



**SAN FRANCISCO  
MUNICIPAL TRANSPORTATION AGENCY  
BOARD OF DIRECTORS AND  
PARKING AUTHORITY COMMISSION**

**NOTICE OF MEETING AND CALENDAR**

Tuesday, November 17, 2020

Due to the COVID-19 health emergency and to protect our Board Members, SFMTA staff, and members of the public, the Board's Meeting Room (Room 400) is closed.

**Members of the public are encouraged to participate remotely. If you want to ensure your comment on any item on the agenda is received by the Board in advance of the meeting, please send an email to [MTABoard@sfmta.com](mailto:MTABoard@sfmta.com) by 5pm on Monday, November 16 or call (415) 646-4470. Please see the information on the next page for remote meeting access.**

**REGULAR MEETING AND CLOSED SESSION  
1 P.M.**

**SFMTA BOARD OF DIRECTORS**

Gwyneth Borden, Chair  
Amanda Eaken, Vice Chair  
Cheryl Brinkman  
Steve Heminger  
Sharon Lai

Jeffrey Tumlin  
**DIRECTOR OF TRANSPORTATION**

Christine Silva  
**SECRETARY**

## Remote Meeting Access

WATCH (via SFGovTV) - [www.sfgovtv.org](http://www.sfgovtv.org)  
PUBLIC COMMENT CALL-IN: (888) 808-6929/ Access Code: 9961164

### Providing Public Comment

- Ensure you are in a quiet location
- Speak clearly
- Turn off any TVs or radios around you

1. When prompted, dial “1 - 0” to be added to the speaker line. The auto-prompt will indicate callers are entering “Question and Answer” time, but this is the “Public Comment” period.
2. When prompted, callers will have two minutes to provide comment.

### ACCESSIBLE MEETING POLICY


The San Francisco Municipal Transportation Agency Board of Directors/Parking Authority Commission meeting will be held virtually due to the public health emergency.

To obtain a disability-related accommodation, including auxiliary aids or services, or to obtain meeting materials in alternative format, please contact Roberta Boomer at (415) 646-4470. Providing at least 72 hours' notice will help to ensure availability. Written reports or background materials for calendar items are available for public inspection and copying at 1 South Van Ness Ave 7<sup>th</sup> floor during regular business hours and are available online at [www.sfmta.com/board](http://www.sfmta.com/board). Public comment will be taken on each item before or during consideration of the item.

To assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

### LANGUAGE ASSISTANCE

 415.646.4470: For free interpretation services, please submit your request 48 hours in advance of meeting./Para sa libreng serbisyo sa interpretasyon, kailangan mag-request 48 oras bago ang miting./Para servicios de interpretación gratuitos, por favor haga su petición 48 horas antes de la reunión./如果需要免費口語翻譯，請於會議之前48小時提出要求。Đóí với dịch vụ thông dịch miễn phí, vui lòng gửi yêu cầu của bạn 48 giờ trước cuộc họp./ Для бесплатных услуг устного перевода просьба представить ваш запрос за 48 часов до начала собрания./ Pour les services d'interprétation gratuits, veuillez soumettre votre demande 48 heures avant la réunion./ 무료 통역 서비스를 원하시면 회의 48 시간 전에 귀하의 요청을 제출하십시오./ 無料通訳サービスをご希望の場合は、会議の48時間前までにリクエストを提出してください。/บริการให้ความช่วยเหลือในหลายภาษาด้านภาษาฟรี ณ ที่ประชุมโดยต้องแจ้งล่วงหน้า 48 ชั่วโมง/ يمكن تقديم مساعدة لغوية مجانية في الاجتماع على أن يتم طلب هذه الخدمة قبل الاجتماع بفترة 48 ساعة.

