

SFMTA - TASC SUMMARY SHEET

PreStaff_Date: 8/4/2020 Requested_by: SFMTA Handled: Laura Stonehill (646-4320) Section Head : M. Sallaberry <i>MS</i>	<input type="checkbox"/> Public Hearing Consent <input checked="" type="checkbox"/> Public Hearing Regular <input type="checkbox"/> Informational / Other <small>PH - Regular</small>	No objections: _____ Item Held: _____ Other: _____
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Location: Balboa Street at La Playa Street

Subject: Bike Share Station

PROPOSAL / REQUEST:
 ESTABLISH – NO STOPPING EXCEPT BICYCLES
 ESTABLISH – BIKE SHARE STATION
 Balboa Street, north side, from La Playa Street to 80 feet westerly (72-foot station with red zones on either side) (Supervisor District 1)

Proposing a Bay Wheels bike share station in the parking lane on Balboa Street, adjacent to GGNRA's Sutro Heights park.

Laura Stonehill, laura.stonehill@sfmta.com

BACKGROUND INFORMATION / COMMENTS

Stations with bicycles are 6 feet wide and 4 feet tall with a kiosk 7.8 feet tall and map panel at the western end of the station. Stations will be solar powered via a panel system that extends vertically from the kiosk. No excavation is necessary.

- This site is located on a street with sharrows.
- no MUNI line
- Lyft conducted positive outreach to the adjacent property, GGNRA. Lyft send correspondence to Kirsten Holder and Darren Brown of GGNRA with response saying they were supportive of the station location. Lyft also send mailers to the apartment building across the street. This site has also been discussed with the current District 1 supervisor (Fewer).

Grid H1
 27-dock station

HEARING NOTIFICATION AND PROCESSING NOTES:	ENVIRONMENTAL CLEARANCE BY: <input type="checkbox"/> SFMTA <input checked="" type="checkbox"/> Attached <input type="checkbox"/> Pending
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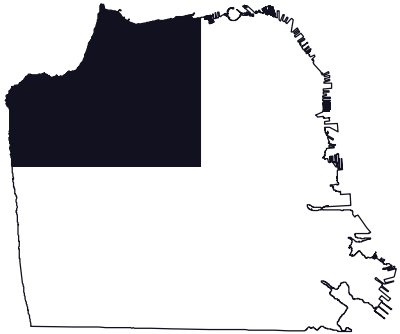
CHECK IF PREPARING SEPARATE SFMTA BOARD CALENDAR ITEM FOR PROPOSAL:

Existing, Permitted, and Proposed Stations

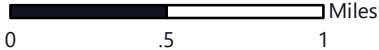


- Existing or Permitted
- Proposed
- Bikeways
- Streets
- Public Space
- Communities of Concern
- Port Jurisdiction

