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Risk Mitigation Meeting Minutes #86

DATE: September 28, 2016

MEETING DATE: **September 08, 2016**

LOCATION: 530 Bush Street, 4th Floor – Small Conference Room

TIME: 2:00pm

ATTENDEES: John Funghi, Albert Hoe, Eric Stassevitch, Mark Latch, Beverly Ward, Luis Zurinaga, Bill Byrne

COPIES TO: Attendees:, Roger Nguyen, Jane Wang, Jeffrey Davis, Sanford Pong
File: M544.1.5.0820

REFERENCE Program/Construction Management

SUBJECT: **Risk Management – Risk Mitigation Meeting**
Risk Mitigation Report No. 86

RECORD OF MEETING

ITEM #		ACTION BY DUE DATE
1 –	**Report (Risk rated rating ≥ 6)**	
	Risk 46: Public complaints result in unanticipated restrictions on construction at CTS. (schedule and estimate for underground work assumes 6 day work week and 2 shifts per day) Discussion: The Program is actively meeting with members from the neighbored. The next residential meeting with the Chinatown community will take place in early October. Continued efforts are being made to reduce the ventilation noise. The Contractor is expected to provide a cure to reduce the noise levels. Previous noise decibel reading showed a 5% above the ambient level of 90dB. In the last two weeks, no neighborhood complaints were registered. **Risk Rating 6** **Risk 52:** Unacceptable settlement and impact on major utilities at CTS (old sewer and others within 20ft space between top of cavern and street level) Discussion: The emergency cutoff valve work has been completed. The utilities in this area continue to be monitored for any potential issues. **Risk Rating 6** **Risk 205:** Prolong period of CMod's creates additional cost/causes bad blood between Resident Engineer and Contractor Discussion: Six additional contract modifications have recently been signed. The biggest challenge for Program is not, with processing of the CMod's but with the documentation, which comprises the modification in establishing merit and	

ITEM #		ACTION BY DUE DATE
	quantum. Active management is taking place during the Monday's Management meetings also delving deeper during the Wednesday Configuration Management Board meetings in reviewing on a two week cycle (F) items categorize as "Needs Merit Determination/Responses". **Risk Rating 6** **Risk 229:** CN1300 Systems Acceptance Testing Discussion: Some of the long items have been identified, to include in the schedule for startup and testing, once it is developed. Currently the Program working towards putting together a train-control system schedule to identify all the key components for testing are and the integration key components for testing. **Risk Rating 6** **Risk 232**: Behind Schedule - Unable to Recover from Delay to 1300 Contract Discussion: The Program have buffer float of about six months. The Project Cost Control team is working on the as built schedule. The process is moving slower than planned. To mitigate the delays the Contractor will work on reducing the amount of work, which needs to be completed in the remaining amount of time. In November, the Program is expected to have the knowledge of who owns the delay. In addition, the Program is working on bringing on additional resources to address the as built schedule. **Risk Rating 12** **Risk 240:** Unresolved Assignment of Schedule Delay Responsibility (may lead to increase cost for the Program) Discussion: The Program is continuing working towards getting an as built schedule by November 2016. There is a plan to allow the Contractor to work during the moratorium at UMS to push dirt underground. **Risk Rating 8** **Risk 233**: Acceptance of Shotcrete Substitution - leads to final product being inferior in performance Discussion: The final lining continues to be an open issue. The Program has yet to receive additional information as requested by the CM team to satisfy SFMTA's concerns that have yet to be addressed for use of shotcrete in lieu of cast-In-place final lining. Frank discussion are taking place between SFMTA RE, the Engineer of Record and TPC's subconsultants Frontier-Kemper and Superior, to establish an effective understanding of what they are looking for in terms of line, grade, quality, durability and shadow impacts, and density of the concrete. **Risk Rating 9** **Risk 234:** Sequential Excavation Method at CTS - Contractor's propose method will induce subsidence Discussion: No subsidence has been experienced. Monitoring continues to show stability. Back headwall is completed. Work currently being performed is away from the Mandarin Tower. From a risk standpoint, we are near the end. **Risk Rating 7** **Risk 238**: Quality Program is ineffective in processing the nonconformance items causing schedule impacts Discussion: The Program continues to work well with the Contractor to mitigate this risk. **Risk Rating 6**	

ITEM #		ACTION BY DUE DATE
	Risk 243: Contractor becomes complacent in third party insurance claims - could increase cost to the project Discussion: TPC is being responsive. Claims are being tracked on a log. **Risk Rating 8** **Risk 237:** Non-Conforming work is not identified by TPC's Quality Control Program Discussion: SFMTA has requested a CNCR for an issue at 4th and King on the systems contract, for the coating that was not applied correctly. SFMTA needs to get information to ensure the Contractor applies the mills appropriately. Document the fact, and required repair. R**isk Rating 6** **Risk 230:** SFMTA Commissioning Coordination Discussion: SFMTA is developing the Rail Activation Plan (RAP). The Program needs to establish markers or dates, which leads into the commissioning. Measuring when activities need to take place, and added to the schedule for startup and testing. Additionally, absorbing a full understanding of the various components. **Risk Rating 6** **Mitigation Strategy:** 1. Fully develop rail activities 2. Identify SFMTA liaisons to perform activities 3. Have SFMTA OPS review startup and testing Plan	
2 -	**Report on Active Risk (Rated ≤ 6)**	
	Risk 36: Damage to buildings or utilities as a result of heave from jet grouting Discussion: Jet grouting coring verification has yet to be completed. During nighttime coring activities, fluid reportedly infiltrated at the Macy's men store. **Risk Rating 5** **Risk 204:** Relocation of AT&T Vault and other utilities delays Work south of Bryant Discussion: The vault is complete. The abandon lines are being removed. This risk will be retired. **Risk Rating 0** **Risk 244:** Olivet building - potential coordination issues Discussion: The work being done at the Olivet building is not affecting work on Central Subway. Vertical construction has begun for the developer. This risk is recommended to be retired. The Committee will review again next month. **Risk Rating 2**	
	New Risk	
3-	There were no new risks were added to the Risk Register this month.	

ACTION ITEMS –

ITEM #	MTG DATE	DESCRIPTION	BIC	DUE DATE	STATUS
3	05/07/15	**Risk 72** – 4th & King - Develop a test plan checklist for recertifying	S. Pong	10/06/16	Open

Meeting adjourned at 3:10pm

These meeting minutes have been prepared by B. Ward, and are the preparer's interpretation of discussions that took place. If the reader's interpretation differs, please contact the author in writing within four (4) days of receipt of these minutes.

Signed: BW [initials of preparer] **Date:** 9/30/16 [Date completed].

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Meeting Agenda

Project No. M544.1, Contract No. CS-149
Program/Construction Management
Risk Mitigation Management Meeting No. 86
September 08, 2016
2:00pm – 4:00pm
Central Subway Project Office
530 Bush Street, 4th Floor
Large Conference Room

Attendees:

William Byrne		Mark Latch		Beverly Ward	
John Funghi		Roger Nguyen		Luis Zurinaga	
Albert Hoe		Eric Stassevitch			

1. **Report on Red Risks (Rated 6 and above)**
   - **Construction Risks** (46, 52, 205, 229, 232, 233, 234, 238, 240, 243)
2. **Report on Remaining Requirement Risk**
   - **Requirement Risk** (104)
3. **Report on Active Risks (Rated below 6)**
   - **Construction Risks** (**36**, **204** , 237, 244)
4. **Risk Requiring Mitigation Assessment**
   - **General Risks (230)**

Note: **Bolded** numerals indicate that risk is recommended to be retired.

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Meeting Attendance Sheet

Project No. M544.1, Contract No. CS-149
Program/Construction Management
Risk Management Meeting No. 86
September 07, 2016
2:00 p.m. – 4:00 p.m.
Central Subway Project Office
530 Bush Street, 4th Floor
Large Conference Room

Deliver Meeting Attendance Sheet with original signatures/initials to Document Control.

NAME	AFFILIATION	PHONE	E-MAIL (for minutes)	INITIALS
Bill Byrne	DEA/PMOC	720-225-4669	BByrne@deainc.com	BZ
Jeffrey Davis	FTA	415-744-2594	Jeffrey.s.davis@dot.gov	
John Funghi	SFMTA	415-660-5403	John.funghi@sfmta.com	
Albert Hoe	SFMTA	415-660-5385	Albert.hoe@sfmta.com	
John Lackey	DEA/PMOC	503-499-0596	jal@deainc.com	
Mark Latch	CSP	415-660-5410	Mark.latch@sfmta.com	MDL
Roger Nguyen	SFMTA	415-701-4312	Roger.Nguyen@sfmta.com	
Eric Stassevitch	CSP	415-660-5407	Eric.stassevitch@sfmta.com	
Beverly Ward	CSP	415-660-5386	Beverly.ward@sfmta.com	
Luis Zurinaga	SFCTA	415-716-6956	luis@sfcta.org	

Risk Mitigation Status
Risk Reference: 36

Risk		Mitigation Strategy
Damage to buildings or utilities as a result of heave from grouting.		Tangent piles combined with surface jet grouting will be utilized.

Initial Assessment: 1, 1.5, 2 **Risk Owner:** S. Wilson
Current Assessment: Risk Rating 5 – Construction Risk

Status Log:

April 2012:
1. Mitigation strategy change to reflect “tangent piles” rather than “secant piles”.
2. Protection of Existing Property spec requires contractor to repair damage caused by their actions.

November 2015:
1. As part of an overall evaluation of the remaining requirement and design risk, as well as the low rated active construction risk. The committee preformed a reassessment of this risk to determine if its current Risk rating is still valid. The construction Risk rating will remain a 1.
2. Heave from the jet grouting did occur in the Macy’s basement

March 2016:
1. Very little grout has entered the buildings, when discovered the Contractor has addressed the issue.

July 2016”
1. Jet grouting is complete.
2. Risk description will be change to “Damage to buildings or utilities as a result of heave from grouting”.
3. The Committee performed a reassessment of the risk, rating will remain a 5.

August 2016:
1. Damage caused by grouting has not taken place.
2. This risk is no longer an issue and will be evaluated next month for recommendation to retire.

September 2016:
1. Jet grout verification coring is has not been complete.
2. Fluid reportedly infiltrated the Macy's Men's store from the nighttime coring activities.

Risk Mitigation Status
Risk Reference: 46 (CTS)

Risk	Mitigation Strategy
Public complaints result in unanticipated restrictions on construction at CTS. (schedule and estimate for underground work assumes 6 day work week and 2 shifts per day)	1. Public outreach. Maintain regular and open communications so Public knows construction plans and progress at all times. 2. Require Contractor to assist Public Outreach efforts, maintain access to businesses and assist with deliveries and pick-ups, control noise and vibration, continuously cleanup site, and provide pedestrian and vehicle traffic and protection plans, informational signage, ADA ramps and minimum sidewalk widths. 3. Require barriers to protect pedestrians and shield them from noise and dirt from construction. 4. Work with MOED to increase cleanup of the area and assist pedestrians across streets, as needed. 5. Monitor and enforce noise, vibration, ADA, traffic, and cleanup requirements. Quickly process and resolve damage and accident claims from the Public. 6. Assumed this work in cost & schedule estimates.

Initial Assessment: 2, 3, 6 **Risk Owner:** D. Jacobson
Current Assessment: Risk Rating, 6 – Construction Risk

Status Log:

January 2012:

1. Implementation of mitigation measures part of Communication/Outreach plan and certain aspects to be included in the contract documents.

