

MTA Automated License Plate Reader (ALPR) Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases



1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

Change in Authorized Job Titles



2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology



Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No



Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No



Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No



Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): *

No new companies or entities added.

Surveillance Technology Goals



8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

1. Helped Parking Control Officer (PCO) cover larger geographic areas and improved effectiveness and efficiency in performance of their duties.
2. Parking garage staff no longer required to work within confined areas in parking garages. Minimized repetitive motion injuries from physical chalking by automating the process for Parking Control Officer (PCOs) to mark vehicles.
3. Improved accuracy and simplified parking enforcement duties. Provided data required to calculate parking fees, especially when patrons lost their parking tickets within City-owned parking garages and lots. Provided data to inform potential new on-street parking and curb policies and regulations. For instance, eliminated physical permits on residential parking.

Data Sharing



9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

No

9.4 Was the data shared with entities outside of city and county government?

Yes

9.5 List which non-city entities received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

SFMTA contractor LAZ Parking and their subcontractor, Dixon Resources Unlimited, were provided with parking occupancy data (i.e., vehicle counts). These entities were not provided with license plate numbers or other personally identifiable information.

Accidental Receipt of Face Recognition Data



10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints



11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations



12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

Yes

12.2 How many violations have there been over the last year?

1

12.3 Please describe each violation and document what the department did to respond to violation – in terms of correction, public disclosure, and discipline of involved parties.

Data retention violation occurred due to system observed a vehicle twice and counted as a hit. Vendor incorrectly assumed every hit was a violation.

12.4 Has your department conducted any internal audits of the technology?

Yes

12.5 Please provide general aggregate information about the result of your department's internal audits.

Digital image associated with a parking citation are retained for 365 days.

12.6 If the audits revealed violations, please list any actions taken in response to the violations.

This was not a violation. Department worked with the vendor and fixed the issue in a timely manner.

Statistics and Information about Public Records Act Requests



13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology



14.1 List the number of FTE (new & existing).

104x – IT Staff • 109x – Operations Support Admin • 182x – Administrative Analyst • 184x - Management Assistant • 917x - Managers • 5277 – Planner I • 5288 – 5290 Transportation Planners • 8214 – Parking Control Officer(s)

14.2 Are there one-time costs for Fiscal Year 2023-2024?

Yes

14.3 Are there one-time Salary and Fringe costs?

No

14.5 Are there one-time Software costs?

Yes

14.6 List total one-time Software costs for FY 2023-2024.

\$80,000

14.7 Are there one-time Hardware/ Equipment costs?

Yes

14.8 List total one-time Hardware/ Equipment costs for FY 2023-2024.

\$1.4 Million

14.9 Are there one-time Professional Services costs?

No

14.11 Are there one-time Training costs?

No

14.13 Are there one-time "Other" costs?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

Yes

14.16 Are there annual Salary and Fringe costs?

No

14.18 Are there annual Software costs?

Yes

14.19 List total annual Software costs for FY 2023-2024:

\$130,620

14.20 Are there annual Hardware/ Equipment costs?

No

14.22 Are there annual Professional Services costs?

Yes

14.23 List total annual Professional Services costs for FY 2023-2024:

\$120,000

14.24 Are there annual Training costs?

No

14.26 Are there annual "Other" costs?

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

Operating Budget

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

Yes

14.32 Why have the annual costs changed?

Additional equipment acquired.