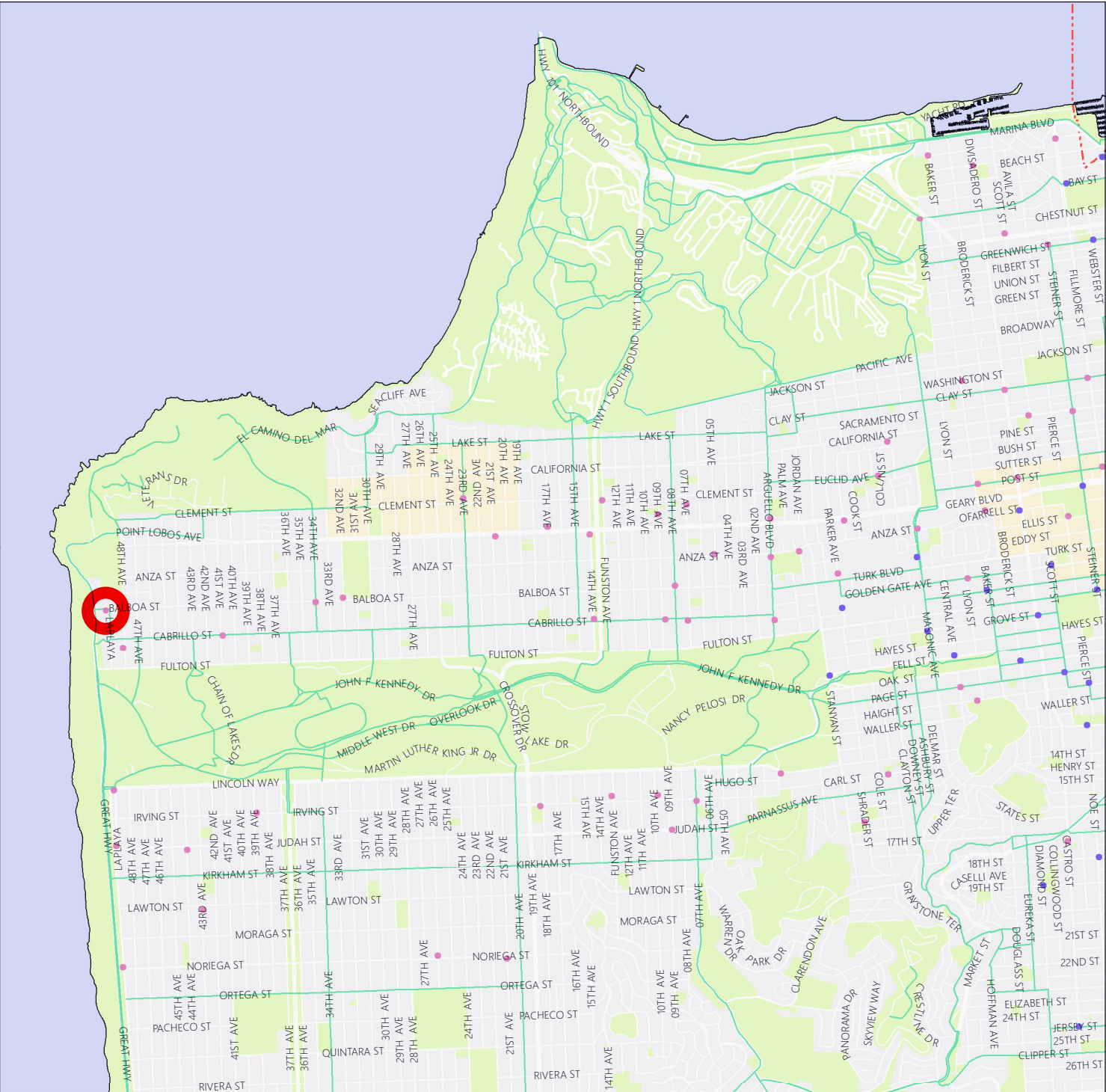
Reference Map

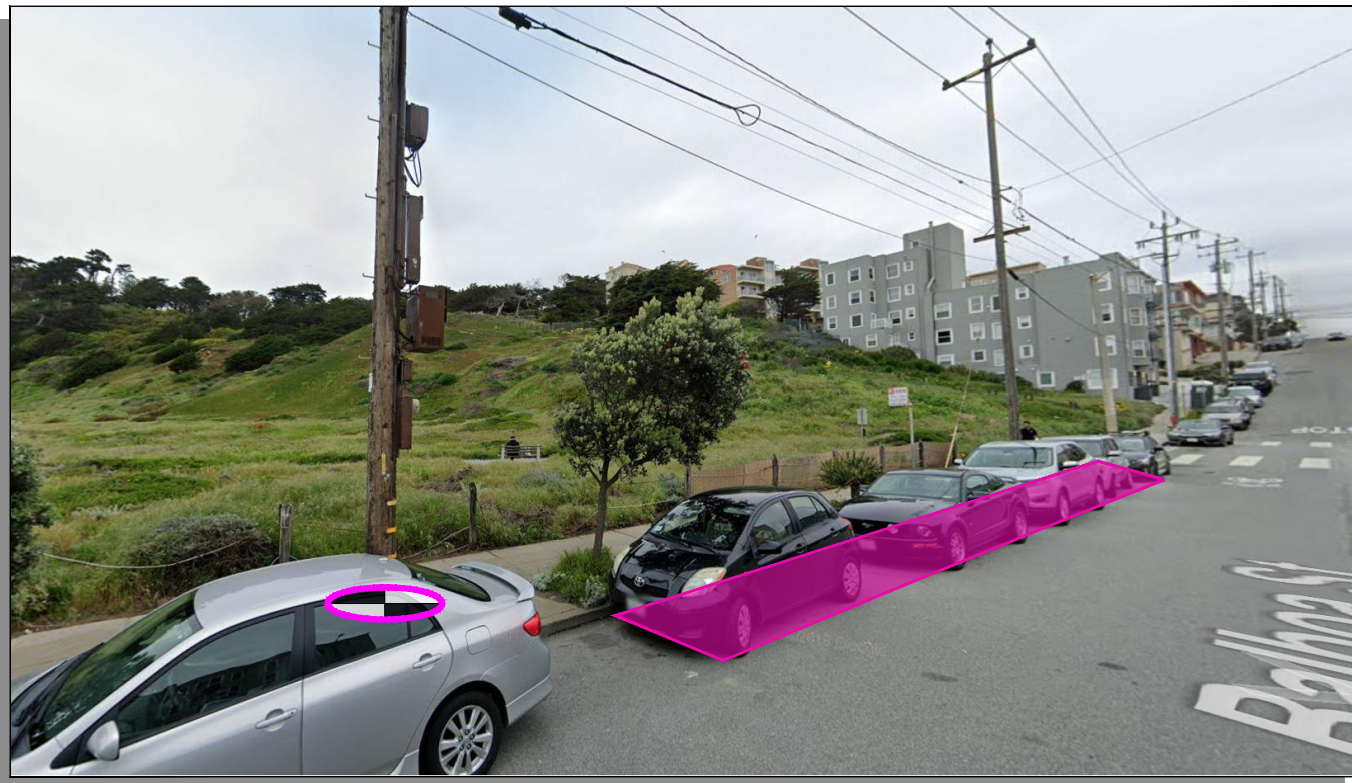


Last Updated: May 24, 2019



Data sources:
 SFMTA (SF Boundary, Bikeways, Streets, and Public Space)
 NOAA (San Mateo County Shoreline)

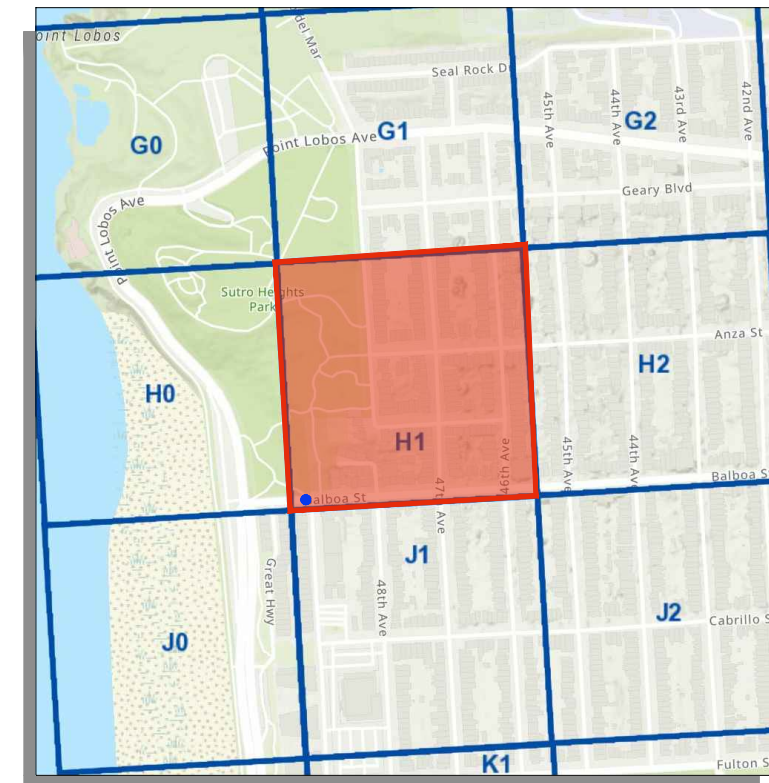




Stand Pipe		Parking Meters	
Fire Hydrants (High Pressure)		Tree With Grate/Well	
Fire Hydrants (Low Pressure)		Proposed Red Curb	
Street Light with Arm		Proposed Blue Curb	
Street Light		Proposed Yellow Curb	
Utility Pole		Proposed Green Curb	
Signal Pole		Proposed White Curb	