May 2013:

1. CCDC are assisting the Central Subway outreach effort in Chinatown
2. Weekly construction updates are being uploaded to the Central Subway website, translated copies will be hand delivered through Chinatown
3. The contractor will be required to comply with the contract specifications and City ordinances for noise and dust control.
4. Discuss revising mitigation strategies
    - '4' – MOED is not involved in Chinatown, contractor is required to maintain cleanliness adjacent to site

October 2013:

1. Community meeting held in September to notify merchants and residents that construction of the Chinatown station would be commencing soon.
2. 30day and 10day construction notices have been mailed out
3. Construction updates are being communicated weekly via social media, mailings, and the Central Subway website. CCDC are also hand delivering translated construction notices to project neighbors.

Risk Mitigation Status
Risk Reference: 46 (CTS)

Risk	Mitigation Strategy
Public complaints result in unanticipated restrictions on construction at CTS. (schedule and estimate for underground work assumes 6 day work week and 2 shifts per day)	1. Public outreach. Maintain regular and open communications so Public knows construction plans and progress at all times. 2. Require Contractor to assist Public Outreach efforts, maintain access to businesses and assist with deliveries and pick-ups, control noise and vibration, continuously cleanup site, and provide pedestrian and vehicle traffic and protection plans, informational signage, ADA ramps and minimum sidewalk widths. 3. Require barriers to protect pedestrians and shield them from noise and dirt from construction. 4. Work with MOED to increase cleanup of the area and assist pedestrians across streets, as needed. 5. Monitor and enforce noise, vibration, ADA, traffic, and cleanup requirements. Quickly process and resolve damage and accident claims from the Public. 6. Assumed this work in cost & schedule estimates.

May 2014:

1. SFMTA has requested documentation from Tutor Perini that they are in compliance with noise readings and permit requirements.

July 2014:

1. Tutor Perini submitted the requested noise readings for a two week period and documentation to show the permit requirements.
2. The Contractor is performing continuous noise monitoring in addition to performing hand held readings once a week.

July 2016:

1. The Committee performed a reassessment of the risk, rating will remain a 6.

August 2016:

1. Sound from Exhaust Fans remains a huge issue, especially at night. RE (Doug) working on mitigation ideas to present to SFMTA and TPC. Need to navigate through who designs sound mitigation structure, who pays for it, and how quickly it can be installed.
2. Along east side of NEES work area, trash and debris building up along barricades has had negative impact on businesses. RE talked to TPC and they are complying with the clean up on a regular basis per General Provisions 3.19 A and Special Provisions outlined on S-9.
3. CTS Neighborhood is very upset with early morning truck traffic, which is sporadic, as well as fans through the night. TPC has made many efforts to inform their subcontractors and delivery folks, which will help a lot. There will be more truck traffic most probably because this is a major project and nearly impossible to inform every trucker who ever will come to this job to NOT show up before 7 am.

September 2016:

1. Continued efforts are being made to reduce the ventilation noise.
2. No neighborhood complaints have been received in the two weeks.

Risk Mitigation Status
Risk Reference: 46 (CTS)

Risk	Mitigation Strategy
Public complaints result in unanticipated restrictions on construction at CTS. (schedule and estimate for underground work assumes 6 day work week and 2 shifts per day)	1. Public outreach. Maintain regular and open communications so Public knows construction plans and progress at all times. 2. Require Contractor to assist Public Outreach efforts, maintain access to businesses and assist with deliveries and pick-ups, control noise and vibration, continuously cleanup site, and provide pedestrian and vehicle traffic and protection plans, informational signage, ADA ramps and minimum sidewalk widths. 3. Require barriers to protect pedestrians and shield them from noise and dirt from construction. 4. Work with MOED to increase cleanup of the area and assist pedestrians across streets, as needed. 5. Monitor and enforce noise, vibration, ADA, traffic, and cleanup requirements. Quickly process and resolve damage and accident claims from the Public. 6. Assumed this work in cost & schedule estimates.

Risk Mitigation Status
Risk Reference: 52

Risk		Mitigation Strategy
Unacceptable settlement and impact on major utilities at CTS. (OLD SEWERS AND OTHERS WITHIN 20FT SPACE BETWEEN TOP OF CAVERN AND STREET LEVEL)		1. Evaluate effect of potential settlement on utilities. 2. Slip-lined sewer by CTS contractor. 3. Other utilities will be reinforced as needed, monitored during construction, and repaired / replaced as needed. 4. Contractor to correct impact of settlements by repair. 5. Have contingency repair/restoration plan. 6. Utility contact information and procedure will be on plans. 7. Develop an allowance for utility repair. 8. Include probable costs in estimate.

Initial Assessment: 4, 2, 8 **Risk Owner:** D. Jacobson

Current Assessment: Risk Rating 6 – Construction Risk

Status Log:

December 8, 2009 Meeting:

1. R. Edwards was identified as risk owner.
2. A. Hoe will status the mitigation strategy.
3. Mitigation strategy needs to establish metrics for acceptable settlement criteria.
4. Eliminated Mitigation Strategy Item 6: “Cistern at Washington St. will be repaired at the completion of construction and damaged pavements replaced” from this risk and will make a new Risk 52a to address the risk to the cistern.(Done)

January 21, 2010 Meeting:

1. An action from the last risk mitigation meeting to “move Mitigation Strategy Item No. 6 to a new Risk 52a” was not done. R. Rocco will update the register accordingly.

November 2011:

1. Revised mitigation strategy 1 to indicate slip-lining of sewer by CTS contractor, not TBM contractor.
2. Removed mitigation strategy 2 “will pre-install tubamachettes for compensation grouting”.
3. Revised mitigation strategy 4 to eliminate use of compensation grouting to correct impact of settlement.
4. Sewers will be slip-lined prior to cavern construction.
5. Affected utilities requiring monitoring are listed in BP drawings.
6. Technical specifications address requirement for leak detection and mitigation plans to repair leaks.

January 2012 Meeting:

1. SFPUC submitted comments on the Effects of Settlement on Utilities report.
2. SFMTA will respond to comments.

February 2012:

1. Mitigation strategy added to “Develop an allowance bid item for utility repair”.
2. SFMTA responded to comments. None of the responses change the mitigation strategy for this risk.

Risk Mitigation Status
Risk Reference: 52

Risk		Mitigation Strategy
Unacceptable settlement and impact on major utilities at CTS. (OLD SEWERS AND OTHERS WITHIN 20FT SPACE BETWEEN TOP OF CAVERN AND STREET LEVEL)		1. Evaluate effect of potential settlement on utilities. 2. Slip-lined sewer by CTS contractor. 3. Other utilities will be reinforced as needed, monitored during construction, and repaired / replaced as needed. 4. Contractor to correct impact of settlements by repair. 5. Have contingency repair/restoration plan. 6. Utility contact information and procedure will be on plans. 7. Develop an allowance for utility repair. 8. Include probable costs in estimate.

Initial Assessment: 4, 2, 8 **Risk Owner:** D. Jacobson
Current Assessment: Risk Rating 6 – Construction Risk

3. Leak detection requirements added to contract.
4. Allowance for utility repair included in contract.

September 2012 Meeting:
1. CTS has been resolved

October 2012 Meeting:
1. UMS & YBM yet to be closed out

May 2012:
1. **Recommend reducing this risk rating to 3 (2, 2, 1)** (reduce probability and cost impact)
    a. Current probability (3), >50%, recommend reduce probability to (2), 10-50%
    b. Current cost impact (3), $1m - $3m, recommend reduce cost impact to (2), $250k - $1m (CN 1300 CTS AL-8 = $250k)
    c. Current schedule impacts (1), <1 month, maintain schedule impact
2. Risk rating to remain at 6

January 2014:
1. Comments regarding UMS and YBM are still to be closed out with SFPUC.
2. A letter responding to the outstanding comments will be sent to SFPUC the week of January 13th

March 2014:
1. Letter was sent to SFPUC. Response from SFPUC is still pending.
2. SFPUC previous contact Betsey Eagon has left the division. SFMTA needs to identify the new contact person.

April 2014:
1. Response from SFPUC of outstanding comments is still pending.

Risk Mitigation Status
Risk Reference: 52

Risk		Mitigation Strategy
Unacceptable settlement and impact on major utilities at CTS. (OLD SEWERS AND OTHERS WITHIN 20FT SPACE BETWEEN TOP OF CAVERN AND STREET LEVEL)		1. Evaluate effect of potential settlement on utilities. 2. Slip-lined sewer by CTS contractor. 3. Other utilities will be reinforced as needed, monitored during construction, and repaired / replaced as needed. 4. Contractor to correct impact of settlements by repair. 5. Have contingency repair/restoration plan. 6. Utility contact information and procedure will be on plans. 7. Develop an allowance for utility repair. 8. Include probable costs in estimate.

Initial Assessment: 4, 2, 8 **Risk Owner:** D. Jacobson
Current Assessment: Risk Rating 6 – Construction Risk

February 2015:

1. Slip lining brick sewers scheduled to begin After Chinese New Year. Prior to work commencement the risk owner is to meet with utility owner (PUC) and identify existing obstructions that are preventing slip lining work and request funding to relocate or eliminate obstructions.

2. 12 inch 100 year old water line identified as a risk. Prepare a conceptual waterline layout and present to utility owner (PUC) and request funding to upgrade their line.

March 2015

1. Slip lining between Washington and Jackson installed, backfilling on going. Determined that there would be no additional cost. Clay to Washington not yet scheduled.

2. No progress update for the 12-inch 100yr. old water line.

April 2015:

1. The 12inch/100 year old water line issue was addressed in the settlement report. No issues were found, the settlement report was not revised during the lowering of the tunnel.
2. The RE needs to drill down and investigate the issue. Are there additional precaution that need to be done?

May 2015:

1. A new valve was installed as part of the North Assess shaft 12 inch water line relocation. RE recommends that two Utility Monitoring points be installed at the junction of the old pipe and Washington St
2. RE should present his findings and recommendation to the Configuration Management Board as a proposed contract change. Or direct the Contractor to rearrange the utility monitoring points.

June 2015:

1. The 100 year old CIP 12” water line will be monitored.

Risk Mitigation Status
Risk Reference: 52

Risk		Mitigation Strategy
Unacceptable settlement and impact on major utilities at CTS. (OLD SEWERS AND OTHERS WITHIN 20FT SPACE BETWEEN TOP OF CAVERN AND STREET LEVEL)		1. Evaluate effect of potential settlement on utilities. 2. Slip-lined sewer by CTS contractor. 3. Other utilities will be reinforced as needed, monitored during construction, and repaired / replaced as needed. 4. Contractor to correct impact of settlements by repair. 5. Have contingency repair/restoration plan. 6. Utility contact information and procedure will be on plans. 7. Develop an allowance for utility repair. 8. Include probable costs in estimate.

Initial Assessment: 4, 2, 8 **Risk Owner:** D. Jacobson
Current Assessment: Risk Rating 6 – Construction Risk

June 2016:

1. At the current time, all utilities are currently functioning. Water utility monitoring is ongoing with Data Loggers that read decibel dB levels. The system (Gutermann Instruments data loggers with antennae) used for the TBM work is also appropriate for the SEM tunnel excavations for CTS Platform Tunnels. During the utility relocation effort, some data loggers went missing. SFMTA and the Instrumentation Task Force has required TPC to replace missing data loggers.
2. The Mitigation Strategy listed above probably needs to be updated. For example, most of item 2 is completed. Is item 7 relevant as the contract for CTS is already underway?

