



**Mission Bay Transportation Improvement Fund  
Advisory Committee**

Bruce Agid – Chair  
Amit Kothari – Vice-Chair  
Sarah Davis

Manoj Madhavan  
Catherine Sharpe

**APPROVED**

**Mission Bay Transportation Improvement Fund Advisory Committee Meeting Minutes**

February 27, 2020 10:00 am – 12 Noon

UCSF Mission Hall, 550 16<sup>th</sup> Street, Room 2109 San Francisco, CA

<b>Advisory Committee Seats</b>
<b>Seat 1 (Golden State Warriors)</b> Manoj Madhavan, Voting member Yoyo Chan, Alternate
<b>Seat 2 (UCSF)</b> Amit Kothari, Voting member Clare Shinnerl, Alternate
<b>Seat 3 (Neighborhood resident)</b> Bruce Agid, Voting member Bruce Huie, Alternate
<b>Seat 4 (Neighborhood business owner)</b> Catherine Sharpe, Voting member Terezia Nemeth, Alternate
<b>Seat 5 (Neighborhood resident)</b> Sarah Davis, Voting member Sarah Bertram, Alternate

<b>Members of the Public</b>
Pamela Lewis, Mission Bay Maintenance Corp.

<b>City of San Francisco</b>
Kristin Michael, SFMTA, Acting Manager, Planning Division
Kim Walton, SFMTA, Senior Transportation Planner
Matthew Loya, SF Police Department
Amy Hurwitz, SF Police Department
Peter Lau, SF Public Works, SF Public Works

**Approved Mission Bay Transportation Improvement Fund Advisory Committee Meeting Minutes**  
February 27, 2020

**1. Call to order/rollcall -Bruce Agid, Chairperson**

Voting members in attendance: Agid; Davis; Sharpe; Madhavan; Shinnerl

Excused absences: Kothari

Alternates in attendance: Bertram

Alternates not in attendance: Nemeth; Huie; Chan

**2. Approve minutes of January 23, 2020 Meeting**

A motion was made by Catherine Sharpe to approve the minutes of the January 23, 2020 meeting and was second by Sarah Davis.

Member Comment – Bruce Agid provided the staff liaison with comments regarding Agenda Item #4 and Agenda Item #5. The minutes will be amended to include the following items:

Agenda Item #4 – Committee members had a variety of questions regarding the metrics document in the following areas: summary and breakdown of calls to the GSW neighborhood hotline; additional insight into what was being measured by the SFPD; overall review of the public realm metrics in relation to cleanliness; and the Mission Bay neighborhood survey.

The committee looks forward to further development and refinement of the metrics document to inform on future budget requests and level of services provided.

Agenda Item #5- Lt. Amy Hurwitz presented the budget for the SFPD

The Committee had many comments regarding the presentation which included the following:

- Member Agid asked
  - Why SFMTA budgeted for full LRV deployment under all 3 levels of even sizes (under 5,000 to 10, 000, and over 10,000 attendee)
  - Why Public Works budget request was almost double while reducing the number of resources assigned per event.
  - The significant increase in the SFPD budget from an approved budget of \$8.1 million dollars to \$2.53 million dollars.
  - How enterprise and other revenues are used to cover MB TIF expenditures.
  - Concern of why the budget request increased almost 50% from an approved budget of \$8.1 million dollars in FY19-20 to approximately \$12.2 million in FY 20-21.
  -
- Member Sharpe asked about various capital expenditures being attributed to the Chase Center.
- Member Davis inquired on how the level of services requested by the various departments compared to those provided at events at Oracle Park.

Public comment – none

On the motion to approve the January 23, 2020 Minutes:

Ayes – Agid; Davis; Sharpe; Madhavan; Shinnerl

Nays – none

The motion passed

## **Approved Mission Bay Transportation Improvement Fund Advisory Committee Meeting Minutes** February 27, 2020

### **Approve minutes of the February 4, 2020 Special Meeting minutes**

A motion was made by Bruce Agid to approve the minutes of the February 4, 2020 meeting and was second by Sarah Davis.

Member comments – none

Public Comments -none

On the motion to approve the February 4, 2020 Special Meeting Minutes:

Ayes – Agid; Davis; Sharpe; Madhavan; Shinnerl

Nays – none

The motion passed

### **3. Old business – Metrics Dashboard Next Steps -for discussion and possible action**

Bruce provided a brief overview of past discussion and work on the Metrics Dashboard.

- The Advisory Committee should be fully informed when providing recommendations on the budgets and the reasons why the Committee is recommending approval or not recommending approval of a funding request.
- The Metrics Dashboard is about having a document that everyone agrees upon. It gives information on service levels and how they relate to resources and manpower. The result is that the data is used to inform the Committee during the next budget cycle which begins in October 2020.

