

**S. F. Municipal Transportation Agency Citizens' Advisory Council  
City & County of San Francisco  
RECOMMENDATIONS / MOTIONS – 2018**

REFERENCE NUMBER	COMMITTEE NAME	MOTION / RECOMMENDATION	STAFF RESPONSIBLE	STATUS	RESPONSE
CAC MOTION 180301.01	OCSC Motion 180213.01	The SFMTA CAC recommends continuing and expanding the Muni etiquette campaign.	Kristin Smith	Complete	Thank you for your enthusiasm for the Muni Etiquette campaign that was launched on the new LRV4's. With your thoughtful guidance, the SFMTA is now going to roll this campaign out on buses and throughout the system. Thank you for your commitment to improving the Muni riding experience.
CAC MOTION 180301.02	FAC Motion 180221.01	The SFMTA CAC recommends Fare Policy Option 1 to maintain fares for Single Ride fares for Clipper/Muni Mobile.	Sonali Bose	Complete	The SFMTA Board has supported this recommendation and it will be part of the FY 19 and FY 20 Operating Budget.
CAC MOTION 180301.03	FAC Motion 180221.02	The SFMTA CAC recommends Fare Policy Option 2B to limit 'A' pass to a 20% premium above the 'M' pass.	Sonali Bose	Complete	The SFMTA Board has supported this recommendation and it will be part of the FY 19 and FY 20 Operating Budget.
CAC MOTION 180301.04	FAC Motion 180221.03	The SFMTA CAC recommends Fare Policy Option 3 to implement fare differentials for visitor passports.	Sonali Bose	Complete	The SFMTA Board has supported this recommendation and it will be part of the FY 19 and FY 20 Operating Budget.
CAC MOTION 180301.05	FAC Motion 180221.04	The SFMTA CAC recommends Fare Policy Option 4 to adopt a new low-income single ride fare product.	Sonali Bose	Complete	The SFMTA Board has supported this recommendation and it will be part of the FY 19 and FY 20 Operating Budget.
CAC MOTION 180301.06	FAC Motion 180221.05	The SFMTA CAC recommends Fare Policy Option 5A to implement a new day pass at two times the regular fare.	Sonali Bose	Complete	The SFMTA Board has supported this recommendation and it will be part of the FY 19 and FY 20 Operating Budget.
CAC MOTION 180301.07	FAC Motion 180221.06	The SFMTA CAC recommends Fare Policy Option 6 to authorize a 10% discount for bulk purchases	Sonali Bose	Complete	The SFMTA Board has supported this recommendation and it will be part of the FY 19 and FY 20 Operating Budget.

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		of 100 or more Cable Car tickets and Passports.			
CAC MOTION 180301.08	FAC Motion 180221.07	The SFMTA CAC recommends Fare Policy Option 7 to expand the use of institutional pass models to other groups and organizations.	Sonali Bose	Complete	The SFMTA Board has supported this recommendation and it will be part of the FY 19 and FY 20 Operating Budget.
CAC MOTION 180301.09		The SFMTA CAC urges the SFMTA Board of Directors to consider raising fees to fair market value for commuter shuttles and private transportation vehicles e.g. Chariot that use City streets as places of enterprise for private gain to consider establishing additional, non-regulatory, revenue-generating fees for the benefit of the SFMTA.	Roberta Boomer	Complete	Thank you for your thoughtful suggestion. The SFMTA Board adopted a cost recovery fee structure for this program consistent with state law limiting most permit programs to cost recovery.
CAC MOTION 180301.10		The SFMTA CAC recommends that the SFMTA use some population-based Prop B funds for operating instead of capital for FY19 and FY20 budget.	Sonali Bose	Complete	The FY 19 and FY 20 Operating Budget will use Fund Balance above the 10% to support operating one time needs. The Population Baseline funds will remain in the Capital Budget.
CAC MOTION 180301.11		The SFMTA CAC recommends future capital projects should have operations costs factored into their budgets.	Sonali Bose	Complete	The SFMTA concurs.
CAC MOTION 180322.01		The SFMTA CAC recommends that the policy objective of increasing the average speed of transit within San Francisco be incorporated into the agency's mission statement by adding the word "fast" to that mission statement.	Keka Robinson-Luqman	Complete	Motion not adopted. No response needed.