July 2016:

1. The Committee performed a reassessment of the risk, rating will remain a 6.

August 2016:

1. TPC's subcontractor Exaro installed remaining Gutermann data loggers for total of 12 working loggers.
2. TPC installed piezometer using 4" drain pipe in the middle of the Wash/Stockton St intersection cistern on Tuesday, August 2, 2016. The cistern is filled with sand (in 1944, per as-built). Water level after pipe had been vacuumed out was 5.75' below the street. With the sand and assumed void ratio, the cistern may hold 1000+ gallons of water.
3. SFMTA staff (RE and PM Eric Stassevitch) met with SFWater engineers and gatemen to plan emergency water shut off for CTS. Valve location plan and phone tree in case of an emergency are in process.

September 2016:

1. Water shut off work is completed for the emergency valve.

Risk Mitigation Status
Risk Reference: 204

Risk	Mitigation Strategy
Relocation of AT&T Vault and other utilities delays Work south of Bryant	1. Continue negotiations/ coordination with utility owners. 2. Contract 1300 is required to coordinate with utility companies for relocations 3. SWAT team established to address utilities south of Bryant Street 4. Initiate utility coordination meetings 5. Proactively schedule AT&T resources

Initial Assessment: 2, 2, 4
Current Assessment: Risk Rating 0 – Construction Risk

Risk Owner: M. Acosta

Status Log:

December 2012:

1. Identified Risk and refined risk statement together with development of mitigation strategies.

January 2013:

1. Need to setup a meeting with AT&T and a representative from the Design side to walk them through what will be done in the 1300 contract.

February 2013:

1. Risk description refined.
2. AT&T were made aware of the potential need for relocation of the vault and duct bank in November 2012.
3. A meeting has been arranged between CSP and AT&T for Tuesday 2/19/13 to follow up on the November meeting and confirm that the vault and duct bank will need to be relocated.
4. Relocation of the vault has been included in the D&B element of the 1300 contract and is the responsibility of the contractor.
5. The 1300 contract requires the contractor to allow 12 months for AT&T to cut over new services from the existing duct bank into a new duct bank proposed within the eastern sidewalk of 4th Street between Bryant and Brannan Streets.

March 2013:

1. Increase scope of this risk to include other utilities; Level 3, PG&E, MRY, ASB, SFWD, SFDT, Comcast.
2. Contractual execution of the trench installation to be discussed.
3. AT&T have not been contacted during 1300 bid.
4. It was discussed that the schedule impact of this risk rating should be increased to 4 (6-12 months), this increased the risk rating to 6

April 2013:

1. Utility relocations may require a joint trench under the Contract 1300 design build scope.
2. If a joint trench is required under the contract the 1300 contractor would manage the implementation of the joint trench, SFMTA would manage the Form B process for reimbursement of the joint trench costs.

Risk Mitigation Status
Risk Reference: 204

Risk	Mitigation Strategy
Relocation of AT&T Vault and other utilities delays Work south of Bryant	1. Continue negotiations/ coordination with utility owners. 2. Contract 1300 is required to coordinate with utility companies for relocations 3. SWAT team established to address utilities south of Bryant Street 4. Initiate utility coordination meetings 5. Proactively schedule AT&T resources

3. Mitigation strategy added that the 1300 contractor is required to coordinate with private utility companies.
4. A SWAT team has been established comprising DP-3 and the Design Oversight manager who are meeting weekly to address utilities south of Bryant. DP3 are preparing Notice of Intent letters for utilities to relocate.

May 2013:

1. Final Notice of Intent letters were sent to private utilities Friday 5/3/13.
2. Final Notice of Intent letters will be sent to AT&T and PG&E the week commencing 5/6/13.

July 2013:

1. Revisit following Tutor baseline submittal.
2. It is noted that the Tutor schedule submitted 5 days following bid closure allowed a 12 month period to cutover to the new AT&T duct but did not appear to allow adequate time for construction of the AT&T duct along 4th Street.
3. Utility coordination meeting will be held to ensure the contract requirements are understood by the contractor.

October 2013:

1. DP-3 Tech memo being finalized
2. Relocation design and construction schedule to be developed

November 2013:

1. Coordination meetings with utility owners to occur on a regular basis, Tutor Perini are to be invited
    a. AT&T plan for resource allocation, confirmation of assets and scheduling of work is to be confirmed as AT&T have very few resources who can complete cutover work
2. SFMTA are currently working with AT&T to establish a feasible location to relocate Vault 2081
3. The importance of this work is to be discussed at the next executive partnering meeting with Tutor

December 2013:

1. Letter was sent notifying the contractor of the criticality of this work and requesting a completion schedule
2. Potential vault location has been identified with AT&T. Feasibility is being confirmed via potholing

January 2014:

1. Potholing to confirm locations of utilities to commence the week of January 20th
2. AT&T are to be put on notice of the expected installation and cut over dates.

Risk Mitigation Status
Risk Reference: 204

Risk	Mitigation Strategy
Relocation of AT&T Vault and other utilities delays Work south of Bryant	1. Continue negotiations/ coordination with utility owners. 2. Contract 1300 is required to coordinate with utility companies for relocations 3. SWAT team established to address utilities south of Bryant Street 4. Initiate utility coordination meetings 5. Proactively schedule AT&T resources

3. Proactively requesting and scheduling AT&T resources added to mitigation strategy.

February 2014:

1. Potholing of utilities has commenced.
2. At the last executive partnering meeting Tutor Perini were tasked with commencing utility coordination meetings.
3. 1/31/14 Letter (CN 1300 Misc. Letter No. 0023) a letter was sent to AT&T notifying them of key dates from Tutor Perini's baseline schedule and requesting AT&T schedule it's resources to meet Tutor Perini's dates.

March 2014:

1. Potholing of utilities is 99% complete. Potholing work at 4th and Townsend remains.
2. Current AT&T ductbank relocation design is constructible but will include relocation of a 20' segment of 12" waterline and shifting of existing AT&T cables.
3. Tutor Perini is projected to start installation of AT&T ductbank by early April 2014 pending completion of soil profile work.

April 2014:

1. Potholing of utilities is 100% complete.
2. There seem to be enough space for a new AT&T manhole and a 36" sewer force main without having to relocate a 20' segment of 12" waterline. Shifting of existing AT&T cables is still necessary at 4th/Bryant; the project team including AT&T Engineer have finalized the workplan to safely accomplish this task.
3. Tutor Perini's subcontractor, Abbett Electric started installation of AT&T ductbank. Abbett decided to temporarily stockpile excavated soils to its yard to be re-used as backfill. Surplus materials to be off hauled pending completion of soil profiling.
4. Risk probability has been reduced to a 1.

May 2014:

1. Installation of AT&T ductbank work continues. Surplus materials to be off hauled pending completion of soil profiling.
2. Expected completion of ductbank and vault installation is July 2014.

June 2014:

1. Installation of AT&T ductbank work continues. Surplus materials to be off hauled pending completion of soil profiling.
2. Expected completion of ductbank and vault installation is September 2014.

Risk Mitigation Status
Risk Reference: 204

Risk	Mitigation Strategy
Relocation of AT&T Vault and other utilities delays Work south of Bryant	1. Continue negotiations/ coordination with utility owners. 2. Contract 1300 is required to coordinate with utility companies for relocations 3. SWAT team established to address utilities south of Bryant Street 4. Initiate utility coordination meetings 5. Proactively schedule AT&T resources

October 2014:

1. Installation of AT&T ductbank work continues. Surplus materials to be off hauled pending completion of soil profiling.
2. Expected completion of ductbank and vault installation is October 31, 2014 for the main trunk. At this time, AT&T can start cut-over process. Note that AT&T had recently requested to install six 4" conduits across Bryant Street. This request does not delay the cut-over start or extend the cut-over duration.

November 2014:

1. Installation of AT&T ductbank work continues. Surplus materials to be off hauled pending completion of soil profiling.
2. Expected completion of ductbank and vault installation is November 26, 2014 for the main trunk.
3. RE sent Miscellaneous City Letter #37 to put AT&T on notice of completion of main ductbank and start of cut-over work. AT&T had requested to install six 4" conduits across Bryant Street; PCC 23 was issued to Tutor. This request does not delay the cut-over start or extend the cut-over duration.

December 2014:

1. Installation of AT&T ductbank work continues. Surplus materials to be off hauled pending completion of soil profiling.
2. Expected completion of ductbank and vault installation is January 30, 2015 for the main trunk.
3. RE sent Miscellaneous City Letter #37 to put AT&T on notice of completion of main ductbank and start of cut-over work. AT&T had requested to install six 4" conduits across Bryant Street; PCC 23 was issued to Tutor. This request does not delay the cut-over start or extend the cut-over duration. RE has not received Tutor's cost proposal

January 2015:

1. No new update from December's report out.

February 2015:

1. Provide a price for BKF Design
2. Set up meeting with PUC

March 2015:

1. Completion of the ductbank work is almost done.
2. Discussions are taking place with AT&T requesting them to meet the original cut-over date. 12months form the date which was prior to any contract changes.

Risk Mitigation Status
Risk Reference: 204

Risk	Mitigation Strategy
Relocation of AT&T Vault and other utilities delays Work south of Bryant	1. Continue negotiations/ coordination with utility owners. 2. Contract 1300 is required to coordinate with utility companies for relocations 3. SWAT team established to address utilities south of Bryant Street 4. Initiate utility coordination meetings 5. Proactively schedule AT&T resources

April 2015:

1. Completion of the ductbank work by April 10, 2015.
2. Discussions are taking place with AT&T requesting them to meet the original cut-over date. 12months from the date which was prior to any contract changes.

May 2015:

1. Duct bank and vault work by the Contractor is now complete. AT&T has taken possession of the site.

June 2015:

1. Ductbank was signed over by TPC. Substantial completion of AT&T ductbank work occurred on April 16, 2015. This is the date in which the final mandrel report was made.
2. AT&T is in the process of ordering the cable.

July 2015:

1. All cable materials have arrived. AT&T cutover crew will mobilize as early as the week of 7/13/2015 and no later than the week of 7/20/15.

August 2015:

1. AT&T crew completed pulling cables. Cut-over crew will mobilize within 2 weeks for splicing. AT&T's goal is to complete cutover by end of 2015.

September 2015:

1. AT&T cutover crew has not started work yet. The utility crew is awaiting receipt of the splicers.
2. AT&T still believes they can put everything in before the end of the year.

October 2015:

1. AT&T crew has yet to begin cutover work. The utility crew is awaiting receipt of the splicers.
2. AT&T has until April 2016 to put everything in.

November 2015

1. AT&T has made a commitment to perform the cutover work by November 19th, 2015.

Risk Mitigation Status
Risk Reference: 204

Risk	Mitigation Strategy
Relocation of AT&T Vault and other utilities delays Work south of Bryant	1. Continue negotiations/ coordination with utility owners. 2. Contract 1300 is required to coordinate with utility companies for relocations 3. SWAT team established to address utilities south of Bryant Street 4. Initiate utility coordination meetings 5. Proactively schedule AT&T resources

December 2015:

1. The RE is currently trying to get a more reliable schedule. Currently the work that's being performed is pre work and not the fiber connection work. PG&E has made the commitment to be done by the end of the year.

January 2016:

1. RE's perform a task updating the manhours for AT&T to demonstrate the percent complete. The results show AT&T is roughly 65% complete.
2. RE's has requested a meeting with Huan Huynh, AT&T representative to obtain the metric schedule of when their work will be completed.

February 2016:

1. Removal of existing duct bank is an issue. SFMTA direct TPC perform the removal work.
2. RE is working with AT&T to have them pay for the additional work to remove the DB.