ABBREVIATIONS

BS = BUS SHELTER	TC = TRASH CAN
BR = BIKE RACK	TYP. = TYPICAL
CC = TRAFFIC SIGNAL CONTROLLER CABINET	UC = UTILITY CABINET
DI = DRAINAGE INLET	V = UTILITY VALVE
DW = DRIVEWAY	UV = UTILITY VAULT
LF = LINEAR FEET	R/C = EXISTING RED CURB
MB = MAIL BOX	B/C = EXISTING BLUE CURB
MH = MANHOLE	Y/C = EXISTING YELLOW CURB
NS = NEWSPAPER STAND	G/C = EXISTING GREEN CURB
PB = PULL BOX	W/C = EXISTING WHITE CURB
M/C = MOTORCYCLE	



SITE NOTES

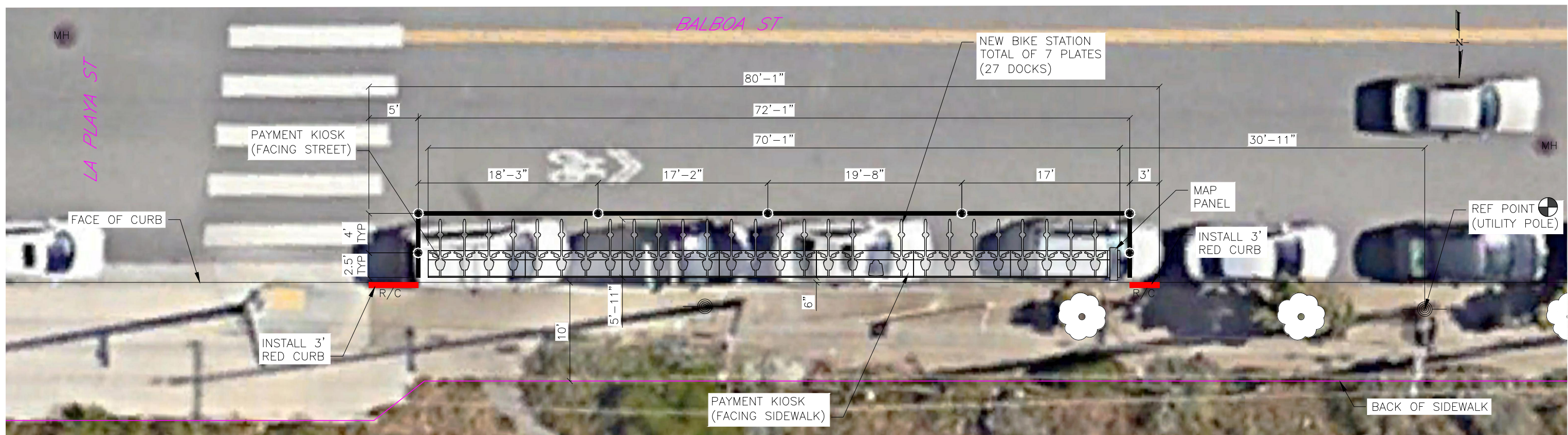
- OFF-STREET SITE
- ADJACENT TO SUTRA HEIGHTS
- UNMETERED PARKING

= PLAN REFERENCE POINT

SITE LOCATION
NOT TO SCALE

Source: GrandView Services, February 2020

VICINITY MAP
NOT TO SCALE



SITE PLAN

5 0 5 10
GIVEN DIMENSIONS TAKE PRECEDENCE OVER SCALED MEASUREMENTS

Aerial Overlay prepared by Grandview Services, February 2020

CADD FILE: G:\Shared_drives\BABSINAS\Site_Eng_Working\SF_Site_Plans\Phase 5\5_SF-H1\SF-H1.dwg Jul 28, 2020

