



**SAN FRANCISCO
MUNICIPAL TRANSPORTATION AGENCY
BOARD OF DIRECTORS AND
PARKING AUTHORITY COMMISSION**

MINUTES

Tuesday, November 17, 2020

Due to the COVID-19 health emergency and to protect our Board Members, SFMTA staff, and members of the public, the Board's Meeting Room (Room 400) is closed.

Members of the public are encouraged to participate remotely. If you want to ensure your comment on any item on the agenda is received by the Board in advance of the meeting, please send an email to MTABoard@sfmta.com by 5pm on Monday, November 16 or call (415) 646-4470. Please see the information on the next page for remote meeting access.

**REGULAR MEETING AND CLOSED SESSION
1 P.M.**

SFMTA BOARD OF DIRECTORS

Gwyneth Borden, Chair
Amanda Eaken, Vice Chair
Cheryl Brinkman
Steve Heminger
Sharon Lai

Jeffrey Tumlin
DIRECTOR OF TRANSPORTATION

Christine Silva
SECRETARY

ORDER OF BUSINESS

1. Call to Order

Chair Borden called the meeting to order at 1:00 p.m.

2. Roll Call

Present: Gwyneth Borden
Cheryl Brinkman
Amanda Eaken
Steve Heminger
Sharon Lai

3. Announcement of prohibition of sound producing devices during the meeting.

No announcement was made.

4. Approval of Minutes

-November 3, 2020 Regular Meeting

No public comment.

On motion to approve the minutes of the November 3, 2020 Regular Meeting: unanimously approved.

5. Communications

Chair Borden discussed the virtual meeting and expressed appreciation to staff for their work to enable the meeting to be held via teleconference. Board Secretary Silva reviewed how members of the public could watch the meeting and address the Board.

6. Introduction of New or Unfinished Business by Board Members

Director Lai requested a copy of the response to the Board of Supervisors request to the SFMTA on reducing speed limits.

Director Heminger requested information regarding changes to the Great Highway and an update on the Parking Authority.

No public comment.

7. Director's Report (For discussion only)

-Ongoing Activities

Jeff Tumlin, Director of Transportation, discussed budget and funding including a legislative update, fare enforcement, the Central Subway Project, and the Twin Peaks Boulevard Survey Results.

PUBLIC COMMENT:

Chris Arvin expressed concern about fare evasion enforcement and that the SFMTA should not be resuming citations during the pandemic given record unemployment and the need for people to get to places when they are getting back on their feet.

Kate Richardson discussed concern about fare enforcement. She explained that for many Muni is the only option to get to appointments, or job interviews. Many people ride Muni because they cannot afford anything else. Criminalization of poverty is unacceptable, especially as we enter the winter of the pandemic.

John Elliot expressed appreciation for the Great Highway, describing it as a transformative public space. He encouraged permanent closure to traffic and explained that the problem is irresponsible and reckless drivers, not the creation of the space.

Director Lai requested staff speak to fare enforcement and impacts to the budget at the next budget update.

Chair Borden requested information about parking enforcement.

8. Citizens' Advisory Council Report

Neil Ballard, Chair, Citizen's Advisory Council, presented the report.

PUBLIC COMMENT:

Anonymous discussed traffic impacts on 4th Street between Brannan and Bryant streets.

Sloane Kelly expressed concern about fare enforcement and equity. She urged the Board to consider ending the fare enforcement for the poverty stricken, highlighting those that are living in their vehicles or need their vehicles to drive to work every day.

David Pilpel shared that there is a future presentation on fare enforcement before a CAC subcommittee and may be before the Board in the future.

Hayden Miller expressed support for bringing back fare enforcement and for new fare initiatives. He also shared that lines, such as the 30X Marina and 38 Geary, have the most tickets. Riders are not being disproportionately targeted.

9. Public Comment

Deborah is concerned about more San Franciscans falling into poverty due to the pandemic and recession. She indicated that it is the worst time to cite riders. She urged the Board to extend moratorium on fare citations until shelter-in-place ends, make Access Pass available to those living in supportive housing, clear past citations and allow free rides on Muni for those who live below the poverty line.

Richard Rothman expressed concern about a pedestrian incident on Fulton Street and suggested reducing speed limits down to 20 mph. He also urged the Board to place additional stop signs at more intersections.

