THIS PRINT COVERS CALENDAR ITEM NO.: 10.5

SAN FRANCISCO MUNICIPAL TRANSPORTATION AGENCY

DIVISION: Board of Directors

BRIEF DESCRIPTION:

Establishing a meeting schedule for the SFMTA Board of Directors/Parking Authority Commission and the Policy and Governance Committee for 2014.

SUMMARY:

- The SFMTA Board has established regular meeting dates on the first and third Tuesday of every month.
- Traditionally, certain meetings have been cancelled during the year.
- Should additional meetings need to be scheduled, Article 4, Section 2 of the SFMTA Board's Rules of Order state that special meetings may be called at any time by the Chairman or by a majority of members.

ENCLOSURES:

1. SFMTAB Resolution

APPROVALS:	DATE
DIRECTOR	_11/12/13
SECRETARY	_11/12/13

ASSIGNED SFMTAB CALENDAR DATE: November 179 2013

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PURPOSE

The purpose of this calendar item is to establish a meeting schedule for the SFMTA Board of Directors/Parking Authority Commission and the Policy and Governance Committee for 2014.

GOAL

Approval of the proposed resolution will support the following SFMTA Strategic Plan goals:

DESCRIPTION

Establishing a meeting schedule will allow staff to manage their work flow in a more time and cost effective manner and will help to ensure smooth approval and delivery of projects.

Pursuant to the SFMTA Board of Directors Rules of Order, the Board has established regular meeting dates on the first and third Tuesday of every month.

Traditionally, certain meetings have been cancelled during the year. For 2014, staff recommends that the meetings of July 1, August 5 and December 16 not be held. Rather than a regular meeting, the February 4 meeting will be a special, all day workshop that will focus on the Strategic Plan and the FY15/FY16 budget.

2014 is a year in which both the FY15 and 16 budgets will be approved and labor contracts for all SFMTA labor unions will be renegotiated. As it did in 2011, the SFMTA Board has scheduled several special closed sessions for labor negotiations. Those meetings are scheduled for Wednesdays at 8:30am, and will be held at One South Van Ness Ave., 7th floor. Some of those meetings may be cancelled depending on the status of negotiations.

Should additional meetings need to be scheduled, Article 4, Section 2 of the SFMTA Board's Rules of Order state that special meetings may be called at any time by the Chairman or by a majority of Board members as long as at least 72 hours advanced notice is given. Because all labor contracts will expire as of June 30, 2014, special closed sessions have been scheduled to enable the Board to confer with their labor negotiator. These meetings will be held at One South Van Ness Ave., 7th Floor.

The meeting schedule will be posted on-line at www.sfmta.com and notice for all meetings will be posted in accordance with public meeting laws.

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The proposed schedule of meetings for 2014 is:

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ALTERNATIVES CONSIDERED

None.

FUNDING IMPACT

This item has no funding impact to the Agency.

OTHER APPROVALS RECEIVED OR STILL REQUIRED

None.

RECOMMENDATION

Approve the 2014 schedule of SFMTA Board of Directors/Parking Authority Commission and Policy and Governance Committee meetings.

SAN FRANCISCO MUNICIPAL TRANSPORTATION AGENCY BOARD OF DIRECTORS

RESOLUTION No. _____

WHEREAS, Pursuant to the SFMTA Board of Directors Rules of Order, the SFMTA Board of Directors/Parking Authority Commission hold regular meetings on the first and third ruesdays of every month; and,
WHEREAS, The Policy and Governance Committee will hold regular meetings on the hird Friday of every month; now, therefore, be it
RESOLVED, That the San Francisco Municipal Transportation Agency Board of Directors/Parking Authority Commission establishes a meeting schedule for 2014 for meetings of the SFMTA Board of Directors/Parking Authority Commission and the Policy and Governance Committee.
certify that the foregoing resolution was adopted by the San Francisco Municipal Transportation Agency Board of Directors at its meeting of November 19, 2013.
Secretary to the Board of Directors San Francisco Municipal Transportation Agency