REVISIONS		
NO.	DATE	DESCRIPTION

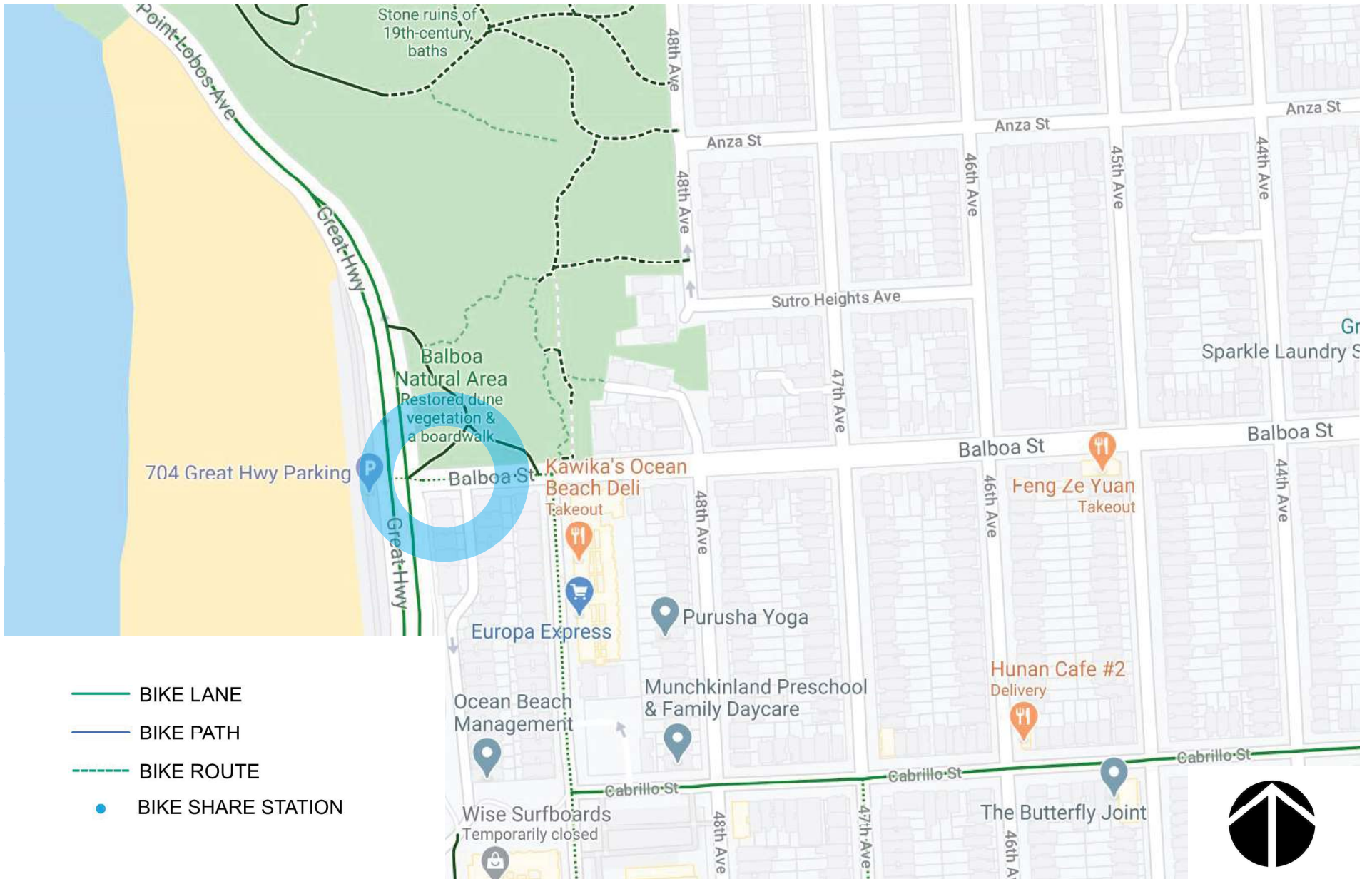


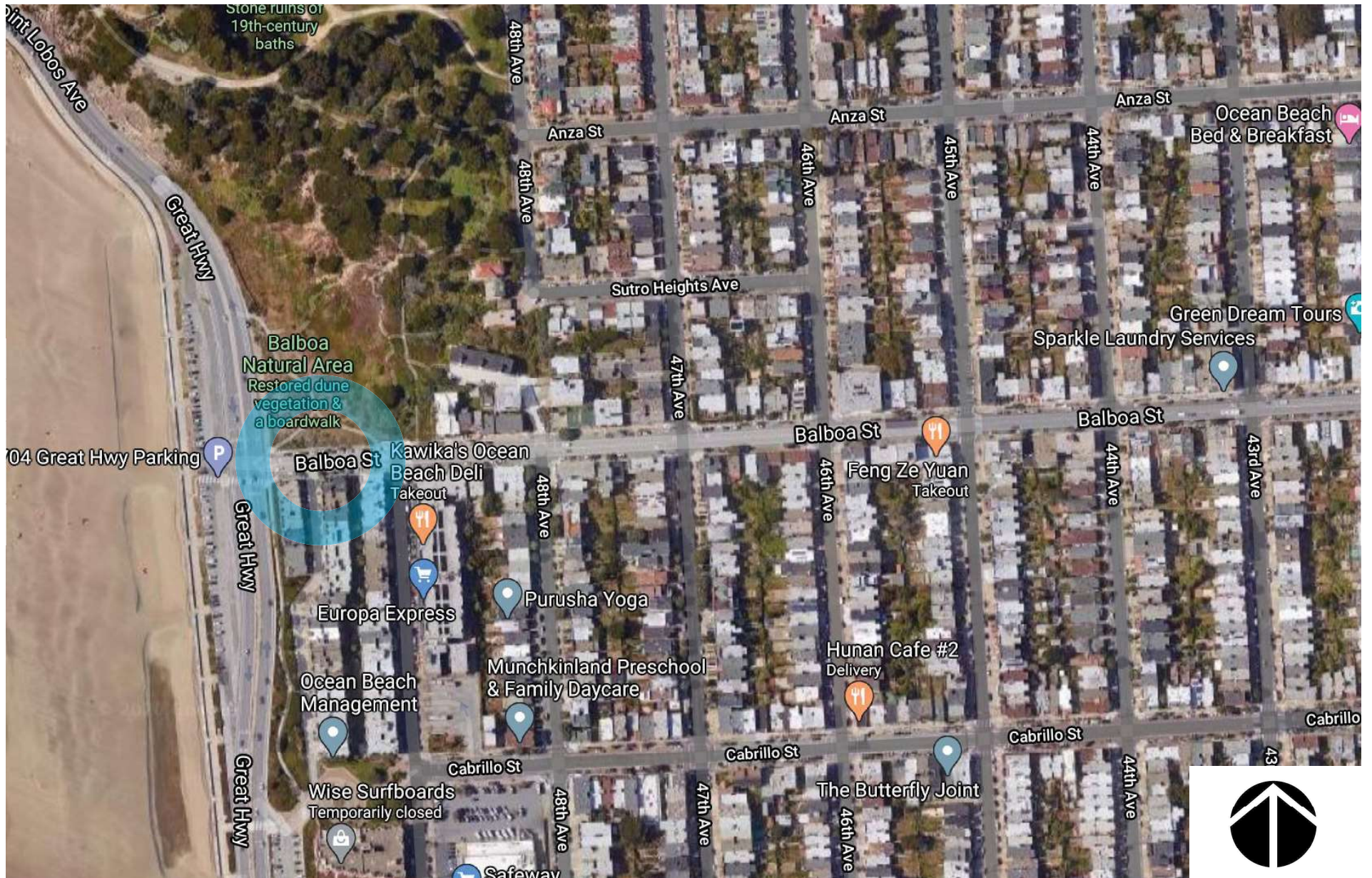
DRAWN BY: CMV
DESIGNED BY: CMV
CHECKED BY: CMV
DATE: 7/23/20
PROJECT NO:



STATION TYPE:	Standard Off-Street
STATION ID:	SF-H1
PLATES:	7
DOCKS:	27
KIOSKS:	1