Mark Gruberg discussed the new rule for medallion holders, which will ban them from picking up at the airport, and only allow certain taxis to pick up. Congestion is not the problem. He indicated that this isn't a legal action per the Transportation Code. The City has a broken medallion system that needs to be fixed.

Hayden Miller expressed concern about unsafe buses and the lowering of social distancing in buses to three feet. He spoke about ineffective ambassadors and proof of payment inspectors and thanked the Board for updated electronic signs that indicate when a bus is full.

Wesley Saver raised concern about fare evasion enforcement and the impacts to those who serve in the Glide Church community. The City cannot criminalize people for their poverty. He urged the Board to extend the moratorium in place.

Anonymous expressed support for waiving the downtown moratorium on construction.

Eric Arguello requested that the 27 Bryant line be restored as a high priority. He indicated that many of those served by Glide use that line.

Joe Matekel discussed the expansion of the shared scooter program. He requested that the expansion of the program be postponed until after a review of the program is fully explored by the Board of Supervisors.

David Elliott Lewis expressed concern about the loss of the 27 Bryant and 31 Balboa lines. The 27 Bryant was critical to getting to St. Francis Hospital and to shopping. Everyone is severely impacted. He also requested that the subway be restored as soon as possible.

Barry Taranto welcomed the new Board Secretary and thanked Philip Cranna for the new cab stand in the Castro. He is troubled by Proposition K medallions, sharing that the statistics do not indicate the change is a smart move. Drivers will just switch to P medallions and the wait will be long. The Transportation Network Companies (TNCs) have also increased. He requested that the Board reexamine the numbers before putting the program into effect.

Curtis Wu expressed worry about fare enforcement resuming. He requested that the Board extend the moratorium on fare evasion citations until the shelter-in-place ends, make Access Pass available to the homeless and those in supportive housing, clear any fare evasion tickets for those that use Access Pass, and make Muni free for all those living below the poverty line or making less than \$1,000 a month.

Robin Kutner thanked Chair Borden for requesting a report on parking enforcement policies. She expressed concern about parking control officers, indicating that discretion on parking violations creates hostile pedestrian environments. She implored the SFMTA to enforce sidewalk parking violations.

Javiar Yaman shared that resuming fare citations is unacceptable especially for low-income residents and the homeless. He is troubled about the fees and fares increasing, instead explaining that we all deserve a livable transit system.

Eve Engel questioned how to help medallion owners and requested that the SFMTA come up with a plan to alleviate medallion owners of their debt. The SFMTA has an ethical duty to return the money made off the program.

Herbert Weiner expressed concern about the lack of outreach by Muni management. His requests to meet with management have been denied. The agency cannot favor one group over another. The Director has the responsibility to meet with concerned groups.

Marjorie requested that the 27 Bryant, 12 Folsom, and 47 Van Ness lines be brought back. She also shared that there was a lot of graffiti at the portal on 4th Street between Harrison and Bryant that should be taken care of. She also thanked bus drivers for doing an incredible job.

Muhammad Rasheed is concerned about Jump's permit being transferred to Lime. Lime does not follow the rules and should not be rewarded for bad behavior.

Dave Alexander expressed gratitude for the Great Walkway. He urged the SFMTA to get this right and continue to allow use of the Great Highway on a regular basis.

Cynthia expressed concern about possibly resuming fare evasion citations and requested the Board extend the moratorium, make the Access Pass available to those in poverty and who live in supportive housing, void fare evasion tickets from the past for those that sign up for the Access Pass, and make Muni free for those living below the poverty line.

Pi Ra shared concerns about the 27 Bryant line. The line should be brought back for transit equity. Too many people with disabilities and seniors don't have the transportation they need. He also requested that the Board waive fare enforcement, this is not the time.

Cat Carter expressed support for comments on returning the 27 Bryant and 31 Balboa lines to service. She explained that those two are key routes that serve low-income riders, seniors, and people with disabilities.

Aleta Dupree discussed the Clipper Start program which allows riders to pay half fare and suggested that scratch off tickets go away. They are not fair, and every product should have a way for redress if compromised. She also expressed concern about the subway and encouraged the SFMTA to learn from larger systems such as the NYC subway system.

