox, San Francisco Municipal Transportation Agency  
 415-701-4789  
 heath.maddox@sfmta.com  
*Staff Contact:* Debra Dwyer  
 415-575-9031  
 debra.dwyer@sfgov.org

2015-0600

ENDORSED  
FILED  
SAN FRANCISCO County Clerk

DEC 22, 2015

by: FANNY WONG  
Deputy County Clerk

To: County Clerk, City and County of San Francisco  
City Hall Room 168  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

Pursuant to the California Environmental Quality Act (CEQA), the Guidelines of the Secretary for Resources, and San Francisco requirements, this Notice of Exemption is transmitted to you for filing. At the end of the posting period, please return this Notice to the Staff Contact with a notation of the period it was posted.

Attached fee: \$60 filing fee

### PROJECT DESCRIPTION:

The San Francisco Municipal Transportation Agency (SFMTA) proposes to implement a city-wide bicycle sharing system in San Francisco as part of the regional Bay Area Bicycle Share (BABS) system described in detail below. The current regional bicycle share system in San Francisco is a pilot project managed by the Bay Area Air Quality Management District (BAAQMD). The regional BABS system will transfer to the Metropolitan Transportation Commission (MTC) for program oversight at the end of 2015. As part of a BABS pilot project initiated on August 29, 2013, the system operator installed approximately 35 bicycle share stations with input from the SFMTA, comprising 350 bicycles within the public right-of-way, located generally in the northeast section of the City. The proposed project would maintain and upgrade the existing 35 pilot bicycle share stations, and expand the BABS system within San Francisco to comprise a total of approximately 450 stations and 4,500 bicycles across the City and County of San Francisco (San Francisco).



**DETERMINATION:**

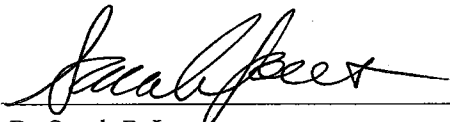
The City and County of San Francisco decided to carry out or approve the project on December 18, 2015. The San Francisco Board of Supervisors (BOS) approved a coordination agreement with the Metropolitan Transportation Commission (MTC), other local partners in the East and South Bay, and the bicycle share operator to carry out the Bay Area Bicycle Share Program, which would be overseen in San Francisco by the San Francisco Municipal Transportation Agency (SFMTA) on December 8, 2015. The agreement was provided to Mayor Lee for his signature and becomes effective upon signing or when ten days have passed. A copy of documents related to this action may be examined at the San Francisco Board of Supervisors, City Hall, 1 Carlton B. Goodlett Place Room 244, San Francisco, CA, 94102 in File Number 151144.

- 1. An Exemption from Environmental Review has been prepared pursuant to the provisions of CEQA under:

- Ministerial (Sec. 21080(b)(1); 15268)
- Declared Emergency (Sec. 21080(b)(3); 15269(a))
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c))
- Categorical Exemption, Class 3, Section 15303
- Statutory Exemption, State code number: \_\_\_\_\_
- Community Plan Exemption (Sec. 21083.3; 15183)

- 2. This project in its approved form has been determined to be exempt from environmental review because it would result in the installation of up to 450 bicycle sharing stations throughout San Francisco, primarily within the public right-of-way and on some parcels. The proposed individual stations are portable, modular, and would be solar and battery powered, and would thus not involve excavation or utility connections. The bicycle sharing station equipment is small in scale and massing relative to surrounding buildings or sites. Bicycle facilities and infrastructure are common sights within the urban environment. There would be no potential for significant environmental impacts at either a project or cumulative level. Therefore, the proposed project would be exempt from environmental review under Class 3.

John Rahaim  
Planning Director

  
By Sarah B. Jones  
Environmental Review Officer

December 22, 2015  
Date

cc: Heath Maddox, SFMTA  
Interested parties