There are three groups of data to be collected - transportation, security, and cleanliness. The data should be shown based on size of events; small, medium, and large. In addition, a summary of calls to the Chase Center hotline will be summarized and broken down by type of comment/complaint as well as the Greater Mission Bay Neighborhood (GMBN) survey. The metrics data along with the summary of the Chase Center Hotline Complaints along with the GMBN Survey will be used to inform on the budget proposal for the MB TIF.

Bruce Agid provided two paths for the development of the Metrics Dashboard:

1. A two -person working group is convened who will reach out to key providers in the areas of safety, transportation, and public realm to determine the right metrics; or
2. A two person Working group for each of the areas (safety, transportation, public realm) will reach out to key providers in the three areas. The two person working group will consist of a different AC member teamed up with the Warriors AC member (the Warriors AC member would be on each of the working groups).

With both paths the Committee members would bring to the full Advisory Committee the result of their efforts on a regular basis. The committee decided they would proceed with path 2.

- The two -person working group will be responsible for contacting key staff at SF Public Works, SFMTA, and SF PD to gather the information (contact person for each department provided by SFMTA liaison).

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- The Committee provided comments on the Metric Dashboard include questions about the relevancy of the data, the use of the data (ensuring it is used to inform the decisions put forth to the Committee), and the role of the Committee to work with the Departments/Agencies to gain the information. The information will be collected by size of events; small, medium and large.

A motion was made by Bruce Agid for Manoj Madhavan and Bruce Agid to bring an updated version of the Dashboard back to the Committee in April 2020. The motion was second by Sarah Davis.

Committee Discussion -none

Public Comment -none

On the motion to bring an updated version the Dashboard back to the Committee in April 2020:

Ayes – Agid; Davis; Sharpe; Madhavan; Shinnerl

Nays – none

The motion passed

**SFMTA presents City's Financial Assessment results - For Discussion and possible action**

Bruce informed the Committee that Samuel Thomas was unable to attend the meeting. Samuel did provide the following comments via email to Kim Walton, staff liaison:

- The FY21 MBTIF maximum amount is ~\$2 Million dollars greater than the current minimum of \$8.3 million (See CON Memo)
- The additional \$2 Million dollars is potential funding and would need to be appropriated by Board of Supervisors and Mayor.
- SFMTA believes any appropriated amounts above the current minimum should be used to pay back capital expenditures, per prior agreements.

Samuel will be invited to present his update at the March 2020 meeting.

**4. MB TIF AC Work Plan - For discussion and possible action**

The Work Plan distributed prior to the meeting was discussed. The discussion included the following proposals:

- 7 meetings in a year: 4 relating to the Budget and 3 focusing on responsibilities.
- The October to January 2020 meetings will focus on the budget.
- Metrics would be reported on a quarterly basis.
- The March 2020 meeting would include reports from City Department/Agency representatives.
- In June 2020 the final Metrics Dashboard would be finalized.
- Subcommittees would be formed at the March 2020 with the purpose of Advisory members reaching out to City Department/Agency staff for information.

A motion was made to adopt the 2020-2021 Work Plan as presented to the Committee by Bruce Agid and second by Manoj Madhavan.

Committee Discussion -none

Public Comment -none

On the motion to adopt the 2020-2021 Work Plan:

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Ayes – Agid; Davis; Sharpe; Madhavan; Shinnerl  
Nays – none  
The motion passed

**6. Committee Rules - For discussion and possible action**

The Committee Rules were discussed and included the following comments:

- SFMTA staff to ask the City Attorney for additional guidance on attendance requirements for alternates such as percentage of meetings alternates should attend.
- Include language regarding election of officers in March of each year.
- Include language that says the committee shall hold regular meetings on the 4<sup>th</sup> Thursday of each month at 10 am, except for November and December when meetings will be held on the 3<sup>rd</sup> Thursday.
- This item will be included in the next meeting for discussion and possible action.

**7. Public Comments-None**

Public Comment -none

**8. Advisory Committee Member Comments and Future Agenda Items – For discussion and possible action**

Proposed items for next month's agenda:

- LHAP (UCSF Local Hospital Action Plan)
- MB TIF Advisory Committee Rules
- Metrics template

**Adjournment**

Catherine Sharpe made a motion to adjourn the February 27, 2020 MB TIF AC meeting and Manoj Madhavan seconded the motion.

Committee Comment -none  
Public Comment – none

On the motion:  
Ayes – Agid; Davis; Sharpe; Madhavan; Shinnerl  
Nays – none  
The motion passed

The meeting adjourned at 12:05 pm