## ORDER OF BUSINESS

1. Call to Order
2. Roll Call
3. Announcement of prohibition of sound producing devices during the meeting.
4. Approval of Minutes
  - November 3, 2020 Regular Meeting
5. Communications
6. Introduction of New or Unfinished Business by Board Members
7. Director's Report (For discussion only)
  - Ongoing Activities
8. Citizens' Advisory Council Report
9. Public Comment

Members of the public may address the SFMTA Board of Directors on matters that are within the Board's jurisdiction and are not on today's calendar.

THE FOLLOWING MATTERS BEFORE THE SAN FRANCISCO MUNICIPAL TRANSPORTATION AGENCY BOARD OF DIRECTORS ARE RECOMMENDED FOR ACTION AS STATED BY THE SFMTA DIRECTOR OF TRANSPORTATION OR CITY ATTORNEY WHERE APPLICABLE. EXPLANATORY DOCUMENTS FOR ALL CALENDAR ITEMS ARE AVAILABLE FOR REVIEW AT 1 SOUTH VAN NESS AVE. 7<sup>th</sup> FLOOR.

## CONSENT CALENDAR

10. All matters listed hereunder constitute a Consent Calendar, are considered to be routine by the San Francisco Municipal Transportation Agency Board of Directors and will be acted upon by a single vote. There will be no separate discussion of these items unless a member of the Board of Directors or the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

(10.1) Requesting the Controller to allot funds and to draw warrants against such funds available or will be available in payment of the following claims against the SFMTA:

- A. Jean Osbay-Bell vs. CCSF, Superior Ct. #CG 19579419 filed on 9/20/19 for \$25,000
- B. Zhigang Feng vs. CCSF, Superior Ct. #CGC19575633 filed on 4/30/19 for \$30,000

C. Lizzette Rodriguez vs. CCSF, Superior Ct. #CGC19575129 filed on 4/9/19 for \$72,500  
(Explanatory documents include a resolution.)

(10.2) Making environmental review findings and approving the following parking and traffic modifications:

- A. ESTABLISH – RED ZONE – Olympia Way, north side, from west Dellbrook Avenue curb line to 45 feet easterly.
- B. ESTABLISH – NO PARKING ANY TIME – Mansfield Street, west side, from Ina Court/La Grande Avenue to Burrows Street, Burrows Street, south side, from the east property line of Mansfield Street westerly.
- C. ESTABLISH - BUS ZONE – Cortland Avenue, north side, from 50 feet to 138 feet west of Bayshore Boulevard.
- D. ESTABLISH – TOW-AWAY, NO PARKING ANYTIME – Hampshire Street, east side, from Alameda Street to 55 feet southerly.
- E. ESTABLISH – TOW-AWAY, NO PARKING ANYTIME – Hampshire Street, west side, from Alameda Street to Hampshire's southern terminus.
- F. ESTABLISH – TOW-AWAY NO STOPPING ANY TIME – Dr. Tom Waddell Place – north side, from Van Ness Avenue to 133 feet easterly. (Explanatory documents include a staff report and resolution. For every parking and traffic modification that received a categorical exemption, the proposed action is the Approval Action as defined by Chapter 31 of the San Francisco Administrative Code.)

(10.3) Authorizing the Director to execute Contract No. SFMTA-2020-48 with Jacobs Engineering Group, Contract No. SFMTA-2020-49 with STV and Contract No. SFMTA-2020-50 with WSP USA to provide as-needed specialized consulting services to support Transit Division staff in the procurement, rehabilitation, and maintenance of its transit vehicle fleet, and related systems and facilities, for a total amount not to exceed \$5,000,000 for each contract and a maximum term of five years, with options to extend the contract. (Explanatory documents include a staff report, resolution and contracts.)

(10.4) Approving Contract No. 2020-14, FTA As-Needed Intelligent Transportation Systems and Related Information Technology Engineering Services for an amount not-to-exceed of \$4,000,000 and Contract No. 2020-15, FTA Small Business Enterprise Set-Aside As-Needed Intelligent Transportation Systems and Related Information Technology Engineering Services for an amount not-to-exceed \$1,000,000, each contract with Auriga Corporation and for a term of five years with options to extend the contracts. (Explanatory documents include a staff report, resolution and contracts.)

