



DRAFT

Mission Bay Transportation Improvement Fund Advisory Committee Meeting Minutes

July 25, 2019, 2:30 pm-4:30 pm

UCSF Mission Hall, 550 16th Street, Room 2100

Advisory Committee Seat	Voting Member	Alternate
Seat 1 (Golden State Warriors)	Michael Rescigno	Yoyo Chan
Seat 2 (UCSF)	Amit Kothari	Clare Shinnerl
Seat 3 (Neighborhood resident)	Bruce Agid	Bruce Kin Huie
Seat 4 (Neighborhood business owner)	Catherine Sharpe	Terezia Nemeth
Seat 5 (Neighborhood resident)	Sarah Davis	Sarah Bertram
Members of the Public		
Michelle Murphy	Gap Inc./Old Navy	
Manoj Madhavan	Golden State Warriors	
Ralph Anav	Mission Bay Resident	
Josh Karlin Resnick	SF Giants	
Bettina Cohen	Mission Bay Resident	
Courtney Mc Donald	Office of Supervisor Matt Haney	
Jackie Ventura	Golden State Warriors	
SFMTA		
Kim Walton	Senior Transportation Planner; Staff Liaison	
Kristin Michael	Lead Planner, Land Use and Development Transportation Integration	
Roberta Boomer	Secretary to the SFMTA Board of Directors	

1. Call to Order/Roll Call – Amit Kothari, Vice Chairperson

Voting Members in attendance: Rescigno; Sharpe; Kothari; Davis

Excused Absences: Agid

Alternates in attendance: Chan; Bertram

Alternates not in attendance: Nemeth; Shinnerl; Huie

2. Approve minutes of June 27, 2019 meeting

The motion was made by Catherine Sharpe to approve the minutes of the July 25, 2019 meeting and was seconded by Michael Rescigno.

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Public comments – None

Committee member comments – Bruce Agid provided the following changes:

Approval of the TIF Budget Motion. I think what we approved was the revised language of the Motion on our contingent approval of the MB TIF budget.

On the motion to approve the June 27, 2019 minutes with changes as previously noted.

AYES –Kothari, Davis, Rescigno, Sharpe

NAYES -None

The motion passed

2. Old Business

Delay Metrics

AC member Michael Rescigno and Bruce Agid met to review a very high -level draft of proposed metrics “score-card.”

The intent of this scorecard is two-fold. First, provide a high- level on-going review of the quality of services provided to support Chase Center Arena Events as well as measure impacts on the neighborhood and second, used to inform the MB TIF budget process for future years; a valuable tool both for the City family and the AC members. We are hoping to identify metrics that are either already available and can be re-purposed for the scorecard or use data/metrics which are required based on commitments/agreements associated with the Chase Center.

The next steps are to review with City Staff who will then gather input from various City Departments/Agencies. There will be a final review of the working group and a first draft will be presented at the August 22nd MB TIF AC meeting.

3. Brown Act Overview -Roberta Boomer

The Brown Act was created in 1953 and guarantees the public’s right to attend and participate in meetings of local legislative bodies. The Act guides committees in the conducting of business in areas such as what constitutes a meeting, meeting noticing, agenda, setting, and communications. While the Brown Act covers many areas, key areas for the MB TIF AC to be familiar with are as follows.

What constitutes "a meeting" and what communications are permitted?

- Duly noticed public meeting
- Any congregation by a majority of the body at the same time on any topic within jurisdiction of the body
- No action needed to make it a meeting

Power is of committee as a "body" not as an individual. Majority of Body is needed

- Chair and Co-Chair are to ensure business is done with public input
- Email communications should be done directly with staff liaison; do not hit “reply all.”

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- Advisory Committee members have the right to speak outside and at meetings. Every Member should be allowed to speak once.

Meetings

- Notices must be provided in three locations, three days (72 hours) in advance - online, library, and outside meeting room. Must be mailed to public member if member requests
- Special Meeting - not at regular meeting date/time/location. Only business in meeting notice can be discussed.
- Emergency Meeting - specific drastic circumstances (acts of God/terrorism)
- Meeting space must be fully accessible and complies with ADA, free, no condition of admission; cameras/recording is all permitted.
- Materials handed out must be made available to public immediately. If prepared by member of public, must be made available afterward.

Agenda

- Must contain brief description of each item to be discussed, not to exceed 20 words. The topic is to be specific/general enough for public to be properly informed but allows committee max leeway to discuss.
- Each agenda should include item for new/unfinished business. Member can use it to create request for info or presentation.
- Once agenda is posted, no discussion of or action on item not on agenda

Exceptions - brief responses to public testimony, the public has right to address the Committee, but not a right to receive a response. requests for clarification from staff, brief reports on personal activities, need to take immediate action on an item (ltd circumstances)

Staff Liaison

- Liaison to ensure meetings are held and rules are followed.
- Works with Chair to develop annual work plan.
- Work with Chair to develop agenda, which follows approved work plan.

Members of the Public/Public Comment

- Speaking time is limited to 3 minutes or less; time allocation must be applied equally to all
- Teleconferencing must be noticed and available to public

4. Chase Center Coordination – Paul Supawanich, Office of the Mayor

- Working with SF Public Works on coordination of Third Street Bridge work and closure.
- Muni Metro platform should be open for operation first week of August 2019
- The SF Fire Department held a Code 2 drill on July 24.

Committee members expressed their concerns about the impact on the neighborhood if both the Third and Fourth Street bridges were closed at the same time and what and how information would be communicated to Mission Bay residents.

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6. Chase Center Event Transportation Guide/Transportation Management Plan Goals and Monitoring

Manoj Madhavan from the Warriors presented the “Chase Center Transportation Update” which included information on how to access the Center on various modes. Michael Rescigno provide information on parking services at and around the Center. Committee members expressed concerns regarding the volume of Transportation Network Company vehicles (Lyft and Uber) that will be in the area.

After much discussion on continuing the meeting due to the time, Catherine Sharpe made a motion to extend the July 25, 2019 Mission Bay Transportation Improvement Fund Advisory Committee meeting from 4:30 pm to 5:00 pm and it was seconded by Sarah David.

Public Comment none.

Advisory committee Discussion – none

On the Motion:

Ayes Rescigno; Sharpe; Kothari; Davis

Nays – None

The Motion was passed.

Additional concerns were voiced regarding the location of the Muni 78x and 79 x shuttle buses, if the TNC companies would institute “geo fencing,” and the pricing of the neighborhood parking meters. A request was made for a copy of the full final /adopted transportation plan so that employers can provide the information to their employees, and so that residents can become familiar with what will be taking place. Another request was made to clarify what triggers” special event parking.”

7. Public Comment

There was no public comment

8. Advisory Committee Member comments and Future Agenda Items

Catherine Sharpe made a motion that at the August 22 meeting, to continue the discussion on the Transportation Update begun by Michael Rescigno, to have the Warriors head of Safety present, along with members of the SF Police Department.

Public Comment – None

Advisory Committee Discussion – none

On the Motion:

Ayes Rescigno; Sharpe; Kothari; Davis

Nays – None

The Motion was passed

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Sarah David made the motion to adjourn the July 25, 2019 meeting and was seconded by Catherine Sharpe.

On the Motion:

Ayes Rescigno; Sharpe; Kothari; Davis

Nays – None

Meeting adjourned at 5:05 pm