

SAN FRANCISCO
MUNICIPAL TRANSPORTATION AGENCY
BOARD OF DIRECTORS

RESOLUTION No. 240402-032

WHEREAS, In 2002, the SFMTA entered into Contract No. MR-1185 with Trapeze Software Group, Inc. (Trapeze) to procure proprietary software and related professional services for a Scheduling System, which performs critical operator and vehicle scheduling, run cutting, rostering, and reporting system with data collection/route analysis and transit operator dispatch and timekeeping/payroll functions for 2,500 SFMTA employees, all of which are functions critical to the efficient operation of transit services; Contract No. MR-1185 expired in 2012; and,

WHEREAS, Under a task order contract, the parties negotiate general terms and conditions, including liability, indemnity, and insurance, which then streamlines contracting to procure software and related services, as task orders need only address a description of the services and deliverables to be procured, price, and delivery milestones and completion dates; and,

WHEREAS, On September 25, 2014, the SFMTA executed SFMTA Contract No. 2015-16, a task order agreement, with Trapeze, for a term of eight years and a contract amount of \$8 million for as-needed software and professional services to maintain and improve the Scheduling System and integrate it to the radio system and other SFMTA systems, procure maintenance, license web enabled modules, and train SFMTA staff. That contract expired in October 2022; and,

WHEREAS, The proposed Contract 2024-07-FTA is also an as-needed services agreement, under which the SFMTA will issue task orders to procure proprietary Scheduling System software upgrades and maintenance, training, systems integration, and related professional services to maintain and improve the operations of the Scheduling System; and,

WHEREAS, On February 21, 2024, the SFMTA, under authority delegated by the Planning Department, determined that Contract 2024-07-FTA for a Task ask Order agreement with Trapeze Software Group, Inc. for scheduling software and related services is not defined as a “project” under the California Environmental Quality Act (CEQA) pursuant Title 14 of the California Code of Regulations Sections 15060(c) and 15378(b); and,

WHEREAS, A copy of the CEQA determination is on file with the Secretary to the SFMTA Board of Directors, and is incorporated herein by reference; now, therefore, be it

RESOLVED, That the San Francisco Municipal Transportation Agency Board of Directors authorizes the Director of Transportation to execute Contract No. 2024-07-FTA, Task Order Agreement between City and County of San Francisco and Trapeze Software Group, Inc. for Scheduling Software and Related Professional Services, for proprietary Scheduling System software and related services, for a total contract amount not to exceed \$9 million for a term of nine years; and be it further

RESOLVED, That the San Francisco Municipal Transportation Agency Board of Directors authorizes the Director of Transportation to approve task orders issued under Contract No. 2024-07-FTA not exceeding \$1 million per task order, and task orders exceeding that amount will require SFMTA Board of Directors approval.

I certify that the foregoing resolution was adopted by the San Francisco Municipal Transportation Agency Board of Directors at its meeting of April 2, 2024.



Secretary to the Board of Directors
San Francisco Municipal Transportation Agency