March 2016:

1. SFMTA directed TPC in writing to perform the removal work of the existing duct bank.
2. RE is working with AT&T to have them pay for the additional work to remove the DB.

April 2016:

1. AT&T subleases should be out by April 15, 2016. RE sent email out today, 04/07/16 to them citing the urgency to vacate.
2. TPC has been given the ok to start the DB removal on April 18, 2016.

May 2016:

1. AT&T provided SFMTA with letter dated April 22, 2016, stating that AT&T, Wave, and Level 3 completed it cutovers on 4/15/16, 4/12/16, 4/21/16, respectively.
2. SFDT completed relocation and cutting of its cables on 5/3/16.
3. TPC started AT&T vault demo work on April 18, 2016.

June 2016:

1. A construction delay was experienced due to AT&T not finishing on time.
2. Current issue with AT&T is the removal of the existing ductbank which is impacting the installation of the 36 inch and 48 inch force main. Currently the Contractor is mitigating the issue by getting it out of the way.

Risk Mitigation Status
Risk Reference: 204

Risk	Mitigation Strategy
Relocation of AT&T Vault and other utilities delays Work south of Bryant	1. Continue negotiations/ coordination with utility owners. 2. Contract 1300 is required to coordinate with utility companies for relocations 3. SWAT team established to address utilities south of Bryant Street 4. Initiate utility coordination meetings 5. Proactively schedule AT&T resources

July 2016:

1. The Committee performed a reassessment of the risk rating will remain a 4.

August 2016:

1. Utility work in the area is ongoing. There are still minor undocumented conduits in the area to be addressed.

September 2016:

1. Contractor has been removing existing AT&T ductbank ahead of 36" force main and 48" sewer installation.
2. RE recommends closing this item.
3. Risk retired by unanimous consent of Risk Assessment Committee 09/08/16.

Risk Mitigation Status
Risk Reference: 205

Risk		Mitigation Strategy
Prolong period of CMod's creates additional cost/causes bad blood between Resident Engineer and Contractor	√ √	1. CMod Task Force - 5 Areas of Improvement identified 2. Implement areas of improvement 3. Increase Delegation of Authority

Initial Assessment: 1, 1, 3
Current Assessment: Risk Rating 3 – Construction Risk

Risk Owner: E. Stassevitch

Status Log:

December Meeting 2012:

1. Identified Risk and refined risk statement together with development of mitigation strategies.

January 2013:
1. CMod Task force continues to demonstrate the process is working.
2. Task force process has slowed down submission of changes from Contractor

February 2013 Meeting:
1. Initial risk rating established
2. CMod task force improvements are working
3. The combined 1300 contract has effectively resulted in a $5m Board threshold for the entire 1300 contract (previously $5m threshold for each of the 4 contracts) – Central Subway to investigate increasing the CMod authority above $5m.

March 2013:
1. Process to increase delegation of authority to be discussed

April 2013:
1. Risk owner changed from M. Benson to R. Redmond
2. A formal recommendation to increase the delegation of authority will be prepared and presented to the CMB on 4/17.
3. A detailed White Paper will be developed for the Project Director outlining the rationale for increasing the delegation of authority.

May 2013:
1. A request to the SFMTA board to increase the Director of Transportation authority to approve changes orders of up to $5 million for each of the Contract 1300 packages (a total of $20 million) has been included in the calendar item requesting the SFMTA board to award Contract 1300.
2. The target SFMTA board meeting for this calendar item is May 21st 2013.

October 2013:
1. SFMTA board approved increase in Directors authority with award of Contract 1300 in May 2013.

Risk Mitigation Status
Risk Reference: 205

Risk		Mitigation Strategy
Prolong period of CMod's creates additional cost/causes bad blood between Resident Engineer and Contractor	√ √	1. CMod Task Force - 5 Areas of Improvement identified 2. Implement areas of improvement 3. Increase Delegation of Authority

May 2014:

1. Progress in the CMod process are continuing to be made.

July 2014:

1. Contract 1300 Partnering efforts have expanded to include the RE level, Designers, Utility companies and Department of Traffic.

December 2014:

1. No change to the status of this risk.

September 2015:

1. Executive partnering meeting on August 27, 2015 established goal to lower number of outstanding merited changes. Focused attention on completing outstanding merit evaluations, and effectively utilizing the regular weekly meeting to move changes thru the process. Program Manager and Contractor Project Manager to attend weekly change meeting to prioritize work and to meet more often if required expediting processing of changes. Progress to be monitored weekly to measure effectiveness and implement mitigations as required.

October 2015:

1. Weekly Change Management meetings are beginning to produce results; agreed to list of changes, prioritization of items to be addressed, and scheduling of change negotiations. Progress is still extremely slow in the processing of agreed to changes, but moving forward.
2. Outstanding merit determination items are being reduced.

November 2015:

1. Progress continues to be extremely slow, but still moving forward.

December 2015:

1. Three Cmod’s have been signed this month, that contained multiple COR’s.

January 2016:

1. 6 more Cmod’s have been processed since the last update, all contain multiple CORs.

February 2016:

2. Four CMods for the stations contract and Two CMods for the tunnel contract have been process since last month’s update.

April 2016:

1. The change order process is being examined. The Program has brought on additional help to address the issue of assessing merit determination at UMS – Union Square Garage settlements.

Risk Mitigation Status
Risk Reference: 205

Risk		Mitigation Strategy
Prolong period of CMod's creates additional cost/causes bad blood between Resident Engineer and Contractor	√ √	1. CMod Task Force - 5 Areas of Improvement identified 2. Implement areas of improvement 3. Increase Delegation of Authority

May 2016:

1. The change order process is being examined by SFMTA Project Manager - Contract Administration, to identify the constraints of lump sum proposals. Solutions being proposed are to process unilateral changes when cost is not negotiated.
2. The Program is looking at ways or a process to determine distinctively how to pay the Contractor.

June 2016:

1. Continued Efforts to examine the CMod process in order to identify area that require improvement to reduce the time it takes to process changes.

July 2016:

1. The Committee performed a reassessment of the risk, rating will remain a 3.

August 2016":

1. Progress is being made towards reducing the time it takes to process contract change modifications. Work still needs to be made toward increasing the time it takes to receive signature approval from all parties.

September 2016:

1. The Program processed and signed six CMod’s this month. Work still needs to be done to improve the time it takes in establishing merit and quantum.

Risk Mitigation Status
Risk Reference: 229

Risk		Mitigation Strategy
CN1300 System Acceptance Testing		1. Identify duration

Initial Assessment: 3, 1, 3 **Risk Owner:** A. Hoe
Current Assessment: Risk Rating 6 – Construction Risk

Status Log:

November 2014:

1. Risk needs to be further evaluated to gain a better understanding of what mitigation strategies need to be implemented.

August 2016:

1. Individual system components may take longer than expected.

September 2016:

1. Currently the Program is working towards putting together system schedule to identify all the key components.

Risk Mitigation Status
Risk Reference: 230

Risk		Mitigation Strategy
SFMTA Commissioning Coordination		1. Signage – Notifying the public 2. Create a commissioning team 3. Getting Operation's test requirement in hand

Initial Assessment: 3, 1, 3 **Risk Owner:** A. Hoe
Current Assessment: Risk Rating 6 – Construction Risk

Status Log:

November 2014:

1. Risk needs to be further evaluated to gain a better understanding of what mitigation strategies need to be implemented.

August 2016:

1. During commissioning, test performed by TPC will need to be witness by Operations. SFMTA will need to confirm which test and the amount expected to be witnessed.

September 2016:

1. SFMTA is developing the Rail Activation Plan (RAP). The RAP will establish dates when activities need to take place and will be added to the schedule for startup and testing.

Risk Mitigation Status
Risk Reference: 232

Risk		Mitigation Strategy
Behind Schedule - Unable to Recover from Delay to 1300 Contract		1. Contractor implemented Schedule Recovery 2. Acceleration 3. Scope Reduction

Initial Assessment: 4, 3, 3 **Risk Owner:** E. Stassevitch
Current Assessment: Risk Rating 12 – Construction Risk

Status Log:

January 2015:
1. Contractor's schedule update has not been submitted.

February 2015:
1. Contractor has submitted their schedule update on February 04, 2015. The update shows an approximate six month delay. A time impact analysis has not been submitted to justify this claim.
2. To pick up time, the Contractor should be put on notice that activities on the schedule which the Contractor can work two shifts, they should do so.
3. SFMTA needs to perform an in-house analysis on the schedule.

March 2015:
1. SFMTA will perform an in-house analysis of the Contractor's time impacts submitted to validate the actual durations.
2. SFMTA will meet with the PMOC to discuss activities on the Contractor's schedule for ways to gain recovery.

April 2015:
1. A draft analysis was done to compare the Contractor's baseline activities against actual work which occurred in January update.
2. Additional analyses will be ran to demonstrate a side by side comparison for each delay the Contractor is claiming.
3. A standardize document will be created for reporting the Contractor's work progress versus what is shown in the baseline schedule activity.

May 2015
1. The Program will initiate a schedule containment workshop, to better define the risk to the project, and address issues and ways to mitigate potential delays.

June 2015:
1. A schedule analysis being generated to determine the number of days the contractor is behind schedule.

July 2015:
1. Schedule analysis continues to be generated to determine precise number of days the contractor is behind
2. Partnering workshop held – mini milestones identified to increase confidence that team can attain schedule recovery.

Risk Mitigation Status
Risk Reference: 232

Risk		Mitigation Strategy
Behind Schedule - Unable to Recover from Delay to 1300 Contract		1. Contractor implemented Schedule Recovery 2. Acceleration 3. Scope Reduction

August 2015:

1. Schedule updates are being received from the Contractor. Once all updates are received and approved, the Program can proceed with making a determination of the amount of time the Contractor is behind schedule and begin to work on ways to mitigate the delay.

September 2015:

1. Executive Partnering meeting held August 27, 2015, established initial recovery efforts to double shift roof placement activities at UMS to recover lost time from jet grouting operations; also identify any and all work to could be performed now, and implement plan to proceed with that work. Initial ideas identified work in the tunnel. Tunnel walk thru by Contractor took place on September 2, 2015, with effected subcontractors, to develop plan for placing as much tunnel invert as possible prior to break-ins.

October 2015:

1. Work is proceeding with the extended shifts for the roof placements; goal is to complete all but two of them by the moratorium.
2. Work in the tunnel is progressing with removal of the fan line (ducts) and preparation for invert placement. Goal is to complete all invert and rail placement by April 2016 working from North to South.

November 2015:

1. Continuing with efforts to complete roof placements, will not achieve goal of all but two. Need to develop plan for after moratorium to make up lost time on roof placement efforts.
2. Work in the tunnels continues, all fan line removed. Still on track to complete goal by April 2016. Response required for shrinkage crack RFI

December 2015:

1. A schedule workshop meeting took place on 11/18 and 11/19 to see where there was opportunity to recovery.
2. A Senior Management meeting will take place to discuss ways to implement some of the schedule recovery elements.

January 2016:

1. Sr. Mgmt meeting took place Dec 4th, identified CTS as critical path and reviewed areas to potentially recover time or at a minimum not to lose more time. Identified 5 mini milestones to track to ensure progress is maintained or improved. Focus is on having all barrel vaults installed by 23rd of Feb and CDF in tunnels in place ready for break in of Cross cavern.

February 2016:

1. Modification of the mini milestones identified at CTS was done. The Contractor is still working towards the new dates.