David Pilpel expressed appreciation on the great range of public comment today. He made comments at the SFCTA Board meeting and stated that public engagement is needed on the future of transit in the City. Meaningful online town halls are needed. He supports the efforts to restore service of the 27 Bryant line and other routes not operating right now.

Director Lai left the meeting.

Kim Diamond indicated that the 27 Bryant not working is causing hardship. She noted that there is no secret of inequality for those living in the Tenderloin and asked for compassion and equity.

Laura stated that she is a senior citizen who relies on 27 Bryant bus to get to St. Francis Hospital and get groceries while living on a hill. The Tenderloin has the second highest density of seniors, people with disabilities and people who don't have or can afford a car or taxi, and who rely solely on the bus. It is a real disadvantage to not have the bus.

Sam Lew expressed concern about citations for fare evasion given that 25% of San Franciscans filed for unemployment and 50,000 work below the poverty line. Now is not the time for a \$125 citation when riders cannot afford the fare. He encouraged looking at the fare evasion program to find more effective ways to improve the quality of service and provide equitable transit.

Mary Maguire is concerned about the new policy that does not allow Prop K cabs at the airport. She explained that there is not enough business at the airport to salvage the mess. The solution to offer financial aid to one group at the expense of another is not a solution. Cabdrivers deserve equal privileges.

THE FOLLOWING MATTERS BEFORE THE SAN FRANCISCO MUNICIPAL TRANSPORTATION AGENCY BOARD OF DIRECTORS ARE RECOMMENDED FOR ACTION AS STATED BY THE SFMTA DIRECTOR OF TRANSPORTATION OR CITY ATTORNEY WHERE APPLICABLE. EXPLANATORY DOCUMENTS FOR ALL CALENDAR ITEMS ARE AVAILABLE FOR REVIEW AT 1 SOUTH VAN NESS AVE. 7th FLOOR.

CONSENT CALENDAR

10. All matters listed hereunder constitute a Consent Calendar, are considered to be routine by the San Francisco Municipal Transportation Agency Board of Directors and will be acted upon by a single vote. There will be no separate discussion of these items unless a member of the Board of Directors or the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

(10.1) Requesting the Controller to allot funds and to draw warrants against such funds available or will be available in payment of the following claims against the SFMTA:

- A. Jean Osbay-Bell vs. CCSF, Superior Ct. #CG 19579419 filed on 9/20/19 for \$25,000
- B. Zhigang Feng vs. CCSF, Superior Ct. #CGC19575633 filed on 4/30/19 for \$30,000
- C. Lizzette Rodriguez vs. CCSF, Superior Ct. #CGC19575129 filed on 4/9/19 for \$72,500
(Explanatory documents include a resolution.)

RESOLUTION 201117-096

(10.2) Making environmental review findings and approving the following parking and traffic modifications:

- A. ESTABLISH – RED ZONE – Olympia Way, north side, from west Dellbrook Avenue curb line to 45 feet easterly.
- B. ESTABLISH – NO PARKING ANY TIME – Mansfield Street, west side, from Ina Court/La Grande Avenue to Burrows Street, Burrows Street, south side, from the east property line of Mansfield Street westerly.
- C. ESTABLISH - BUS ZONE – Cortland Avenue, north side, from 50 feet to 138 feet west of Bayshore Boulevard.
- D. ESTABLISH – TOW-AWAY, NO PARKING ANYTIME – Hampshire Street, east side, from Alameda Street to 55 feet southerly.
- E. ESTABLISH – TOW-AWAY, NO PARKING ANYTIME – Hampshire Street, west side, from Alameda Street to Hampshire's southern terminus.
- F. ESTABLISH – TOW-AWAY NO STOPPING ANY TIME – Dr. Tom Waddell Place – north side, from Van Ness Avenue to 133 feet easterly. (Explanatory documents include a staff report and resolution. For every parking and traffic modification that received a categorical exemption, the proposed action is the Approval Action as defined by Chapter 31 of the San Francisco Administrative Code.)

RESOLUTION 201117-097

(10.3) Authorizing the Director to execute Contract No. SFMTA-2020-48 with Jacobs Engineering Group, Contract No. SFMTA-2020-49 with STV and Contract No. SFMTA-2020-50 with WSP USA to provide as-needed specialized consulting services to support Transit Division staff in the procurement, rehabilitation, and maintenance of its transit vehicle fleet, and related systems and facilities, for a total amount not to exceed \$5,000,000 for each contract and a maximum term of five years, with options to extend the contract. (Explanatory documents include a staff report, resolution and contracts.)