Station Site and Plan
SF-H1
BALBOA ST AT LA PLAYA ST





Bike Share Station Site



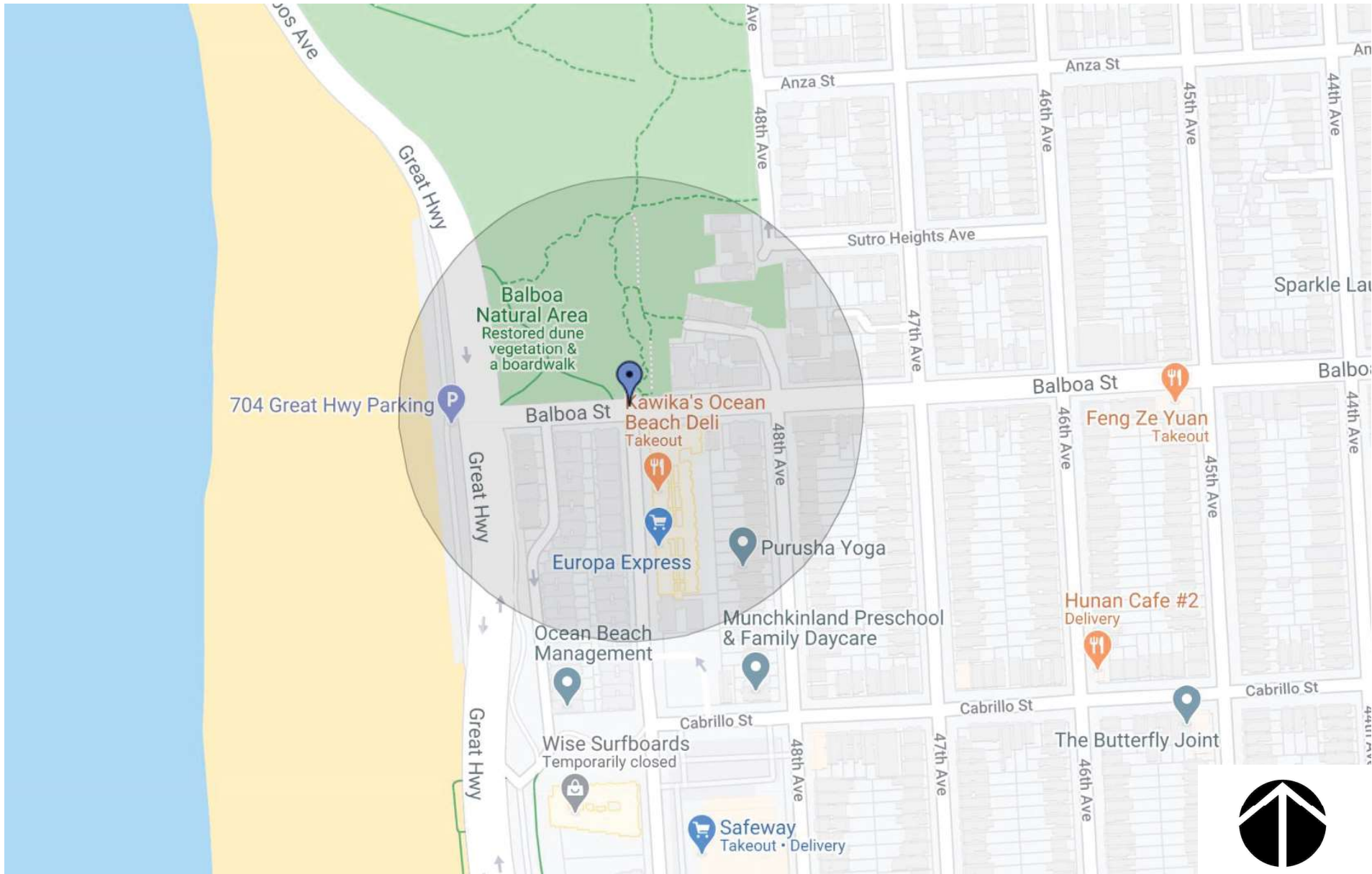
San Francisco Transit Map

- Muni Metro Rail
10 minutes or less
- Muni Rapid Bus
10 minutes or less
- 10 minutes or less
- Every 10-20 minutes
- Every 20-30 minutes
- Peak Service
Limited hours
- Historic Streetcar
- Cable Car
- BART/Caltrain
- PresidiGo Shuttle
- Line Terminals
- One way
- Nonstop
- Underground
- Metro/Rapid Stops (Accessible)
- Metro/Rapid Stops (Not Accessible)
- Point of Interest
- Hospital
- Library
- School
- Market St. Elevator



Note: Frequencies listed above are for daytime service only.