(10.5) Approving Contract No. 2020-11 with Auriga Corporation, Contract No. 2020-12 with Diamond Technology, and Contract No. 2020-13 with Parsons Transportation Group for As-Needed IT and ITS Engineering Services for an amount not-to-exceed \$1,500,000 for each contract and a term of three years with options to extend the contracts. (Explanatory documents include a staff report, resolution and contracts.)

(10.6) Establishing a meeting schedule for 2021 for meetings of the SFMTA Board of Directors/Parking Authority Commission and the Policy and Governance Committee. (Explanatory documents include a staff report and resolution.)

## REGULAR CALENDAR

11. Presentation, discussion and possible action regarding the SFMTA's draft Racial Equity Action Plan. (Explanatory documents include slide presentation and plan.)
12. Presentation, discussion and possible action regarding the SFMTA's quarterly Human Resources report including the Blanding Report. (Explanatory documents include a slide presentation.)
13. Encouraging the Metropolitan Transportation Commission to amend Strategy EN7: Institute Telecommuting Mandates for Major Office-Based Employers; and reiterating support for the Plan Bay Area 2050 Guiding Principles. (Explanatory documents include a staff report, resolution and Plan Bay Area Strategy EN7.)
14. Discussion and vote pursuant to Administrative Code Section 67.10(d) as to whether to invoke the attorney-client privilege and conduct a closed session conference with legal counsel.

## RECESS REGULAR MEETING AND CONVENE CLOSED SESSION

### CLOSED SESSION

1. Call to Order
2. Roll Call
3. Pursuant to Government Code Section 54956.9(d)(1) and the Administrative Code Section 67.8 (a)(3), the Municipal Transportation Agency Board of Directors will meet in Closed Session to discuss and take action on attorney-client matters on the following:

### CONFERENCE WITH LEGAL COUNSEL

#### Existing Litigation:

Jean Paul Tchamourlian vs. CCSF, Superior Ct. #CGC19577547 filed on 7/11/19 for \$300,000

## ADJOURN CLOSED SESSION AND RECONVENE OPEN SESSION

15. Announcement of Closed Session.
16. Motion to disclose or not disclose the information discussed in closed session.

## ADJOURN

California Environmental Quality Act (CEQA) Appeal Rights under S.F. Admin. Code Chapter 31: For identified Approval Actions, the Planning Department or the SFMTA has issued a CEQA exemption determination or negative declaration, which may be viewed online at the Planning Department's website. Following approval of the item by the SFMTA Board, the CEQA determination is subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16 which is typically

within 30 calendar days. For information on filing a CEQA appeal, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call (415) 554-5184. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or submitted in writing to the City prior to or at such hearing, or as part of the appeal hearing process on the CEQA decision.

Board of Supervisors review of certain SFMTA Decisions: Certain parking and traffic modifications as well as Private Transportation Programs that involve certain parking modifications can be reviewed by the Board of Supervisors. These decisions are subject to review within 30 calendar days after they are made by the SFMTA Board of Directors. For information on requesting a review, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, call (415) 554-5184. Ordinance No. 127-18 specifying which SFMTA decisions are reviewable by the Board of Supervisors can be accessed on-line: <https://sfbos.org/sites/default/files/o0127-18.pdf>.

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [S.F. Campaign and Governmental Conduct Code section 2.100 et seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 415.581.2300; fax: 415.581.2317; 25 Van Ness Avenue, Suite 220, SF, CA 94102-6027 or the web site: [sfgov.org/ethics](http://sfgov.org/ethics).

If you wish to contact the Board regarding an item that is expected to be on a agenda, please email the Board at [MTABoard@sfmta.com](mailto:MTABoard@sfmta.com). Please know that the Board appreciates receiving such communication not later than Monday, the day before the meeting so they have time to review and consider the comments prior to the meeting.

## KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Administrator, by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415.554.7724; by fax at 415.554.7854; or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [sfgov.org](http://sfgov.org).