RESOLUTION 201117-098

(10.4) Approving Contract No. 2020-14, FTA As-Needed Intelligent Transportation Systems and Related Information Technology Engineering Services for an amount not-to-exceed of \$4,000,000 and

Contract No. 2020-15, FTA Small Business Enterprise Set-Aside As-Needed Intelligent Transportation Systems and Related Information Technology Engineering Services for an amount not-to-exceed \$1,000,000, each contract with Auriga Corporation and for a term of five years with options to extend the contracts. (Explanatory documents include a staff report, resolution and contracts.)

RESOLUTION 201117-099

(10.5) Approving Contract No. 2020-11 with Auriga Corporation, Contract No. 2020-12 with Diamond Technology, and Contract No. 2020-13 with Parsons Transportation Group for As-Needed IT and ITS Engineering Services for an amount not-to-exceed \$1,500,000 for each contract and a term of three years with options to extend the contracts. (Explanatory documents include a staff report, resolution and contracts.)

RESOLUTION 201117-100

(10.6) Establishing a meeting schedule for 2021 for meetings of the SFMTA Board of Directors/Parking Authority Commission and the Policy and Governance Committee. (Explanatory documents include a staff report and resolution.)

RESOLUTION 201117-101

PUBLIC COMMENT:

Members of the public expressing support: David Pilpel (10.2) and Hayden Miller (10.2)

Members of the public expressing neither support nor opposition: David Pilpel (10.3, 10.4, 10.5, and 10.6) and Hayden Miller (10.6)

On motion to approve the Consent Calendar:

ADOPTED: AYES – Borden, Brinkman, Eaken, and Heminger

ABSENT – Lai

Director Lai returned to the meeting.

REGULAR CALENDAR

11. Presentation, discussion and possible action regarding the SFMTA's draft Racial Equity Action Plan. (Explanatory documents include slide presentation and plan.)

Jeffrey Tumlin, Director of Transportation, Chiamaka Ogwuegbu, Deputy Chief of Staff, and Grace Kong, REAP team member, presented the item. Additional speakers included Kathy Broussard

representing the Black African American Affinity Group, Ana Vasudeo representing the Latinx Affinity Group, and Tracy Minicucci representing the White People at SFMTA Working Against Racism Group.

PUBLIC COMMENT:

Liz Brisson expressed concern about racism, the lack of diversity in leadership and disparities in discipline. She encouraged the Board to listen to her black and brown colleagues and asked that they challenge the SFMTA to do more with the resources available, prioritizing racial equity work.

Devon Anderson expressed support of the Racial Equity Action Plan. It is important and a long time coming. He encouraged the Director and the rest of the Executive Team to invest their support and dedicate funding so that the plan can be realized.

Anonymous thanked the SFMTA for this effort and questioned whether discipline was the best approach. The core issue is how the policies are applied and that really depends on managers. Discipline should not be common if the agency has good managers. He also suggested looking at the unions and union leadership.

Anonymous shared concern about the disconnect between management and front-line employees, citing the lack of communication between inspectors and operators. He encouraged the Board and managers to ride the buses and connect with front-line employees to see what it's like. If the Board doesn't know what it is that they are dealing with, the Board can't make informed decisions.

Adrienne Heim expressed support for all the affinity groups that came into fruition as a result of Dante King's work. She also commended comments from the CAC Chair.

Charles Belov shared that he was supportive of the statement made by the Black African American Affinity Group. He explained that anti-blackness is preventing the agency from putting out its best work. Time spent eliminating anti-blackness and other racism will be more than covered by improved productivity from staff who can focus fully on their work. He urged the Board and the Director to support this change.

Sylvia Alvarez-Lynch thanked the affinity groups and Dante King for their work. The Board is integral in this process and although the Director has been supportive, communication and transparency are key. Adequate staffing is needed for this work. She supports the plan and the affinity groups with their work, but there is much more work to be looked at.

Jesse Rosemoore expressed concern about the current conditions sounding better than they are with recommendations that are too hard or too expensive. He has seen the crisis around John Haley and the lack of action to address the harm he inflicted and now there is another crisis occurring at EEO. This is the backdrop of trying to put staff's best foot forward to serve the public.