NORTH

EAST



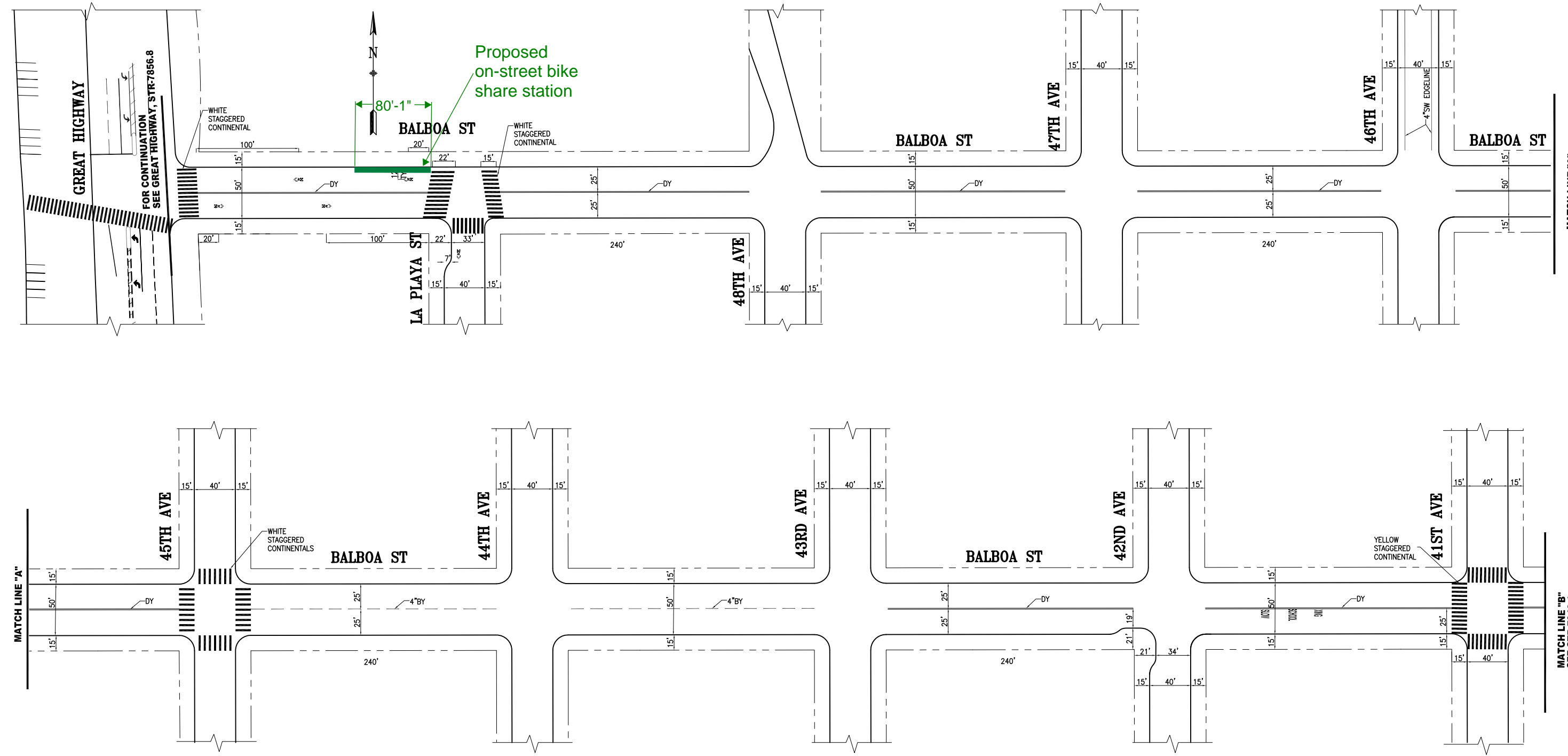
SOUTH

WEST

baywheels

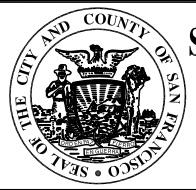
Bay Wheels
Photo Array

T:_E_FILES\Official_Records\Drawing Files\Stripping Drawings\Drawings\A_Z.dwg\Balboa St_Str-7943 (Great Highway to Funston Ave) 2016-08-03 See NickSmith 2017-04-24.dwg tabdallah Mon Aug 28,2017 - 10:45 am



NO.	DATE	DESCRIPTION	BY	APP.
1	02/16/16	WHITE STAGGERED CONTINENTALS @ 45TH	EC	B.WOOD
2	08/13/13	RELOCATE EB SSK AT 41ST. UPDATE ST WIDTH BETW 46TH AND 41ST.	DY	BW
3	08/13/13	WHITE STAGGERED CONTINENTAL @ GREAT HIGHWAY AND LA PLAYA. DY: 47TH-45TH. YELLOW STAGGERED CONTINENTAL @ 41ST AVE. SHARROWS: GREAT HIGHWAY TO LA PLAYA ST.	KC	DVS

TABLE OF REVISIONS
CHECK WITH TRACING TO SEE IF YOU HAVE LATEST REVISION



SAN FRANCISCO MUNICIPAL TRANSPORTATION AGENCY
CITY AND COUNTY OF SAN FRANCISCO

SUPERCEDES STR-2442 REV6	
DRAWN: TA	DATE: 6/2012
CHECKED: BW	DATE: 6/2012

APPROVED	
THOMAS P FOLKS 6/21/12	DATE: 6/21/12
SENIOR ENGINEER	
RICARDO OLEA 6/21/12	DATE: 6/21/12
CITY TRAFFIC ENGINEER	

SCALE: 1" = 50'	SHEET OF SHEETS 1 OF 5
CONTRACT NO.	
TRAFFIC STRIPING	
BALBOA STREET GREAT HIGHWAY TO 41ST AVENUE	
DRAWING NO. STR-7943	REV. NO. 3

FILE NAME: Balboa St_Str-7943.1.2
DATE: --/--
ORIGIN: SECTION
EXTERNAL REFERENCES: XREFS
FONTS USED: FONTS

SF-H1 (Balboa St at La Playa St) Documentation of Outreach

Abutting Properties

1. Primary Abutting Property: Golden Gate National Recreation Area (GGNRA)
Address: Balboa Natural Area in Sutro Heights
N.E. Balboa & Great Highway, San Francisco, CA 94121
Point of Contacts: Kirsten Holder and Darren Brown
Email: Kirsten_Holder@nps.gov and Darren_Brown@partner.nps.gov
 - 5/29/20: EY emailed Kirsten and Darren asking for their feedback on the proposed bikeshare station and shared the feedback flyer.
 - 6/9/20: Darren responded that they are fine with the proposal.

 2. Secondary Abutting Properties: 4801 Balboa St #1, #2, #3 (residents and property owners of the multi-family building across)
 - 7/3/20: EY sent out feedback mailers to the above addresses.
 - 7/9/20: 2 emails received in opposition due to drivers running the stop sign at this intersection making it unsafe for bicyclists & parking conversion.
-

Record of Meetings

- 10/1/19: EY, NP and JN met with Supervisor Fewer and her aide, Angelina to check in on station updates. EY shared this location following the meeting on 9/30/19 via email.
 - 10/28/19: EY shared this location on the revised D1 map and feedback flyers at the D1 Bikeshare Public Meeting held with Supervisor Fewer's Office and SFMTA.
 - 5/8/20: NP gave Supervisor Fewer's office an email update on this location.
-

Attachments

- September 2019 and May 2020 Emails to Supervisor Fewer's Office
- Email Thread with GGNRA



Bay Wheels D1 Update

Eliza Yu <eyu@lyft.com>
To: "Yu, Angelina (BOS)" <angelina.yu@sfgov.org>
Cc: Neal Patel <nealpatel@lyft.com>, Justin Nguyen <jnguyen@lyft.com>

Tue, Oct 1, 2019 at 12:54 PM

Hi Angelina,

I forgot to add, the two new stations added (48th at Geary and Balboa at La Playa) don't have info sheets made for them yet as they are newly sited and still need to sync with our planning team before I make them. I'll be sure to send them over to you once I have them and will plan to have them in time for our bike share meeting on October 28. Also, I will revise the color scheme of the map and will work on a 1 pager on program benefits to send over as well. Please let me know if there are any edits/additions I should make to the draft flyer. Thank you both so much for your feedback this morning and for coordinating with us on this effort!

Thanks,
Eliza

On Mon, Sep 30, 2019 at 5:58 PM Yu, Angelina (BOS) <angelina.yu@sfgov.org> wrote:

Hi Eliza,

Thanks so much for the zipfile – the visualizations are super helpful for the discussion.

Look forward to chatting tomorrow morning.

