



SFMTA

Municipal
Transportation
Agency

Van Ness BRT Community Advisory Committee

Thursday, January 28, 2016

6:00-7:30pm

One South Van Ness, 7th floor, Union Square Conference Room

ORDER OF BUSINESS

1. Call to Order at 6:10 p.m.
2. Announcement of Public Comment Policy (see reverse).
3. Public comment: Members of the public may address the Van Ness BRT Citizens' Advisory Committee on matters that are within its jurisdiction and are not on today's calendar.
 - a. Anticipated water interruptions will only last a few hours in the early mornings. Advanced notice will be made.
 - b. Most left turns will be restricted at the start of construction, but some will be maintained and/or put back to assist traffic flow during particular phases.
4. Approval of minutes – November 19, 2015.
5. Review of Van Ness BRT Community Advisory Committee Charter.
 - a. The Community Advisory Committee will run throughout the life of the project, but individual commitments are annual.
6. Van Ness BRT CAC member survey.
 - a. Tabled for February 25 meeting.
7. SFMTA staff updates.
 - a. Caltrans Co-Op Agreement update.
 - i. Caltrans signed the agreement January 22, 2016.
 - b. Tree permit update.
 - i. Staff is still finalizing the number of trees that will be removed as part of the Van Ness Corridor Transit Improvement Project.
 1. Some trees are part of a parallel Public Works project.
 - ii. An addendum to the environmental report is being drafted to include this final count.
 - iii. Public Works will issue the tree removal permits.
 - iv. Median trees planned for removal will be removed at the start of construction.
 1. An appeal is not expected to impact the project's schedule.
 - c. Historical Preservation Commission Certificate of Appropriateness update.
 - i. Certificate of Appropriateness Hearing – November 18, 2015.
 - ii. A Certificate of Appropriateness was approved, but project team must return to Historical Preservation Commission within 6 months for separate Certificate of Appropriateness for McAllister Station shelter design and preservation/maintenance plan for four trolley poles. Board of Appeals Hearing - Deanne Delbridge vs. Historic Preservation Commission – January 13.
 1. Board of Appeals voted to uphold the Historical Preservation Commission's decision on the Certificate of Appropriateness for the project.
 - d. Sidewalk legislation hearing
 - i. January 26, 2:00 p.m., City Hall, 1 Dr. Carlton B. Goodlett Place, Room 250.
 1. Introduced January 19, 2016.
 - a. Currently in a 30-day waiting period for Land Use
 2. When SFMTA adjusts the width of sidewalks, they are required to present legislation to the Board of Supervisors

- a. Project will include curb cut-ins for ADA compliance at 18 locations. This will reduce sidewalk width by 5 feet at each location.
 - i. At least one ADA parking space will be provided on every block, but many will be located on the side streets where possible. Van Ness locations were selected due to proximity of residents with disabilities, public buildings, and the grade of the street.
 - b. Federal regulation is still in draft, but is a recommended best practice for the project.
 - i. Unlike building codes, accessibility codes must be applied regardless of whether it is after the date construction starts.
 - 3. Met with Mayor's Office on Disability and Public Works.
 - 4. Ten sidewalk trees will be replaced because of these cut-ins.
 - 5. Although the BRT project triggered the discussion of curb cut-ins, any street work that the City might do on Van Ness could have the same effect.
 - e. Van Ness Business Advisory Committee
 - i. Panel selected 11 applicants as members
 - ii. Monthly meetings began January 21, will be held 3rd Thursdays at 3:00 p.m.
 - iii. Website for the Business Advisory Committee is live for meeting schedule, agendas and minutes: <https://www.sfmta.com/about-sfmta/organization/committees/van-ness-business-advisory-committee>
 - f. Outreach updates
 - i. 2015 highlights
 - 1. Pre-Construction Survey
 - a. Survey was focused on construction impacts and mitigations.
 - i. Results were shared with CAC members and Walsh.
 - 2. AC Transit BRT meeting to coordinate consistent blind/low-vision wayfinding signage across agencies
 - a. Project team will present wayfinding treatments for review and comment at a later date.
 - i. Mock-ups will be presented to stakeholders (i.e., Lighthouse for the Blind) before they go before CAC members.
 - 3. Facilitated outreach to property owners impacted by sub-sidewalk basement work
 - 4. SF Gov TV video
 - a. Video states a construction start date of March 2016.
 - i. Current plan is to send a Notice to Proceed by the end of March, but there are risks.
8. Van Ness Business Advisory Committee Report – January 21, 2016
 - a. Double parking enforcement was brought up as a concern by multiple BAC members.
 - i. Would prefer usable loading zones.
9. Outreach and Marketing Action Plan
 - a. Twitter has been working very well for construction updates for Civic Center Community Benefit District (@civiccenter).
 - b. There are many plans for signage throughout construction that include screens for fencing, hangings, brandings, and K-rail.
 - c. SFMTA and Walsh will share office space on the corridor to provide members of the public the opportunity to interact with staff and receive real-time information.
 - d. The methods for outreach will include regional and local strategies. Project staff is working with Caltrans and Golden Gate Transit partners to discuss things such as variable messaging signs and airport communications (SFO and OAK).
 - i. Also planning on working with navigation companies like Google and Waze.
10. Next meetings
 - a. February 25, 6:00-7:30 p.m.

- b. March 24, 6:00-7:30 p.m.
- c. April 28, 6:00-7:30 p.m.
- d. May 19, 6:00-7:30 p.m. (rescheduled to third Thursday for Memorial Day holiday)
- e. June 23, 6:00-7:30 p.m.

PUBLIC COMMENT

Every agenda shall provide an opportunity for members of the public to address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee.

Public comment will be taken for each agenda item after discussion of the item by the Van Ness BRT CAC.

Privilege of Floor and Public Participation. The privilege of the floor shall be granted to any member of the public or officers of the City and County of San Francisco, or their duly authorized representatives for the purpose of commenting on any question before the Committee. Each person wishing to speak on an item at a regular or special meeting shall be permitted to be heard once per item for up to three minutes. The presiding officer shall be the judge of the pertinence of such comments, and have the power to limit this privilege if in the presiding officer's opinion the comments are not pertinent to the question before the Committee or the comments are merely reiterative of points made by previous speakers.

Presentations. After a presentation, the Van Ness BRT CAC Chair will ask committee members if they have any questions and then will open the meeting to public comment. When members of the public ask a question of the presenter, presenters should not respond, nor engage in any conversation. First, the commenter should finish their commentary. After which, if the Van Ness BRT CAC Chair or any committee member wants the presenter to respond to that question, the presenter will then respond to the Committee and not to the public.