Risk Mitigation Status
Risk Reference: 232

Risk		Mitigation Strategy
Behind Schedule - Unable to Recover from Delay to 1300 Contract		1. Contractor implemented Schedule Recovery 2. Acceleration 3. Scope Reduction

April 2016:

1. TPC Management is very focus on insuring that the schedule is recovered to the best of everyone's ability and identify components of work that will allow the contract to recovery time. The primary focus currently is on the Chinatown stations. As an example the audacious goals were established for all four work sites during partnering. CTS goal is to complete the cross cut cavern by June 15th, 2016. This would be a month to 1-1/2 months ahead of schedule. Additionally, short-term milestones are also being tracked.
2. SFMTA has created a progress schedule to use as a tool to help update the Contractors schedule in areas where there is a disagreement.

May 2016:

1. Correction from last month's update: *CTS goal is to complete the cross cut cavern by July12th, 2016.*
2. SFMTA and TPC continue to work towards reconciling the progress schedule.

June 2016:

1. Continue to focus on CTS goal to complete cut cavern by July 12, 2016.

July 2016

1. The Committee performed a reassessment of the risk, rating will remain a 12.

August 2016:

1. The Program is addressing the Contractor's TIA's, however have yet to received supporting documentation to justify their time impact claims.

September 2016:

1. The PCC team is working on the as built schedule. The Program anticipates having the knowledge of who owns the delay in November.

Risk Mitigation Status
Risk Reference: 233

Risk	Mitigation Strategy
Acceptance of Shotcrete Substitution - leads to final product being inferior in performance	1. Meet and discuss with TPC's senior management what the issues are and the status for clarification.

Initial Assessment: 3, 3, 3
Current Assessment: Risk Rating 9 **– Construction**

Risk Owner: D. Jacobson

Status Log:

December 2014:

1. SFMTA and TPC have a different interpretation of the contract specification language for where shotcrete may be used for the final lining of the Cross Cut, Platform and Crossover Cavers at CTS in the tunnel lining.

January 2015:

1. The Program received a resubmittal of the shotcrete plan. The new submittal deletes the phrase "in lieu of". Allowing the content of the submittal to be reviewed as a mix design for shotcrete.

February 2015:

1. CSDG has been authorized to review the shotcrete resubmittal.

March 2015:

1. Receipt of the Contractor's response to SFMTA letter CS CN 1300 No. 0556 requesting the Contractor demonstrate in his submittal how the performance specifications will be met for concrete by using the shotcrete is still pending.

April 2015:

1. The Contractor has yet to respond to SFMTA's request to demonstrate performance criteria will be met.

May 2015

1. The contractor has yet to respond.

June 2015

1. Contractor has yet to submit.
2. Risk title was reevaluated for accuracy of the risk. The Risk Committee agreed the title should be changed during the June 2015 meeting.

July 2015:

1. TPC announced at the Partnering meeting they are working on the submittal demonstrating the performance requirement.

Risk Mitigation Status
Risk Reference: 233

Risk	Mitigation Strategy
Acceptance of Shotcrete Substitution - leads to final product being inferior in performance	1. Meet and discuss with TPC's senior management what the issues are and the status for clarification.

August 2015:

1. No submittal received, TPC has informed us that they will submit two separate submittals. One for the head house and one for the underground station, crossover and cross cut. The use of shotcrete as a final lining is over a year off

September 2015:

1. Nothing submitted yet.
2. The Contractor indicated during the Partnering meeting on 08/27/15, they are working on it.

October 2015:

1. We have not received the submittal. The issue is thought to be concerning the Contractor proposing sacrificing the waterproofing membrane in front.

November 2015:

1. The Program has expressed concern with the Contractor wanting to piecemeal approach of submitting information related to shotcreting work, which gives the false impression the Program is accepting their proposal of shotecrete in lieu of. SFMTA will send a letter to the Contractor rejecting their submittals ideals (Shotcrete in lieu of). Requesting a more comprehensive submittal package demonstrating they are meeting all of the performance requirements.

December 2015:

1. TPC submitted Letter -1166 with 5 exhibits responding to SFMTA letters 556 and 1039. The letter is under review. Shotcrete mix design has been approved and test panels are scheduled to be shot.

January 2016:

1. SFMTA has yet to respond to TPC letter No. 1166. SFMTA is in the process of responding. The letter will address the issue of deficiency. Citing directly from the contract technical specifications.

February 2016:

1. SFMTA has met with CSDG to resolve if a redesign of the final lining is required, awaiting a response from CSDG. Met with TPC and their shotcrete subcontractor Superior regarding response to Letter 556, it became clear that the 556 deals only with vertical walls in the stations. The CTS caverns will be dealt with later. Working on response.

March 2016:

1. SFMTA, Designer, Contractor and Specialty Contractor have all agreed on the configuration for vertical shotcrete of what the test panels will consist of. The panels will replicate the most congested condition which could be found on the jobsite.

Risk Mitigation Status
Risk Reference: 233

Risk	Mitigation Strategy
Acceptance of Shotcrete Substitution - leads to final product being inferior in performance	1. Meet and discuss with TPC's senior management what the issues are and the status for clarification.

2. The cavern concrete issue has not been decided yet.

April 2016:

1. The four test panels were shot will soon be examine to determine if approval may be given. The panel shot is a god representation of the worse conditions that may be found.
2. CSP suggested that TPC put in writing that they are agreeable to shooting another test panel if a worse condition is presented.

May 2016

1. Vertical shotcrete appears to be working well in cases where the extent of reinforcement is less than #6 rebar and is mostly WWF.
2. Shotcrete for the cavern remains an issue to address with TPC, especially,
    a. How will TPC determine that the primary lining does not encroach into the final lining?
    b. How many layers of rebar and diameter of rebar are part of final lining?
    c. How will TPC determine that the final face of concrete is to the proper contour?
    d. TPC will need to provide a detailed description of the process of application to insure no shadowing, that rebar does not pull away from the exact position within final lining.

June 2016:

1. Shotcrete for the cavern remains an issue to address with TPC, especially,
    a. How will TPC determine that the primary lining does not encroach into the final lining?
    b. How many layers of rebar and diameter of rebar are part of final lining?
    c. How will TPC determine that the final face of concrete is to the proper contour?
    d. TPC will need to provide a detailed description of the process of application to insure no shadowing and that rebar does not pull away from the exact position within final lining.

July 2016:

1. The Committee performed a reassessment of the risk, rating will remain a 9.
2.

August 2016:

1. Review of shotcrete for Final Lining continues with RE (Doug) working with PB and DSG on proper and informed response.

September 2016:

1. RE (Doug) prepared letter to TPC informing them SFMTA has not received any further information on their proposed substitution of Shotcrete in lieu of Cast-In-Place final lining. Doug has 10 major issues that have yet to be addressed by TPC. These include redesign of waterproofing, redesign of rebar, shadowing-inadequate rebar coverage, construction joint water seal, and effect to schedule. Also, this proposed design was used in NYC by Superior Gunite and resulted in leaks through the final lining that have caused slip-and-fall injuries to passengers using the underground station.

Risk Mitigation Status
Risk Reference: 234

Risk		Mitigation Strategy
Sequential Excavation Method at CTS - Contractor's propose method will induce subsidence		1. Designers concurrence on variation of options 2. Presented four options to the Contractor for going forward

Initial Assessment: 2, 4, 3 **Risk Owner:** D. Jacobson
Current Assessment: Risk Rating 7 – Construction Risk

Status Log:

January 2015:
1. The Program is awaiting the Contractor's SEM re-submittal. Anticipating their response to SFMTA's letter providing them with 4 options to choose from to perform the work.

February 2015:
1. No new update on this risk.

March 2015:
1. Contractor has yet to submit a response to SFMTA letter providing them with alternatives for the excavation sequences.

April 2015:
1. Contractor has not responded to SFMTA's letter with alternatives
2. The Designer of record will be contracted to review the Contractor's submittal for (scope and delivery) to determine if the proposed is viable.

May 2015:
1. The designer has proposed 4 different sequences for the contractor to evaluate. Contractor is evaluating.
2. DOR was compensated to review the SEM Geometry change and offered suggestions for TPC's evaluation.

June 2015:
1. Contractor has yet to submit.
2. Risk title was reevaluated for accuracy of the risk. The Risk Committee agreed the title should be changed during the June 2015 meeting.

July 2015:
1. Contractor has yet to submit.

Risk Mitigation Status
Risk Reference: 234

Risk		Mitigation Strategy
Sequential Excavation Method at CTS - Contractor's propose method will induce subsidence		1. Designers concurrence on variation of options 2. Presented four options to the Contractor for going forward

August 2015:

1. Contractor has yet to submit.

September 2015:

1. The Contractor has submitted the proposed method. The submittal was forwarded to the designer of record on July 29 and is now being reviewed by CSDG.

October 2015:

1. The submittal was returned revise and resubmit. The designer did not have an issue with the proposed sequences but wanted to see the stamped calculations.

November 2015:

1. The Contractor is performing the work in the approved prescribed sequence. Stamp calculations have yet to be submitted.

December 2015:

1. A contractor is performing the prep work in the approved prescribed sequence. Calculations were not required for the sequence. Calculations were required for slurrywall support between the two side drifts.

January 2016:

1. The Contractor is performing the prep work as prescribed.
2. The risk to the Program is can they perform the work in a quality manner.

February 2016:

1. TPC is performing the work as specified.

April 2016:

1. The Contractor is in the process of installing barrel vault pipes.
2. The SEM designer of record Engineer Franz Langer is now on site to ensure the contract design is being followed.

May 2016:

1. Barrel vault pipes are installed and grouted.
2. SEM support team with additional geologist and one of two QA inspectors are on site. Second QA inspector due within one week.
3. Two horizontal inclinometer are not working as of this morning.
4. Contractor (TPC – FKCI) has begun mining operation. SFMTA sent letter yesterday citing TPC for failure to comply with contract on required functioning instrumentation prior to beginning excavation.

Risk Mitigation Status
Risk Reference: 234

Risk		Mitigation Strategy
Sequential Excavation Method at CTS - Contractor's propose method will induce subsidence		1. Designers concurrence on variation of options 2. Presented four options to the Contractor for going forward

June 2016:

1. Barrel vault pipes and grouting continues to provide support as planned
2. SFMTA's SEM Team (Dr. Sauer Group - DSG) has four men on site, Franz Langer, lead engineer for SEM; Michael Orisario, geologist engineer; Arno and Walter – day/night shift SEM inspectors.
3. All three horizontal inclinometers are now working as necessary from monitoring subsidence immediately above the tunnel excavation.
4. Wang Technologies staff continues to take surface readings above the tunnel excavation twice a week with data reviewed by both SFMTA and TPC teams.
5. Daily readings of Convergence targets (four of six sets of three) are provided as work progresses. Settlement so far for the sidedrifts has remained under 5 mm.

July 2016:

1. The Committee performed a reassessment of the risk, rating will remain a 7.

August 2016:

1. No change from June 2016 assessment.

September 2016:

1. No change to five items listed for June 2016. Frontier-Kemper continues mining on Cross Cut Cavern - Left and Right Side Drift Benches and Inverts. Final section is Center Drift Bench and Invert to complete the ring closure for the CCC. Dr. Sauer & Partners expect up to 10 mm settlement in the street once the ring is closed. Bi-weekly monitoring continues to show stability.