Angelina Yu 余莉娜

Legislative Aide

Office of Supervisor Sandra Lee Fewer

angelina.yu@sfgov.org | (415) 554-7411

<http://sfbos.org/supervisor-fewer-newsletter>

From: Eliza Yu <eyu@lyft.com>
Sent: Monday, September 30, 2019 5:47 PM
To: Yu, Angelina (BOS) <angelina.yu@sfgov.org>
Cc: Neal Patel <nealpatel@lyft.com>; Justin Nguyen <jnguyen@lyft.com>
Subject: Re: Bay Wheels D1 Update

Hi Angelina,

Attached is a zip file of the site specific info sheets of the proposed stations and an updated District 1 expansion map for Supervisor Fewer's review. Some notable changes are:

- Three permitted stations are now existing (Arguello at Geary, McAllister at Arguello, 7th at Cabrillo)
- Two proposed stations were added (48th at Geary and Balboa at La Playa) as alternatives until we can reach an agreement with GGNRA to site near the Great Highway

Please let me know if you need any other information on this. We look forward to our meeting tomorrow morning!

Thanks,
Eliza



Bikeshare - Next Stations and Talking Points

Neal Patel <nealpatel@lyft.com>

Fri, Jul 24, 2020 at 4:49 PM

To: Eliza Yu <eyu@lyft.com>

----- Forwarded message -----

From: **Neal Patel** <nealpatel@lyft.com>

Date: Fri, May 8, 2020 at 1:00 PM

Subject: Re: Bikeshare - Next Stations and Talking Points

To: Leung, Adrian <Adrian.Leung@sfmta.com>

Cc: Yu, Angelina (BOS) <angelina.yu@sfgov.org>, Ramos, Joel <Joel.Ramos@sfmta.com>, Eliza Yu <eyu@lyft.com>

Thanks for this summary, Adrian.

There is an additional D1 site at Balboa and La Playa that I neglected to include. We have yet to reach out to GGNRA to get their input on the station location (since they abut the proposed station) but plan to do so soon.

Neal

On Fri, May 8, 2020 at 12:47 PM Leung, Adrian <Adrian.Leung@sfmta.com> wrote:

Hello Angelina,

Thanks for getting back to me on Wednesday. Nice to connect in these bizarre circumstances. Here are follow-up items we discussed.

First, Here are the **two stations ready for deployment** in D1.

-34th Ave at Balboa

-21st Ave at Geary

SFMTA permitted both of these following full legislation. Bay Wheels will get construction permits, which puts our targeted timeline in about two weeks, approximately May 20. We'll update you as that timeline is solidified.

Second, here are **talking points on why Bikeshare is an essential service**.

- With prolonged Shelter in Place, the Bikeshare Program is receiving direction to further expand bikeshare operations as an essential service, especially in light of reduced Muni service.
- SF and other cities with bikeshare are hearing that users prefer to ride bikeshare over enclosed vehicles like transit or rideshare.
- Earlier, the stationless bikeshare service area expanded to almost the entire city; we're looking to support this with more stations, which provide more regular, affordable and accessible, service.
- For now, the SFMTA isn't permitting new stations, but we are hoping to advance with construction for a handful of already-permitted sites.

Third, here's a link describing **Bay Wheels's COVID-19 measures** to minimize transmission within the system.

<https://medium.com/@baywheels/covid-19-b37bfbd152b2>

Let us know if you need more info.

Finally, with regard to stations and encampments next to stations, Bikeshare is looking to establish a **standard 15' buffer** to maintain distancing for service staff. At the moment, some encampments are directly next to stations, which creates health issues for workers, residents and users. This buffer would be akin to ensuring boarding islands and bus waiting zones are also open. SFMTA is reaching out to our

contacts in PD, but any assistance the supervisor can provide to help get better traction is much appreciated. I believe there are two or three stations out of service because of this right now.

Additionally, to always keep things on your radar, there are **three D1 stations in development**. We don't have a clear legislation path at the moment since we've frozen Engineering Public Hearings at City Hall. However, there are efforts to establish an alternate potentially virtual venue, which means permits could begin to flow again, and installations could take place at the end of May or June. Of course, we will continue with our vigilant outreach with mailers to everyone near stations, along with the full revised public hearing notification practice. If you have any input/questions about these, let us know.

- Stanyan at Geary - going through internal SFMTA review.
- 28th Ave at Geary - going through internal SFMTA review.
- 38th Ave at Balboa - ready for SFMTA Public Hearing.

Thank you! Again, nice to talk during this craziness.

Adrian Leung
Bikeshare Program Manager
(415)646.2533

--

Neal Patel

Community Affairs Manager
Lyft Bikes and Scooters, SF Bay Area
415-264-0840



--

Neal Patel

Community Affairs Manager
Lyft Bikes and Scooters, SF Bay Area
415-264-0840





GGNRA Contact

Brown, Darren <Darren_Brown@partner.nps.gov>

Tue, Jun 9, 2020 at 8:41 AM

To: Eliza Yu <eyu@lyft.com>

Cc: "Holder, Kirsten H" <Kirsten_Holder@nps.gov>, Jameson Reeves <jreeves@lyft.com>, Bay Wheels Community <community@baywheels.com>

Thanks Eliza,

I wasn't super clear with that email. I don't need any more information about this site/proposal. We are just wanting to get information about Bay Wheels setting up stations in other areas of the park. We have been interested in exploring locations that stations would be most effective, but need information about size of stations, specs,, whether you are interested in expanding to the park, etc.

From: Eliza Yu <eyu@lyft.com>

Sent: Tuesday, June 9, 2020 8:33 AM

To: Brown, Darren <Darren_Brown@partner.nps.gov>

Cc: Holder, Kirsten H <Kirsten_Holder@nps.gov>; Jameson Reeves <jreeves@lyft.com>; Bay Wheels Community <community@baywheels.com>

Subject: Re: [EXTERNAL] GGNRA Contact

Hi Darren,

Thank you for your feedback, that's great to hear! Yes of course, it's a little vague to me what information you would like on placement. Generally most of our bikeshare stations are typically on SFMTA right of way and installation takes 2-3 hours where nothing is bolted to the ground. If the bikeshare station converts parking spaces, we add bollards around the station. I can send you a site plan of a similar station size to the one we're proposing at La Playa at Balboa if that would be helpful.

I'm also happy to hop on a call to discuss on more detail if you'd like. Please let me know if I can help provide more details on anything, thanks!

Thanks,
Eliza

On Tue, Jun 9, 2020, 7:59 AM Brown, Darren <Darren_Brown@partner.nps.gov> wrote:

Hi Eliza,

We don't have any concerns with the proposal. Can you give us more information on placement of these stations? We will be considering placement of one or more within the park and some information would be helpful with that decision.

