



## Contractor Permit Transfer/Replacement Form

To obtain a replacement permit you must complete the form below and mail it along with a check made out to SFMTA for \$25.00 (per replaced permit) to the address below. There is no charge for an unused permit. If applicable, please include a copy of the new vehicle's registration or lease agreement.

SFMTA  
Contractor Permits  
11 South Van Ness Avenue  
San Francisco, CA 94103

You will receive the replacement permit(s) within 21 days of receipt of this form.

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Permit Number Replacing: \_\_\_\_\_

New License Plate: \_\_\_\_\_

**If the permit is damaged:** Please return the damaged permit (or remnants) with a letter of explanation and request a replacement permit.

**If the permit was removed or the bumper was removed as a result of an auto accident:** Please provide accident report or bumper repair documentation/receipt, displaying plate number and/or VIN.

**If the car was sold with the permit attached:** Please provide a copy of the DMV Release of Liability or a sales receipt. If submitting a sales receipt, the receipt must display the plate number and/or VIN.

**If you get a new license plate:** Please return the permit associated to your old license plate (or remnants) with updated registration showing new license plate number.

**Other (please explain):** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

For further information, please call (415) 646-2649, or email [contractorpermits@sfmta.com](mailto:contractorpermits@sfmta.com).