Risk Mitigation Status
Risk Reference: 237

Risk		Mitigation Strategy
Non-Conforming work is not identified by TPC's Quality Control Program		1. Correction Action Plan from Contractor 2. Stand down meeting with Contractor 3. Augmentation of Management Staff 4. Higher Cross Check Standards 5. QA (greater surveillances) 6. Bring on additional personnel within the Smith-Emery organization

Initial Assessment: 3, 2, 2 **Risk Owner:** M. Latch
Current Assessment: Construction Risk Rating 6

Status Log:

May 2015:

1. When Work is found to be non-conforming the Contractor generates a Contractor Non Conformance Report (CNCR). To date, the Contractor has logged 58 CNCRs. The Contractor is required to complete each Block 14 "Proposed Action(s)" of the Contractor's CNCR Form. USE-AS-IS and REPAIR dispositioned CNCRs must be approved by the Resident Engineer (RE) – the approval of the RE includes acceptance of Block 14.
2. The Contractor has been asked to resume the bi-weekly Quality Task Force Meetings (after the 5May2015 C1300 Progress Meeting) which should be the proper forum, or will result in additional meetings to assure that the Work is performed to the Contract Documents and that Work is inspected as required by the approved QCP.
3. Currently the Contractor has provided personnel as required except at CTS where the QCM is also the acting AQCM. TPC QC is in the process of adding personnel, the exact date is to TBD. . In addition, the reinforcing F & I Subcontractor has recently added a Quality Control Engineer (QCE) to assure, and sign-off on the preplacement card, that the rebar has been installed to the latest approved shop drawings or Engineer approved changes to the Design Drawings (the QCE also helps facilitate the generation of RFIs when rebar Design Drawings require clarification).
4. TPC QC has made Smith Emery (SE) Reinforced Concrete Inspectors aware Design Drawing details that have been the subject of CNCRs at YBM roof placements. Additionally, the SE Inspectors have been told to use Design Drawings and approved rebar shop drawings to inspect/accept the installation of reinforcing steel in all concrete placement.
5. TBD
6. TPC QC is now having an additional SE Inspector present to allow for an dedicated inspection of placed rebar prior to each concrete placement.

June 2015:

1. No new information to report.
2. Risk title was reevaluated for accuracy of the risk. The Risk Committee agreed the title should be changed during the June 2015 meeting.

July 2015:

1. Only change is Contractor has now written 72 CNCRs
2. At the 8Jul2015 C1300 Partnering Meeting, the need for this meeting was discussed and is to occur every other week.

Risk Mitigation Status
Risk Reference: 237

Risk		Mitigation Strategy
Non-Conforming work is not identified by TPC's Quality Control Program		1. Correction Action Plan from Contractor 2. Stand down meeting with Contractor 3. Augmentation of Management Staff 4. Higher Cross Check Standards 5. QA (greater surveillances) 6. Bring on additional personnel within the Smith-Emery organization

3. There is now an Assistant CQM for each of the Contract Packages. The organization is somewhat in flux regarding the potential replacement of the current CQM due to health reasons.
4. No change
5. SFMTA QA completed Quality Assurance Audit 025 and Quality Assurance Surveillances 063-066 of TPC's implementation of their Contractor Quality Program (CQP).
6. No change
7. Risk title has been updated once more during the July 2015 meeting, to read "Non-Conforming work is not identified by TPC's Quality Control Program".

August 2015:

1. TPC has assigned a new Quality Control Manager.
2. Assessment of the risk was done and values were assigned.
3. **Recommended risk rating 6 (3 2 2)**
    a. Probability (3), >50%
    b. Cost impact (2), <>$250K - $1M
    c. Schedule impacts (2), <> 1 - 3 Months

September 2015:

1. The corrective action reports (CAR) are being received.
2. The Contractor's Quality Control Plan submittal was resubmitted after SFMTA comments were addressed.
3. Reorganization of TPC Quality Control personnel was done; TPC has hired additional personnel.

October 2015:

1. TPC QC is initiating CNCRs usually within the required 24 hours upon becoming cognizant (which at times is provided by RE Staff) of the non-conforming condition.
2. CNCRs with a Use-As-Is and Repair dispositions are being approved by SFMTA prior to repairs being performed or subsequent work being allowed to proceed.
3. TPC's CNCR Form, once again, and as originally approved, includes the CQM's approval of the disposition, root cause and steps to prevent recurrence.
4. Concrete Placement Cards now include provision for assuring that all open CNCRs are closed prior to concrete placement.
5. REs have generated no NCNs (RE requesting TPC to generate a CNCR) since mid-August.

Risk Mitigation Status
Risk Reference: 237

Risk		Mitigation Strategy
Non-Conforming work is not identified by TPC's Quality Control Program		1. Correction Action Plan from Contractor 2. Stand down meeting with Contractor 3. Augmentation of Management Staff 4. Higher Cross Check Standards 5. QA (greater surveillances) 6. Bring on additional personnel within the Smith-Emery organization

December 2015:

1. Bi weekly quality meeting are ongoing, attended by Chuck Ralston, TPC and Mark. Latch, SFMTA.

January 2016:

1. Bi weekly quality meeting continue to take place.
2. Quality issues related to welding have reached a resolution.
3. Spot surveillance related to quality issues findings require resolution.

February 2016:

1. The Quality Task Force (QTF) Meetings are conducted on a bi-weekly schedule with meeting minutes published usually within the following week. These meetings frequently include, as agenda items or ad-hoc items, discussion and suggested mitigation measures related to SFMTA's identification of potential field issues as observed by SFMTA's QA Inspectors.
2. TPC QC, with some participation by SFMTA QA, have verified that Smith Emery's CWIs have documented their acceptance of all structural steel welds performed at UMS prior to June 2015, to approved shop and design drawings and Welding Code (AWS D1.2) requirements.
3. Follow-up joint surveillance (SFMTA QA/TPC QC) of Project Record Documentation (As-Builts) indicates that repair dispositioned CNCRs are now being reflected on the Documentation

March 2016:

1. Generally, the Contractor's QP is being implemented through a collaborative effort; including RE Staff's timely participation, prior to (Preparatory and Initial Phase Meetings and SFMTA HOLD Points) and during the performance of Work, to ensure that the Contract Document requirements have been met. CNCR's are generated, also at times through the aforementioned collaborative effort, when non-conforming work is inadvertently performed/occur. Through ongoing discussions/interactions with SFMTA and TPC QC, TPC QC does not clandestinely accept Work that will require a CNCR.

April 2016:

1. Nothing new to report.

May 2016:

1. Weekly review of CNCRs at each Work Package Progress Meeting indicates that TPC, in conjunction with the Resident Engineers, is satisfactorily implementing the CNCR process of identifying/documenting non-conforming work; otherwise nothing new to report.

Risk Mitigation Status
Risk Reference: 237

Risk		Mitigation Strategy
Non-Conforming work is not identified by TPC's Quality Control Program		1. Correction Action Plan from Contractor 2. Stand down meeting with Contractor 3. Augmentation of Management Staff 4. Higher Cross Check Standards 5. QA (greater surveillances) 6. Bring on additional personnel within the Smith-Emery organization

July 2016:

1. The QCP is continuing to go well. The Contractor is writing NCR's without it being prompted by SFMTA.
2. The Committee performed a reassessment of the risk, rating will remain a 6.

September 2016:

1. Contractor is writing NCR's appropriately.

Risk Mitigation Status
Risk Reference: 238

Risk		Mitigation Strategy
Quality Program is ineffective in processing the nonconformance items causing schedule impacts		1. Review CNCR log on a biweekly basis. 2. Greater clarity in the Log on what CNCR's are open

Initial Assessment: 3, 2, 2 **Risk Owner:** M. Latch
Current Assessment: Risk Rating 6 - Construction

Status Log:

July 2015:

1. Discussion required regarding condemning the "Quality Program" VS TPC/TPC QC's inability to; accurately log and or expedite the determination of the disposition of a CNCR, provide timely suggested repair procedures, determine root cause, provide acceptable steps to prevent recurrence, correctly close or accurately update the CNCR Log .
2. TPC QC has begun using the CM13 module for Noncompliance Notices for CNCRs. This should provide for timely submittal of CNCRs and timely/accurate updates of the CNCR Log. More to follow.

August 2015:

1. Assessment of the risk was done and values were assigned.
2. **Recommended risk rating 6 (3 2 2)**
    a. Probability (3), >50%
    b. Cost impact (2), <>$250K - $1M
    c. Schedule impacts (2), <> 1 - 3 Months

September 2015:

1. SFMTA Construction team diligently working to make sure the CNCR log is accurate and nonconformance items are being clearly addressed

October 2015:

1. As mentioned in the 6Oct2015 C1300 Progress Meeting - TPC QC has made significant progress in providing a more complete, accurate and timely CNCR Log.
2. New mitigation item added.

November 2015:

1. TPC QC, with support from TPC's Project Executive, is no longer allowing commercial issues to impede the generation of CNCRs.
    a. Additionally, at the bi-weekly Quality Task Force Meeting it was agreed that TPC's CQM and the CSP PQM will discuss CNCRs that are of a particularly contemptuous or controversial nature and in particular to make sure that each CNCR is timely and accurate and describes non-conforming work; not contractual matters. CNCRs are now identified on the CNCR Log and at each Additional Initial Phase Concrete Pre-Placement Meeting, to preclude work that is the subject of a CNCR from being inadvertently

Risk Mitigation Status
Risk Reference: 238

Risk		Mitigation Strategy
Quality Program is ineffective in processing the nonconformance items causing schedule impacts		1. Review CNCR log on a biweekly basis. 2. Greater clarity in the Log on what CNCR's are open

incorporated in to the work. TPC in general, is providing a timelier but still in need of improvement (including ensuring that sufficient information is provided to the Engineer to allow an efficient review of each CNCR) disposition of CNCRs. TPC QCM is now signing off on each CNCR form, prior to the submittal to the Engineer, attesting to the fact that the CNCR contains a reasonable/plausible root cause, suggested repair, reason for accepting a USE-AS-IS dispositioned CNCR and steps to preclude recurrence.

b. Posting all CNCRs to CM13 eliminates issues associated with the lack of CNCR file naming convention or human error. Through the use of CM13, the Initial issuances and subsequent processing of CNCRs are now timelier and much easier to retrieve for review/approval/informational purposes. Each of the four stages/phases of each CNCR are documented by posting (attaching) a separate file for (1) Initial, (2) Dispositioned, (3) Approved by SFMTA (REPAIR and USE-AS-IS dispositions) and (4) Closed CNCRs, to the associated CNCR number within CM13.

January 2016:

1. The posting of nonconformance items by the Contractor has shown notable improvements as it relates to the four stages/phases within CM13.

February 2016:

1. Timely issuance/updating of TPC's CNCR log and issuance of initial phase CNCRs has significantly improved.

March 2016:

1. Nothing new to report other than the CNCR Log is distributed, and discussed as warranted, at the weekly Contract Package Progress Meetings. And, SFMTA Quality Assurance Audit QAS 026, currently being conducted, includes CNCR Log attributes.)

April 2016:

1. Nothing new to report.

May 2016:

1. As mentioned for Risk 237, weekly review of CNCRs at each Work Package Progress Meeting indicates that TPC, in conjunction with the Resident Engineers, is satisfactorily implementing the CNCR process otherwise nothing new to report.

June 2016:

1. CNCRs continue to be processed by TPC QC as required. One item to note is that the log includes "What is Affected" – this is where each concrete Lift that is impacted/affected by a CNCR is clearly indicated such that concrete is not placed until all non-conforming conditions have been rectified.

July 2016:

Risk Mitigation Status
Risk Reference: 238

Risk		Mitigation Strategy
Quality Program is ineffective in processing the nonconformance items causing schedule impacts		1. Review CNCR log on a biweekly basis. 2. Greater clarity in the Log on what CNCR's are open

1. As reported last month; CNCRs are being logged, generated and processed as required.
2. The Committee performed a reassessment of the risk, rating will remain a 6.

