

SFMTA Bond Oversight Committee

Dan Murphy, Vice Chairman (Acting Chairman)

Neil Ballard, Leona Bridges, Kathryn How, Bob Shaw, Art Torres, Anna Van Degna

MINUTES - Tuesday, September 18, 2018 – 10:00am

MEETING LOCATION--SFMTA, 1 South Van Ness Avenue

3rd Floor Civic Center Conference Room # 3074

1. Call to Order and Roll Call

Committee Members:

Daniel Murphy – Vice-Chair

Neil Ballard

Leona Bridges

Kathryn How

Bob Shaw

Art Torres

Anna Van Degna

A quorum being, the meeting was called to order at 10:05a.m. On the roll call, Vice Chairman Dan Murphy and Member Anna Van Degna were noted absent.

2. Public Comment: None

3. Introduction of new members:

New member Art Torres was introduced currently a member of our SFMTA Board of Directors and Vice Chair of the California's Stem Cell Agency.

4. Approval of Minutes from June 15, 2018 Meeting:

On motion to approve the June 15, 2018 meeting minutes:

Unanimously approved (Vice Chair Dan Murphy and Member Anna Van Degna were absent)

Public Comment: None

5. Election of the new Chairman – postponed to the next meeting in November.

6. Use of Revenue Bond Interest: [Reference item #6 on agenda: link to document here: https://www.sfmta.com/sites/default/files/reports-and-documents/2018/09/sfmta_revenue_bond_policy_update_-_interest_income_and_allocation_to_projects_proposal_june_2018_-_attachment_b.pdf]

SFMTA staff reported that the revised use of revenue bond interest which was reviewed by bond counsel will only be used under these conditions:

- Interest allocations will be given to bond funded projects in the same series.

- If projects in the same series do not need funding, then interest allocations will be made to bond funded projects in subsequent series.
- Notifications of allocations of interest will be communicated to the SFMTA Board of Directors and the BOC members by memorandum.

Public Comment: None

7. Review of Bond Funded Projects Expenditures and Delivery: (Discussion Item)

- a. Follow-up on Operator Convenience Facilities Series 2014 bond balance of \$770,000 - SFMTA staff reported that this project is on track for completion in December of this year and the recommendation is to keep the funds on this project.
- b. Fiscal year 2017-2018 Quarter 4 - **[link to report provided here: SFMTA Quarter report]** https://www.sfmta.com/sites/default/files/reports-and-documents/2018/09/q4_2018_sfmta_revenue_bond_report_-_attachment_c.pdf

SFMTA staff presented that this report covers the period through the 4th quarter of FY 2017/18 which ended on 6/30/18. Staff also stated that all financial data is current through 6/30/18 however due to the with the city's new financial system (F\$P), financial data are estimates that are derived from FAMIS and F\$P. Series 2013 revenue bond has small remaining balances on projects that will be shifted and spent by other bond eligible projects when exact balances are known. SFMTA staff will send a letter to BOC members when this known and the timeline to spend the funds.

c. Project presentations:

Streets Projects – **[link to report provided here: SFMTA Streets presentation]** https://www.sfmta.com/sites/default/files/reports-and-documents/2018/09/boc_presentation_-_streets_-_q4_2018_-_attachment_d.pdf

SFMTA staff provided a presentation summary that most of all the projects are finished, open for use, and just waiting for all the invoices to come in and process for payment. All remaining balances for all the projects will be spent down. BOC members asked for follow ups on the following street projects:

- **7th and 8th Street Streetscape** - SFMTA will report back to BOC members regarding the remaining balance.
- **Columbus Avenue Streetscape** - BOC member asked SFMTA to report back on the use of the remaining balance of the Columbus Avenue Streetscape project for the next meeting.

- **Masonic Avenue Streetscape** – The construction is nearing completion and to transfer the remaining balance to another project as soon as possible. BOC member suggested to send out an allocation letter.
- **Pedestrian Countdown Signals** – SFMTA staff reported that 11 locations have turned on. BOC member stated that at Cesar Chavez by the new St. Lukes Hospital location is not working. Also, BOC member would like a follow up on the speed bumps at 17th and Castro Streets that one is narrower than the other.

Public Comment: None

8. Annual Report and Auditor Review timeline:

The annual report must be done by January 31st per the BOC bylaws.

Due to the city's new financial system (FSP), auditor reviews will likely be delayed this fiscal year. Therefore, it is likely that two meetings in November or in December will be required to give the BOC time to review and approve the annual report along with the auditor review to meet the January 31st deadline.

9. Schedule Upcoming Meeting Date and Future Agenda Items - Next meeting is scheduled on November 27, 2018 at 9am.

10. Adjournment

The meeting adjourned 10:55am.

An audio recording of this is on file with Ms. Aida Corpuz, Administrative Support for the SFMTA Bond Oversight Committee. Please contact Ms. Corpuz at 415.701.4658 or email: BOCOversightCommittee@sfmta.com if there any questions or comments.