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CAC MOTION 180322.02		The SFMTA CAC supports the SFMTA Strategic Plan.	Travis Fox	Complete	Thank you for offering members of the Performance Team an opportunity to share the latest version of the strategic plan and to hear your feedback. We appreciate your support for the plan and look forward to reporting back on our progress in achieving the plan's goals in the months to come.
CAC MOTION 180322.03		The SFMTA CAC recommends that the SFMTA charge parking meter fees on Sundays and where appropriate in the evenings as part of the budget.	Sonali Bose	Complete	The SFMTA Board of Directors is not considering this proposal at this time.
CAC MOTION 180322.04	FAC Motion 180307.01	The SFMTA CAC recommends that, in FY19 and FY20, SFMTA use reserve funds in excess of the agency's baseline to cover those one-time expenditures not currently included in the proposed baseline budget.	Sonali Bose	Complete	The FY 19 and FY 20 Operating Budget will use Fund Balance above the 10% to support operating one time needs.
CAC MOTION 180322.05	FAC Motion 180307.02	The SFMTA CAC recommends that this proposed budget be adopted for FY19 and FY20.	Sonali Bose	Complete	The SFMTA appreciates the CAC's review and support of the FY 19 and FY 20 Operating and Capital Budget.
CAC MOTION 180322.06	EMSC Motion 180228.01	The SFMTA CAC supports and recommends the retention of the inbound stop at Taraval and 17th Avenue as it is a vital stop for residents carrying bags of groceries using the L Taraval line.	Phillip Pierce	Complete	SFMTA staff thanks the SFMTA CAC for their recommendation and attention on this important issue. Staff is working on a proposal with Supervisor Yee, local stakeholders, transit customers and neighbors to preserve the inbound stop at 17 <sup>th</sup> Avenue and ensure the location of

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					other stops in the area balance the various needs in the neighborhood.
CAC MOTION 180501.01	EMSC MOTION 180425.01	The SFMTA CAC supports the proposed plan for E-Scooters. It is recommended that SFMTA provide guidelines on how and where scooters are placed, and that SFMTA consistently encourage SFPD to enforce the state laws against sidewalk riding. It is further recommended that SFMTA work with the scooter companies to share user travel data so that analyses are done to update a comprehensive transit plan which can ultimately reduce congestion.	Miriam Sorell	Complete	As part of the Scooter Share Permit program, the SFMTA is developing guidance on how and where to park scooters. Permittees will be required to share user travel data specified by the SFMTA and will also be required to administer 2 surveys with questions provided by the SFMTA, so that we can evaluate how the scooters are used. In addition to any coordination with SFPD, we will be conducting our own data collection and monitoring to understand the prevalence of sidewalk riding and have the option to revoke permits if we continue to see unacceptable levels of sidewalk riding.
CAC MOTION 180503.02	EMSC MOTION 180425.02	The SFMTA CAC recommends that complete cars (1106, 1108, 1139, 1140, 4008, and 4009) slated to be scrapped not be scrapped but rather retained for the planned expansion of the historic rail line service in the future. As other cars are being moved to a new storage area, these cars can also be moved at the same cost as the other cars. The cost and storage of stripping the cars is offset by the moving cost of the cars, thus keeping the cars intact is far more beneficial for Muni. The argument of 'significant rust' also applies to the cars that are kept - they too have been stored outdoors for the past 15 years. To an outside	Sabrina Suzuki	Complete	Thank you. We have shared this recommendation with our team charged with maintaining the historic fleet.

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		observer it makes no sense to scrap a complete car instead of a completely stripped car. Therefore, it is recommended that if necessary, already completely stripped, gutted cars 1026, 1027, and 1028 be scrapped in exchange for 3 of the complete cars.			
CAC MOTION 180712.01		The SFMTA CAC recommends that new trees and landscaping be a part of the Geary Rapid Project and that existing and new trees and landscaping on the Geary corridor be maintained properly by the SFMTA and the City.	Liz Brisson	Complete	As a part of the Geary Rapid project, there would be about five trees removed and over 20 trees added, for a net addition of over 15 trees. SFMTA has prioritized funding for transit performance and traffic safety improvements. SF Public Works is responsible for maintaining trees and most landscaping within the city. There is nothing about the Geary Rapid improvements that would preclude installation of additional trees and landscaping at a later date.
CAC MOTION 180712.03		The SFMTA CAC recommends that the SFMTA work with SFPD concerning enforcement of the bus only lanes on the Geary corridor.	Shawn McCormick	Complete	The SFMTA enforces Geary transit only lanes utilizing the cameras installed on the buses. We have issued 142 violations on Geary since the start of this calendar year (Jan1).
CAC MOTION 180712.03	EMSC MOTION	The SFMTA CAC recommends retaining most of the recently approved-for-disposal Presidents' Conference Committee (PCC) streetcars while an assessment is made to determine future double-ended car needs for the E and F lines. If it's	Sabrina Suzuki	Complete	Thank you for this recommendation. We have shared this with our team.

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		deemed that a number of double-ended PCCs are needed, then these stored single-ended PCCs can be converted to double-ended cars.			
CAC MOTION 180712.04	EMSC MOTION	The SFMTA CAC recommends that historic rail car operations and maintenance be its own division, similar to the model that is employed with the cable cars. It is in the best interest of SFMTA that a dedicated director/manager be installed to give undivided attention to the operations, maintenance, and rehabilitation of the historic rail fleet. The shop force that is needed to maintain the fleet have to be highly skilled and resourceful as the mechanics of these cars vary in scope. Because these cars are historic and its numbers limited, an in-house specialized crew is needed to fully maintain these cars as outsourcing firms are becoming rare.	Sabrina Suzuki	Complete	This will be put under consideration. Thank you for your input.
CAC MOTION 180906.01		The SFMTA CAC recommends that the SFMTA require Bike Share notices to be posted and mailed to all community associations in the surrounding areas as well as neighbors within 500 feet at least 30 days prior to a hearing and that the SFMTA Board requires SFMTA staff and	Adrian Leung	Complete	Public Hearing agendas are only finalized a few weeks before the hearing date. However, the Bikeshare Program is committed to improving for our public notification process, and will respond to CAC recommendations as follows.