August 2016:

1. No change in status since July 2016.

September 2016:

1. SFMTA and TPC continue to coordinate efforts to mitigate the risk.

Risk Mitigation Status
Risk Reference: 240

Risk		Mitigation Strategy
Unresolved Assignment of Schedule Delay Responsibility (may lead to increase cost for the Program)		1. Ask for TIA's 2. As Built Schedule (Program Analysis) 3. Perform a more refined analysis

Initial Assessment: 2, 4, 4 **Risk Owner:** E. Stassevitch
Current Assessment: Risk Rating 8 – Construction Risk

Status Log:

October 2015:

1. Risk was assessed, risk rating was applied and mitigation strategy added.
2. SFMTA requested the Contractor to submit a recover schedule to demonstrate the method to which they intend to capture the time loss. If the Contractor elects not to produce a recovery schedule. The Program should formally document the Contractor is not adhering to the contract.

November 2015:

1. SFMTA is working with Contractor to produce recovery Schedule.
2. SFMTA together with FTA PMOC have planned a schedule workshop for mid Nov. to focus on identifying recovery plans and addressing several issues with the schedule update process.

December 2015:

1. Working with TPC to provide monthly schedule progress updates to minimize impact.

January 2016:

1. Schedule letter in preparation to address issues surrounding schedule updates, need for schedule recovery plan, and other deficiencies related to contract required schedule deliverables.

February 2016:

1. SFMTA is preparing a letter to be sent out on February 5, 2016. The will address various issues:
    a. TPC's claim of TIA's, which have yet to be received by SFMTA.
    b. List of achievable goals where SFMTA can help them with.

April 2016:

1. Partnering with TPC continues. Both parties have agreed to sit down and discuss schedule comments.
2. Limiting the rhetoric, comments are required to come from management in terms of how to address the schedule mitigation.
3. The work is not being by the unresolved schedule comments. The focus now is to improve the contract operation future and to reconcile the past.
4. Two additional resources on the SFMTA's scheduling side have been brought on board help with resolutions.

Risk Mitigation Status
Risk Reference: 240

Risk		Mitigation Strategy
Unresolved Assignment of Schedule Delay Responsibility (may lead to increase cost for the Program)		1. Ask for TIA's 2. As Built Schedule (Program Analysis) 3. Perform a more refined analysis

May 2016:

1. Reconciling of the progress schedule continues.
2. The SFMTA's goal is to have the as built schedule reconciled by the end of May. Source data will be transmitted to TPC to show why schedule dates where changed by SFMTA.

June 2016

1. SFMTA continue to work on As-built schedules reconciliation,
2. Progress schedule reconciliation continues

July 2016:

1. The Committee performed a reassessment of the risk, rating will remain an 8.

August 2016:

1. SFMTA continues to work with TPC to reconcile the progress schedule. Pressing TPC to address issues related to logic and other issues.

September 2016:

1. To mitigate the delays the Contractor will work towards reducing the amount of work, which needs to be completed in the remaining amount of time.
2. The Program have buffer float of about six months.

Risk Mitigation Status
Risk Reference: 243

Risk		Mitigation Strategy
Contractor becomes complacent in third party insurance claims - could increase cost to the project		1.

Initial Assessment: 5, 2, 1 **Risk Owner:** A. Hoe
Current Assessment: Risk Rating 8 – Construction Risk

Status Log:

January 2016
1. TPC has not been responsive to insurance claims from 3rd parties, so the claims are being directed to the City,
2. These claims should not be a cost to the Program, due to SFMTA being indemnified.

June 2016:
1. A lapse in time between claims being tendered could be a cost to the Program.

July 2016:
1. The Committee performed a reassessment of the risk, rating will remain an 8.

August 2016:
1. Due to TPC not directing insurance claims to their insurance carrier, SFMTA has been receiving the claims. As part of the construction contract with TPC, SFMTA is indemnified from third part insurance claims.

September 2016:
1. TPC is now being responsive to claims.

Risk Mitigation Status
Risk Reference: 244

Risk	Mitigation Strategy
Olivet building - potential coordination issues	1. Maintain contact with the Developer 2. Facilitate completion of TPC work overlapping with developer access

Initial Assessment: 1, 1, 1
Current Assessment: Risk Rating 2 - Construction Risk

Risk Owner: M. Vilcheck

Status Log:

January 2016:

1. Risk 216 December's 2015 risk update, stated the Developer has completed demolition and now in shoring/foundation installation phase.
2. Risk 216 - Olivet building potential construction impact was retired on January 07, 2016.
3. Developer has requested an additional space including 17'- wide sidewalk along 4th Street and 4'-wide sidewalk on Clementina frontage has been requested Risk 216
4. This new risk (244) was established to track potential coordination issues with Developer, which could arise due to their ongoing activities.
5. RE will contact developer notifying them they cannot occupy space between Jan 2016 and the next 3mos, due to CSP construction commitments.

February 2016:

1. No change.
2. The committee preformed a assessment of this risk to determine its current Risk rating of a 2.

March 2016:

1. No change.

June 2016:

1. Hotel development is now in vertical construction phase. Coordination in progress to accommodate installation of developer's double-cab lift on 4th Street sidewalk area. Coordination will be ongoing between hotel and YBM activities.

September 2016:

1. Hotel developer's lift was installed and hotel development vertical construction has proceeded. Coordination ongoing as needed.

	A	H	I	J	K	L	M	N	O	P	Q	R	S
1	**PROJECT RISK REGISTER**					Low (1)	Medium (2)	High (3)	Very High (4)	Significant (5)	Legend		
2	Central Subway Project San Francisco				Probability	< 10%	<> 10-50%	> 50%	<> 75% & 90%	>90%	<3 Low	RISK RATING = PROBABILITY X (COST IMPACT + SCHEDULE I	
3	REV : 59				Cost Impact	< $250K	<>$250K - $1M	<> $1M - $3M	<> $3M - $10M	>$10M	3-9 Medium	2	
4	DATE ISSUED: 9/08/16				Schedule Impact	< 1 Month	<> 1 - 3 Months	<> 3-6 Months	<> 6 - 12 Months	> 12 Months	>10 High	SCORE = PROBABILITY X (COST IMPACT + SCHEDULE IMPAC	
5	**Final Risk ID**	**Risk Description**	**Mitigation Description**	**Risk Category**	**Probability %**	**Cost Impact**	**Schedule Impact**	**Calc Impact**	**Calc %**	**Risk Rating**	**Score**	**Status**	**Must Complete by Date**
12	Underground Tunnel												
45	115	Jet grouted station end walls are installed by Tunnel contractor. Station Contractor assumes risk of possibly leakage problems due to insufficiently qualify of end walls.	1. In the 1252 contract, have tunnel contractor set aside a pre-determined amount of money in escrow that can be used to repair any leaks encountered by the station contractors after the in the jet grout end walls are excavated. 2. Alternatively, place an allowance in the station contracts for end wall leakage repair.	C	3	1	1	1	50%	3			5/26/15 UMS1295
52	Track Embedded												
55	Track: Special												
58	MOS Station												
92													
108	34	Loss of business results in unanticipated restrictions on construction at UMS	1. Public outreach. 2. Work closely with Merchant's Association. 3. Maintain regular and open communications so Merchants know construction plans and progress at all times. 4. Advertise that Stockton Street Merchants are Open for Business. 5. Require Contractor to coordinate with merchants, maintain access to businesses and assist with deliveries and pick-ups, continuously cleanup site, and provide pedestrian and vehicle traffic and protection plans, informational signage, and minimum sidewalk widths. 6. Require barriers to protect pedestrians and shield them from noise and dirt from construction. 7. Work with the Union Square BID or MOED to increase cleanup of the area and assist pedestrians across streets. 8. Include this work in cost & schedule estimates.	C	1	3	1	2	10%	2	4	Mitigation measures to be implemented and to the extent possible requirements will be written into contract documents to minimize disruptions to businesses.	09/07/16 UMS1430
112	36	Damage to buildings or utilities as a result of heave from grouting at UMS.	1. Utilize tangent piles combined with surface jet grouting.	C	5	1	1	1	90%	5	10	Mitigation measures implemented in contract documents to reduce risk	4/14/15 UMS1310
113	37	Damage to adjacent buildings at UMS due to surface construction activities.	1. Require protective barriers. 2. Have an emergency and rapid response customer focused task force to fix damaged facilities. 3. Quickly repair and reimburse resulting costs. 4. Include probable cost in estimate.	C	1	2	-	1	10%	1	2	Mitigation measures implemented in contract documents to reduce risk	9/7/16 UMS1430

PROJECT RISK REGISTER

Central Subway Project San Francisco

REV : 59

DATE ISSUED: 9/08/16

		Low (1)	Medium (2)	High (3)	Very High (4)	Significant (5)	Legend
Probability		< 10%	<> 10-50%	> 50%	<> 75% & 90%	>90%	<3 Low
Cost Impact		< $250K	<>$250K - $1M	<> $1M - $3M	<> $3M - $10M	>$10M	3-9 Medium
Schedule Impact		< 1 Month	<> 1 - 3 Months	<> 3-6 Months	<> 6 - 12 Months	> 12 Months	>10 High

RISK RATING = PROBABILITY X (COST IMPACT + SCHEDULE IMPACT) / 2

SCORE = PROBABILITY X (COST IMPACT + SCHEDULE IMPAC

Final Risk ID	Risk Description	Mitigation Description	Risk Category	Probability %	Cost Impact	Schedule Impact	Calc Impact	Calc %	Risk Rating	Score	Status	Must Complete by Date
Q	As-built drawings and UMS construction drawings do not contain enough information to produce shop drawings without significant surveying effort delaying construction north entrance.	1. Investigate if electronic files of design can be given to the contractor. 2. Clearly define shop drawing criteria in the technical specifications. 3. Make as-built drawings available as reference drawings to the contractor	C	3	1	1	1	50%	3	6	Specifications require contractor to survey USG in order to develop shop drawings for structural steel.	3/24/12 UMS1280
CTS Station												
46	Public complaints result in unanticipated restrictions on construction at CTS. (schedule and estimate for underground work assumes 6 day work week and 2 shifts per day)	1. Public outreach. 2. Maintain regular and open communications so Public knows construction plans and progress at all times. 3. Require Contractor to assist Public Outreach efforts, maintain access to businesses and assist with deliveries and pick-ups, control noise and vibration, continuously cleanup site, and provide pedestrian and vehicle traffic and protection plans, informational signage, ADA ramps and minimum sidewalk widths. 4. Require barriers to protect pedestrians and shield them from noise and dirt from construction. 5. Work with MOED to increase cleanup of the area and assist pedestrians across streets, as needed. 6. Monitor and enforce noise, vibration, ADA, traffic, and cleanup requirements. 7. Quickly process and resolve damage and accident claims from the Public. 8. Include this work in cost & schedule estimates.	C	2	5	1	3	35%	6	12	Implementation of mitigation measures part of Communication/Outreach plan and certain aspects to be included in the contract documents.	10/9/17 CTS1500
48	Incomplete drawdown of groundwater. (inside of box and inside of caverns)	1. Require additional grouting to limit leakage to permissible level. 2. Include probable grouting work in cost & schedule estimates. 3. Include allowance for dewatering within cavern during construction.	C	2	2	1	2	35%	3	6	Mitigation measures have been included in contract documents	5/1/16 CTS1140
52	Unacceptable settlement and impact on major utilities at CTS. (OLD SEWERS AND OTHERS WITHIN 20FT SPACE BETWEEN TOP OF CAVERN AND STREET LEVEL)	1. Evaluate effect of potential settlement on utilities. 2. Slip-line sewer by TBM contractor. 3. Reinforce other utilities as needed, monitored during construction, and repair / replace, as needed. 4. Have contingency repair/restoration plan. 5. Utility contact information and procedure will be on plans. 6. Develop an allowance for utility repair. 7. Include probable cost in estimate. 8. Need to identify the new SFPUC contact	C	3	3	1	2	50%	6	12	Project configuration change, lowered station 25 ft. reducing the probability of this risk. Risk rating lowered.	4/22/16 N-CTS9730
General												