Dustin White expressed support for his black and brown colleagues and asked that the Board prioritize and address ongoing racial inequities. As we continue to cope with the pandemic, difficult tradeoffs

must be made. He is grateful for the staff who have gone above and beyond their normal job duties to develop the Plan. It is unrealistic for the plan to be successful if we rely on existing staff to implement, update and track progress. It needs a team of supporting staff.

Tracey Lin expressed support for the action items asked for today. There must be concrete action and true decision-making power for the Office of Racial Equity and Inclusion. This is the nature of all equity work within our agency as well as in our day-to-day job as staff of color. We have a lot to do, but by installing the right organizational structure and taking the right action, we can greatly advance the SFMTA's anti-racism work.

Erin McAuliff is supportive of the Racial Equity Action Plan. This document validates and supports SFMTA employees of color beyond words and paper. This work is difficult, but we can do hard things, but we still need to set people up to succeed. She explained it includes financial resources and a culture of commitment from the Executive Team to the front-line.

Mariana Maguire commended the work to initiate meaningful change. She asked that the Board prioritize the policies and practices for dismantling institutionalized racial inequity within the agency and that the issues be tackled with vigor. She encouraged the Board to adopt the plan in full and requested that for the REA Officer to be successful, the position needs to be supported with staff. Please prioritize this staffing.

Safa Mannah spoke in solidarity with the Black African American Affinity Group presentation. He looks forward to the implementation of the Racial Equity Action Plan.

Kristen Michael highlighted the importance of hiring support staff for the Racial Equity Inclusion Officer. One person alone is not responsible for the change of an entire agency. She urged that at least two staff be dedicated to building anti-racism within SFMTA's culture.

Travis Richards echoed the words of his black and brown colleagues who have spoken about EEO and Human Resources processes as well as the disproportionate burden that black staff are experiencing when it comes to disciplinary actions. He urged the Board to listen to his colleagues and look for transformative solutions when it comes to addressing the harm they are experiencing.

12. Presentation, discussion and possible action regarding the SFMTA's quarterly Human Resources report including the Blanding Report. (Explanatory documents include a slide presentation.)

Kimberly Ackerman, Human Resources Director and Virginia Harmon, Equal Employment Officer presented the item. Additional speakers included Kathy Broussard representing the Black African American Affinity Group, Grace Kong representing the Asian Affinity Group, Ana Vasudeo representing the Latinx Affinity Group, and Tracy Minicucci representing the White People at SFMTA Working Against Racism.

Director Lai requested an update on timing expectation of REAP manager and supervisor training.

Chair Borden requested data and analysis about disciplinary actions.

PUBLIC COMMENT:

Dante King expressed hope that the agency diversifies its leadership, that there will be equitable consideration and support for those individuals and that those individuals be allowed to lead. He expressed gratitude to the agency and directors for their continued commitment to this work.

Mariana Maguire urged the Board to provide support for expediting processes and practices that will reduce racism in the agency. She expressed gratitude for the thoughtful approach towards equity and thanked Director Tumlin for agreeing to have the Ombudsman report directly to him.

Sylvia Alvarez-Lynch thanked the Board for their insightful thoughts and comments. She stated that 360 reviews of managers should be done by line staff and be included in the training schedule. She agreed that the Ombudsman should report directly to the director.

Devon Anderson raised concerns about the Equal Employment Opportunity (EEO) process. He shared that his case was closed without fully being investigated. The process needs accountability. The EEO process is so broken that the only way employees can be heard are through lawsuits.

David Pilpel said he was having a tough time reconciling that the Board shows concern for diversity inclusion and racial equity while also allowing John Haley to be listed as part of the subcontractor team in the consent calendar items. He agreed with Director Tumlin's concern about the number of direct reports and span of control and suggested that the new chief of staff position may help bridge the gap.

Hayden Miller encouraged the Board to listen to staff and hoped that the SFMTA can move quickly to get the positions filled and money allocated. He also found it very disturbing that the SFMTA would continue to work with John Haley.

13. Encouraging the Metropolitan Transportation Commission to amend Strategy EN7: Institute Telecommuting Mandates for Major Office-Based Employers; and reiterating support for the Plan Bay Area 2050 Guiding Principles. (Explanatory documents include a staff report, resolution and Plan Bay Area Strategy EN7.)

