

Mission Bay Transportation Improvement Fund (MBTIF) Advisory Committee (AC) 2024 - 2025 Work Plan							
	Thursday May 2, 2024	Thursday, July 25, 2024	Thursday, September 26, 2024	Thursday, October 24, 2024	Thursday, November 21, 2024	Thursday, January 23, 2025	Thursday, April 24, 2025
<b>High-level focus</b>	Chase Center Transportation Impact Evaluation Update	Chase Center Transportation Impact Evaluation Report	FY 2023-24 Actuals Reporting, FY 2024-25 Projection, FY 2025-26 and FY 2026-27 Departmental Budgets	FY 2025-26 and FY 2026-27 Departmental Budgets	FY 2025-26 and FY 2026-27 Departmental Budgets	Chase Center Transportation Impact Evaluation Report	Chase Center Transportation Impact Evaluation Update
<b>Advisory Committee Agenda</b>	<ul style="list-style-type: none"> <li>1) Elect Chair and Co- Chair for 2024</li> <li>2) Department Report on Metrics</li> <li>2) Departments present FY 2023-24 6-Mo Budget Report <ul style="list-style-type: none"> <li>(a) Budget v Actuals <ul style="list-style-type: none"> <li>(i) Per event cost</li> <li>(ii) Year-end projection (surplus/deficit)</li> <li>(iii) Explanation of any variance</li> <li>(iv) Corrective actions to be taken as appropriate</li> </ul> </li> <li>(b) Service-level update (If changed) or recommendations</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>1) Clarification of MB TIF legislation timeline and lockbox committed funding. Any actions necessary?</li> <li>2) Department Metrics Template Discussion</li> <li>3) Old Business <ul style="list-style-type: none"> <li>- Updates/discussion on survey</li> <li>- Chase parking overview</li> <li>- Mission Bay Park transfer to Park and Rec and Port</li> <li>- MBTIF revenue overview generated from private events.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>1) Departments present FY 2023-24 Annual Budget Report <ul style="list-style-type: none"> <li>(a) Year-end Budget v Actuals <ul style="list-style-type: none"> <li>(i) Per event cost</li> <li>(ii) Year-end surplus/deficit</li> <li>(iii) Explanation of any variance</li> </ul> </li> <li>(b) Service-level comparison of planned v. actual</li> </ul> </li> <li>2) Review FY 2024-25 expenditure/revenue projection</li> <li>3) FY 2025-26 and FY 2026-27 initial budget plan per department <ul style="list-style-type: none"> <li>(a) Planned service levels <ul style="list-style-type: none"> <li>(i) Should incorporate lessons learned from Evaluations/metrics collection</li> </ul> </li> <li>(b) Planned expenditures/revenues</li> <li>(c) MBTIF total request</li> <li>(d) Feedback received from AC</li> </ul> </li> <li>4) Draft Letter to Mayor's Budget Office</li> <li>5) Elect Vice Chair</li> <li>6) Chase Center Presentation - Fehr &amp; Peers</li> </ul>	<ul style="list-style-type: none"> <li>1) FY 2025-26 and FY 2026-27 final budget plan per department <ul style="list-style-type: none"> <li>(a) Planned service levels <ul style="list-style-type: none"> <li>(i) Should incorporate lessons learned from Evaluations/metrics collection</li> </ul> </li> <li>(b) Planned expenditures/revenues</li> <li>(c) MBTIF total request</li> </ul> </li> <li>2) Finalize Letter to Mayor's Budget Office</li> <li>3) Old Business Carryovers</li> </ul>	<ul style="list-style-type: none"> <li>1) Updated Budget Presentations</li> <li>2) Finalize Letter to Mayor Budget Office</li> <li>3) Mission Bay Community Survey</li> </ul>	<ul style="list-style-type: none"> <li>1) Approve Metric Templates</li> <li>2) Departments report on metrics results</li> <li>2) Departments present FY 2024-25 6-Mo Budget Report <ul style="list-style-type: none"> <li>(a) Budget v Actuals <ul style="list-style-type: none"> <li>(i) Per event cost</li> <li>(ii) Year-end projection (surplus/deficit)</li> <li>(iii) Explanation of any variance</li> <li>(iv) Corrective actions to be taken as appropriate</li> </ul> </li> <li>(b) Service-level update (If changed) or recommendations</li> </ul> </li> <li>3) Funding/Legislative Updates</li> <li>4) Updates from Park and Rec and Port</li> </ul>	<ul style="list-style-type: none"> <li>1) Elect Chair and Co- Chair for 2025</li> <li>2) Department Report on Metrics</li> <li>3) Departments present FY 2024-25 9-Mo Budget Report <ul style="list-style-type: none"> <li>(a) Budget v Actuals <ul style="list-style-type: none"> <li>(i) Per event cost</li> <li>(ii) Year-end projection (surplus/deficit)</li> <li>(iii) Explanation of any variance</li> <li>(iv) Corrective actions to be taken as appropriate</li> </ul> </li> <li>(b) Service-level update (If changed) or recommendations</li> </ul> </li> </ul>
<b>Subcommittee Activities (If applicable)</b>							