Thanks!

Darren

From: Eliza Yu <eyu@lyft.com>

Sent: Friday, May 29, 2020 1:45 PM

To: Brown, Darren <Darren_Brown@partner.nps.gov>; Holder, Kirsten H <Kirsten_Holder@nps.gov>

Cc: Jameson Reeves <jreeves@lyft.com>; Bay Wheels Community <community@baywheels.com>

Subject: Re: [EXTERNAL] GGNRA Contact

Hi Darren and Kirsten,

I'm Eliza, Community Affairs Coordinator for the Bay Wheels Bikeshare Program. In collaboration with SFMTA, we would like to propose a bikeshare station on MTA right of way abutting the north side of Balboa St, west of La Playa St and would like your feedback on this proposal. Attached is a feedback flyer with a mock up for more information.

Please let me know if you have any questions or comments on this. I'm also looping in my colleague, Jameson, who had a question for you both on retrieving e-bikes within GGNRA's boundaries that are closed off to vehicles. Thanks and have a great weekend!

Thanks,
Eliza

On Thu, May 21, 2020 at 12:29 PM Beaulac, Emily <ebeaulac@presidiotrust.gov> wrote:

Hi Alexandria,

CCed are our park partners, Darren Brown and Kirsten Holder at NPS.

Darren and Kirsten, Bay Wheels is looking to install a bike share station on north side of Balboa St, west of La Playa St. Can you provide them with your input?

We are making progress with them to bring both the new(ish) Lyft dockless/electric bikes as well as bike share stations to the Presidio.

Thanks,

Emily Beaulac

Transportation Operations Specialist

Planning & Compliance Department

 [cid:image001.png@01D3EB07.4C3F6D80](#)

103 Montgomery Street, P.O. Box 29052

San Francisco, CA 94129

T: (415) 561-5474

www.presidio.gov

[Facebook](#) | [Twitter](#)



SAN FRANCISCO PLANNING DEPARTMENT

Notice of Exemption

1650 Mission St.
Suite 400
San Francisco,
CA 94103-2479

Reception:
415.558.6378

Fax:
415.558.6409

Planning
Information:
415.558.6377

DEC 22 2015
POSTED
TO

Approval Date: December 18, 2015
Case No.: 2015-005492ENV, SFMTA Bay Area Bicycle Share Project
Project Title: Citywide in San Francisco, primarily within the public right-of-way
Zoning: Not applicable, primarily in the public right of way
Block/Lot: Not applicable, primarily in the public right of way
Lot Size: Not applicable, primarily in the public right of way
Lead Agency: San Francisco Planning Department
Project Sponsor: Heath Maddox, San Francisco Municipal Transportation Agency
 415-701-4789
 heath.maddox@sfmta.com
Staff Contact: Debra Dwyer
 415-575-9031
 debra.dwyer@sfgov.org

2015-0600

ENDORSED
FILED
SAN FRANCISCO County Clerk

DEC 22, 2015

by: FANNY WONG
Deputy County Clerk

To: County Clerk, City and County of San Francisco
City Hall Room 168
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Pursuant to the California Environmental Quality Act (CEQA), the Guidelines of the Secretary for Resources, and San Francisco requirements, this Notice of Exemption is transmitted to you for filing. At the end of the posting period, please return this Notice to the Staff Contact with a notation of the period it was posted.

Attached fee: \$60 filing fee

PROJECT DESCRIPTION:

The San Francisco Municipal Transportation Agency (SFMTA) proposes to implement a city-wide bicycle sharing system in San Francisco as part of the regional Bay Area Bicycle Share (BABS) system described in detail below. The current regional bicycle share system in San Francisco is a pilot project managed by the Bay Area Air Quality Management District (BAAQMD). The regional BABS system will transfer to the Metropolitan Transportation Commission (MTC) for program oversight at the end of 2015. As part of a BABS pilot project initiated on August 29, 2013, the system operator installed approximately 35 bicycle share stations with input from the SFMTA, comprising 350 bicycles within the public right-of-way, located generally in the northeast section of the City. The proposed project would maintain and upgrade the existing 35 pilot bicycle share stations, and expand the BABS system within San Francisco to comprise a total of approximately 450 stations and 4,500 bicycles across the City and County of San Francisco (San Francisco).

DETERMINATION:

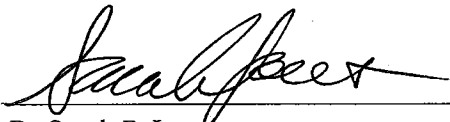
The City and County of San Francisco decided to carry out or approve the project on December 18, 2015. The San Francisco Board of Supervisors (BOS) approved a coordination agreement with the Metropolitan Transportation Commission (MTC), other local partners in the East and South Bay, and the bicycle share operator to carry out the Bay Area Bicycle Share Program, which would be overseen in San Francisco by the San Francisco Municipal Transportation Agency (SFMTA) on December 8, 2015. The agreement was provided to Mayor Lee for his signature and becomes effective upon signing or when ten days have passed. A copy of documents related to this action may be examined at the San Francisco Board of Supervisors, City Hall, 1 Carlton B. Goodlett Place Room 244, San Francisco, CA, 94102 in File Number 151144.

- 1. An Exemption from Environmental Review has been prepared pursuant to the provisions of CEQA under:

- Ministerial (Sec. 21080(b)(1); 15268)
- Declared Emergency (Sec. 21080(b)(3); 15269(a))
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c))
- Categorical Exemption, Class 3, Section 15303
- Statutory Exemption, State code number: _____
- Community Plan Exemption (Sec. 21083.3; 15183)

- 2. This project in its approved form has been determined to be exempt from environmental review because it would result in the installation of up to 450 bicycle sharing stations throughout San Francisco, primarily within the public right-of-way and on some parcels. The proposed individual stations are portable, modular, and would be solar and battery powered, and would thus not involve excavation or utility connections. The bicycle sharing station equipment is small in scale and massing relative to surrounding buildings or sites. Bicycle facilities and infrastructure are common sights within the urban environment. There would be no potential for significant environmental impacts at either a project or cumulative level. Therefore, the proposed project would be exempt from environmental review under Class 3.

John Rahaim
Planning Director


By Sarah B. Jones
Environmental Review Officer

December 22, 2015
Date

cc: Heath Maddox, SFMTA
Interested parties