Sarah Jones, Planning Director, Sustainable Streets, presented the item.

PUBLIC COMMENT:

Members of the public expressing support: Steve Smith

Members of the public expressing opposition: Aleta Dupree, Edward Mason and Anonymous

Members of the public expressing neither support nor opposition: David Pilpel

Chair Borden noted that public comment was not taken before the vote.

On motion to rescind the vote and continue the item to December 1, 2020:

ADOPTED: AYES – Borden, Brinkman, Eaken, Heminger, and Lai

14. Discussion and vote pursuant to Administrative Code Section 67.10(d) as to whether to invoke the attorney-client privilege and conduct a closed session conference with legal counsel.

No public comment.

On motion to invoke the attorney-client privilege: unanimously approved.

RECESS REGULAR MEETING AND CONVENE CLOSED SESSION

CLOSED SESSION

1. Call to Order

Chair Borden called the closed session to order at 7:41 p.m.

2. Roll Call

Present: Gwyneth Borden
Cheryl Brinkman
Amanda Eaken
Steve Heminger
Sharon Lai

Also present: Jeffrey Tumlin, Director of Transportation
Christine Silva, Board Secretary
Tom Maguire, Director of Sustainable Streets
John Kennedy, Deputy City Attorney

3. Pursuant to Government Code Section 54956.9(d)(1) and the Administrative Code Section 67.8 (a)(3), the Municipal Transportation Agency Board of Directors will meet in Closed Session to discuss and take action on attorney-client matters on the following:

CONFERENCE WITH LEGAL COUNSEL

Existing Litigation:

Jean Paul Tchamourlian vs. CCSF, Superior Ct. #CGC19577547 filed on 7/11/19 for \$300,000

RESOLUTION 201117-102

On motion to approve:

ADOPTED: AYES – Borden, Brinkman, Eaken, Heminger, and Lai

ADJOURN CLOSED SESSION AND RECONVENE OPEN SESSION - The closed session was adjourned at 7:49 p.m.

15. Announcement of Closed Session.

Board Secretary Silva announced that the SFMTA Board of Directors met in closed session to discuss the case with the City Attorney. The Board of Directors voted unanimously to settle the case.

16. Motion to disclose or not disclose the information discussed in closed session.

On motion to not disclose the information discussed: unanimously approved.

ADJOURN - The meeting was adjourned at 7:52 p.m.

A recording of the meeting is on file in the office of the Secretary to the San Francisco Municipal Transportation Agency Board of Directors.



Christine Silva
Board Secretary

California Environmental Quality Act (CEQA) Appeal Rights under S.F. Admin. Code Chapter 31: For identified Approval Actions, the Planning Department or the SFMTA has issued a CEQA exemption determination or negative declaration, which may be viewed online at the Planning Department's website. Following approval of the item by the SFMTA Board, the CEQA determination is subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16 which is typically within 30 calendar days. For information on filing a CEQA appeal, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call (415) 554-5184. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or submitted in writing to the City prior to or at such hearing, or as part of the appeal hearing process on the CEQA decision.

Board of Supervisors review of certain SFMTA Decisions: Certain parking and traffic modifications as well as Private Transportation Programs that involve certain parking modifications can be reviewed by the Board of Supervisors. These decisions are subject to review within 30 calendar days after they are made by the SFMTA Board of Directors. For information on requesting a review, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA

94102, call (415) 554-5184. Ordinance No. 127-18 specifying which SFMTA decisions are reviewable by the Board of Supervisors can be accessed on-line: <https://sfbos.org/sites/default/files/o0127-18.pdf>.

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [S.F. Campaign and Governmental Conduct Code section 2.100 et seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 415.581.2300; fax: 415.581.2317; 25 Van Ness Avenue, Suite 220, SF, CA 94102-6027 or the web site: sfgov.org/ethics.

If you wish to contact the Board regarding an item that is expected to be on a agenda, please email the Board at MTABoard@sfmta.com. Please know that the Board appreciates receiving such communication not later than Monday, the day before the meeting so they have time to review and consider the comments prior to the meeting.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Administrator, by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415.554.7724; by fax at 415.554.7854; or by email at sotf@sfgov.org.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at sfgov.org.