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		<p>Motivate staff to create and maintain a dedicated webpage with the following information regarding Bike Share Stations:</p> <ol style="list-style-type: none"> <li>1) Proposed locations for Bike Share Stations 30 days before the hearing</li> <li>2) Interactive map indicating present, approved, and proposed Bike Share Station locations</li> <li>3) Suggestion form for residents and constituents to give feedback on Bike Share Station locations</li> <li>4) Maintained log of suggestions (from point 3) with responses from Motivate and SFMTA staff</li> <li>5) Contact information for Motivate/SFMTA staff responsible for Bike Share Station outreach</li> </ol>			<ol style="list-style-type: none"> <li>1) To provide a longer period for public preview of upcoming proposals, which is in the Program's own best interest, the SFMTA will commit to maintaining a regularly updated table of upcoming station proposals. This will provide proposal notification well in advance of 30 days before a public hearing. And, the table will be updated as soon as possible when a public hearing date is set.</li> <li>2) A map of proposed stations is maintained by GoBike. The SFMTA Bikeshare Program site will provide a direct link to this map.</li> <li>3) and 4) Every email, call, letter, or in-person feedback for bikeshare station proposals is given its due weight and archived. In the past the Bikeshare Program has shared all correspondence, supportive or opposing, by request. The program will continue to do so.</li> <li>5) The current SFMTA Bikeshare website lists the following up-to-date contact information:  Adrian Leung, Bikeshare Program Manager adrian.leung@sfmta.com</li> </ol>

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					<p>415.646.2533</p> <p>Ford GoBike Customer Service customerservice@fordgobike.com 855.480.2453</p> <p>JUMP Customer Service Support@jumpbikes.com 833.300.6106</p>
CAC MOTION 180906.02		The SFMTA CAC recommends that decisions about siting bike share docks require final approval from the SFMTA Board.	Adrian Leung	Complete	<p>The SFMTA will continue to approve legislative changes related to bikeshare stations through the Directive Order process.</p> <p>To provide more transparency for the Bikeshare Program outreach process and decision-making criteria, staff will provide a checklist in conjunction with permit issuance, which identifies requisite outreach steps, and engineering/siting considerations like feasibility and safety.</p>
CAC MOTION 181004.01		The SFMTA CAC urges the SFMTA Board of Directors to undertake a public relations campaign to educate the public on the reasons why sidewalk parking is illegal.	Candace Sue	Complete	<p>Information on how to park legally to avoid a citation is available on SFMTA.com (<a href="https://www.sfmta.com/getting-around/drive-park/how-avoid-parking-tickets#Driveways,Sidewalks%20and%20Crosswalks">https://www.sfmta.com/getting-around/drive-park/how-avoid-parking-tickets#Driveways, Sidewalks and Crosswalks</a>). We have several priority campaigns scheduled for development this year. This request can be added to the list as a</p>



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					possible campaign in the future.
CAC MOTION 181004.02		The SFMTA CAC urges the SFMTA Board of Directors to pass legislation that restricts use of transit only lanes, including red lanes, to vehicles defined as transit vehicles by the California vehicle code.	Sabrina Suzuki	Complete	Thank you for the comment. We will take that into account when developing legislation of Transit-only lanes in future projects.
CAC MOTION 181004.03		The SFMTA CAC recommends that the SFMTA Board of Directors adopt the Third Street Transit and Safety Project.	Steve Boland	Complete	Thank you for providing Transit Planning with the opportunity to present our proposal and solicit your input. We greatly appreciate your support for the project.
CAC MOTION 181004.04		The SFMTA CAC recommends that right turns on red be prohibited for the Third Street Transit and Safety Project corridor.	Steve Boland	Complete	Right turns on red will be prohibited where a dedicated right-turn phase is provided. At other locations, we will evaluate based on right-turn and pedestrian volumes. As part of this evaluation, we will explore lessons learned from right-turn on red restrictions recently implemented as part of other South of Market projects.
CAC MOTION 181101.01		The SFMTA CAC recommends that the SFMTA extend harassment training to all employees, including non-supervisory employees, and establish a new avenue for employees to report instances of bullying, harassment, and toxic workplace issues, and present trend findings of that process publicly.	Ed Reiskin	Complete	We will extend harassment prevention training to all employees, including non-supervisory ones. As for a new avenue, the things you mentioned– a hotline to an entity external to SFMTA, etc. – already exist, so not sure what more we can do there. Happy to present findings publicly.