	A	H	I	J	K	L	M	N	O	P	Q	R	S
1	**PROJECT RISK REGISTER**					Low (1)	Medium (2)	High (3)	Very High (4)	Significant (5)	Legend		
2	Central Subway Project San Francisco				Probability	< 10%	<> 10-50%	> 50%	<> 75% & 90%	>90%	<3 Low	RISK RATING = PROBABILITY X (COST IMPACT + SCHEDULE I	
3	REV : 59				Cost Impact	< $250K	<>$250K - $1M	<> $1M - $3M	<> $3M - $10M	>$10M	3-9 Medium	2	
4	DATE ISSUED: 9/08/16				Schedule Impact	< 1 Month	<> 1 - 3 Months	<> 3-6 Months	<> 6 - 12 Months	> 12 Months	>10 High	SCORE = PROBABILITY X (COST IMPACT + SCHEDULE IMPAC	
5	**Final Risk ID**	**Risk Description**	**Mitigation Description**	**Risk Category**	**Probability %**	**Cost Impact**	**Schedule Impact**	**Calc Impact**	**Calc %**	**Risk Rating**	**Score**	**Status**	**Must Complete by Date**
218	Demolition, Clearing , Earthwork												
220	Site Utilities, Utility relocations												
230	Hazmat, Contaminated Material												
234	Environmental Mitigations												
237	67	Archeological/Cultural findings during construction increases schedule and/or cost. (UMS)…LESS THAN 1%	1. Provide on-call Archeologist. 2. Provide allowance and procedure in contract for Archeological/Cultural discoveries.	C	3	1	2	2	50%	5	9	Mitigation measures to be implemented in contract documents	8/12/15 UMS1320
240	Site Structure incl. sound walls												
242	Auto/bus/van access ways, roads												
247	Train Control and Signals												
249	72	Interface new Signaling and Train Control system to existing at Fourth and King	1. Connect new system in parallel with existing system until the new system has been tested and safety certified for operation.	C	2	2	3	3	35%	5	10	Awaiting approval of contract plans by Muni Operations.	3/4/16 STS1045
258	PR78	Delays or complication by other SFMTA projects delays CSP: radio, fare collection, C3/TMC	1. Monitor other projects' developments. 2. Develop contingency plans as needed to avoid 1256 delay of revenue service.	C	2	2	2	2	35%	4	8		7/27/12 FDS 1940
260	Traffic signals & Crossing Protn.												
262	Fare Collections Systems												
265	Purchase or lease of Real Estate												
273	Reloc. of Household or Business												
275	Vehicles												
278	Preliminary Engineering												
291	95	Contractor default during construction impacts schedule. (key sub-contractor)	1. Assist Bonding company in transition and to maintain schedule.	C	1	2	2	2	10%	2	4		11/17/17 STS 1500
297	99	Breakdown in relationships between SFMTA and Contractors during construction results in increased claims and delays to the overall construction schedule.	1. Executive partnering and alternate dispute resolution. 2. Provide incentives in construction contracts in addition to penalties	C	2	4	1	3	35%	5	10	Mitigation measures being implemented	7/27/12 FDS 1940
299	100	Procurement of long lead items delays work. (fans, rails and special track work, TPSS, Escalators, elevators, TBM)	1. Include schedule milestones for procurement of and substantial payment for stored long lead items in contract to encourage early procurement. 2. Monitor procurement of critical items.	C	1	2	2	2	10%	2	4	Not considered a project risk.	11/17/17 STS 1500
305	PR37	Temporary construction power and ability to provide permanent power feed - PGE ability to provide power requirements to the program together with their other commitment	1. Identify temporary power requirements for station construction. 2. Investigate the timing of the permanent feed.	C	2	1	2	2	35%	3	6	Cost for First and Redundant electrical services need to be included in Cost Estimate.	5/3/18 STS1080
306	Insurance, permits etc.												
307	103	Difficulty in getting required permits.	1. Coordinate with permit officials and request permits as early as possible. 2. Obtain assistance obtaining permits from PM/CM & FD Consultants.	C	1	2	1	2	10%	2	3		12/18/12 FDS 1275

	A	H	I	J	K	L	M	N	O	P	Q	R	S
1	**PROJECT RISK REGISTER**					Low (1)	Medium (2)	High (3)	Very High (4)	Significant (5)	Legend		
2	Central Subway Project San Francisco				Probability	< 10%	<> 10-50%	> 50%	<> 75% & 90%	>90%	<3 Low	RISK RATING = PROBABILITY X (COST IMPACT + SCHEDULE I	
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5	**Final Risk ID**	**Risk Description**	**Mitigation Description**	**Risk Category**	**Probability %**	**Cost Impact**	**Schedule Impact**	**Calc Impact**	**Calc %**	**Risk Rating**	**Score**	**Status**	**Must Complete by Date**
308	104	CPUC approval at Grade Crossing for G0164d takes longer to negotiate / obtain than schedule allows	1. Obtain Grade Crossing approvals at final CPUC inspection at the completion of construction. 2. Coordinate closely with CPUC until approval is received.	**R**	2	3	2	3	35%	5	10	CPUC Resolution (TED-253) for extension of our at grade crossing was granted.	7/27/12 FDS 1940
309	105	Electrical service delays startup and testing.	1. Submit applications for new service as early as possible. 2. Coordinate closely with PG&E to ensure timely delivery of electrical service.	**C**	1	2	1	2	10%	2	3	Applications for new service have been submitted to PG&E.	11/17/17 STS 1500
310	106	Risk of Labor dispute delaying the work.	1. Enforce designated gate for employees of the contract in dispute so that the rest of the work is not delayed.	**C**	2	1	1	1	35%	2	4		11/17/17 STS 1500
312	Unallocated Contingency												
317	111	Major Earthquake stops work	1. Include Force Majeure clause in contracts.	**C**	1	5	3	4	10%	4	8	Force Majeure clause included in contr	12/30/20 MS 0010
318	112	Major safety event halts work	1. Require contractor Safety plan to address this risk. 2. CM inspections to ensure that safety plan and procedures are implemented.	**C**	1	5	3	4	10%	4	8	Health and Safety provisions included in contracts. CS Program provides full-time Safety Manager.	12/30/20 MS 0010
320													
330	205	Prolong period of CMod's creates additional cost/causes bad blood between Resident Engineer and Contractor	1. CMod Task Force - 5 Areas of Improvement 2. Implement 3. Delegation of Authority	**C**	4	2	1	2	80%	6	12		
339	214	Micro Piles at UMS interfere with Tube-a-manchette installation (60' deep micropiles)	1. Provide micro-pile as-built information to contractor 2. Realign tube-a-manchettes clear of micro-piles	**C**	3	1	1	1	50%	3	6		
342	217	Delays or complications construction by others – SF Dept. Of Technology, 3rd party utilities	1. Early engagement and coordination for agreements and plan development to avoid construction delays.	**C**	2	1	1	1	35%	2	4	DTIS MOU has been signed.	
349	224	CTS AWSS/Ductbank Interface - AWSS system is old and requires replacement	1. Look at alternatives to address 2. Turn off system while CSP work is being done, and then turn on later (find a bypass).	**C**	2	1	1	1	35%	2	4		
352	227	LRV Training - having enough trained operators (surplus)	1. Ramp up trained operators a year ahead of time 2. Ensure testing is finished 3. Completion of work at storage track location (Bryant & King)	**C**	1	2	1	2	10%	2	3		
353	228	Muni union workers - barn signup (preferred runs)	1. Try to get six months advance notice for annual in addition to barn sign up. 2. Trapeze (software) - enter CSP runs.	**C**	1	1	4	3	10%	3	5		
354	229	CN1300 System Acceptance Testing	1. Identify Durations	**C**	3	1	3	2	50%	6	12		

PROJECT RISK REGISTER

Central Subway Project San Francisco

REV : 59

DATE ISSUED: 9/08/16

	Low (1)	Medium (2)	High (3)	Very High (4)	Significant (5)	Legend
Probability	< 10%	<> 10-50%	> 50%	<> 75% & 90%	>90%	<3 Low
Cost Impact	< $250K	<>$250K - $1M	<> $1M - $3M	<> $3M - $10M	>$10M	3-9 Medium
Schedule Impact	< 1 Month	<> 1 - 3 Months	<> 3-6 Months	<> 6 - 12 Months	> 12 Months	>10 High

RISK RATING = PROBABILITY X (COST IMPACT + SCHEDULE I
2

SCORE = PROBABILITY X (COST IMPACT + SCHEDULE IMPAC

Final Risk ID	Risk Description	Mitigation Description	Risk Category	Probability %	Cost Impact	Schedule Impact	Calc Impact	Calc %	Risk Rating	Score	Status	Must Complete by Date
230	SFMTA Commissioning Coordination	1. Fully develop rail activities 2. Identify SFMTA liaisons to perform activities 3. Have SFMTA OPS review startup and testing Plan	C	3	1	3	2	50%	6	12		
232	Behind Schedule - Unable to Recover from Delay to 1300 Contract	1. Schedule analysis of number of days behind	C	4	3	3	3	80%	12	24		
233	Shotcrete Substitution - Final Finish Concrete Lining is Inferior	1. Meet and discuss with TPC's senior management what the issues are and the status for clarification.	C	3	3	3	3	50%	9	18		
234	Sequential Excavation Method at CTS - Contractor's propose method will induce subsidence	1. Designers concurrence on variation of options 2. Presented four options to the Contractor for going forward	C	2	4	3	4	35%	7	14		
235	Sewer work running up and down Stockton Street		C	1	3	1	2	10%	2	4		
237	Non-Conforming work is not identified by TPC's Quality Control Program	1. Correction Action Plan from Contractor 2. Stand down Meeting with Contractor 3. Augmentation of Management Staff 4. Higher Cross Standards 5. QA (greater surveillances) 6. Bring on additional personnel within the Smith-Emery organization	C	2	3	2	3	35%	5	10		
238	Quality Program is ineffective in processing the nonconformance items causing schedule impacts	1. Review the CNCR log on a biweekly basis at the joint TPC /SFMTA meeting. 2. Greater Clarity in the Log on what CNCR's are open	C	3	2	2	2	50%	6	12		
240	Unresolved Assignment of Schedule Delay Responsibility (may lead to increase cost)	1. Ask the Contractor for TIA's 2. As built schedule (Program analysis) 3. Perform a more refined analysis	C	2	4	4	4	35%	8	16		
243	Contractor becomes complacent in third party insurance claims - could increase cost to the project		C	5	2	1	2	90%	8	15		
244	Olivet building - potential coordination issues	1. Maintain contact with the Developer 2. Facilitate completion of TPC work overlapping with developer access	C	2	1	1	1	35%	2	4		
246	Design changes not being captured in as-builts	1.Ensure Contractor is including all PCC design change details onto the as-builts dwgs	C	2	1	1	1	35%	2	4		