



**SAN FRANCISCO  
MUNICIPAL TRANSPORTATION AGENCY  
BOARD OF DIRECTORS AND  
PARKING AUTHORITY COMMISSION**

**MINUTES**

Tuesday, October 1, 2019  
1 South Van Ness Ave. 4<sup>th</sup> Floor  
Mission Training Room

**SPECIAL MEETING AND CLOSED SESSION  
9 A.M.**

**SFMTA BOARD OF DIRECTORS**

Malcolm Heinicke, Chair  
Gwyneth Borden, Vice Chair  
Cheryl Brinkman  
Amanda Eaken  
Steve Heminger  
Cristina Rubke  
Art Torres

Tom Maguire  
**INTERIM DIRECTOR OF TRANSPORTATION**

Roberta Boomer  
**SECRETARY**

## ACCESSIBLE MEETING POLICY

The San Francisco Municipal Transportation Agency Board of Directors/Parking Authority Commission meeting will be held at 1 South Van Ness Ave., San Francisco, CA. The closest accessible BART station is the Civic Center Station at United Nations Plaza and Market Street. Accessible Muni transit serving this location are: Muni Metro lines J-Church, K-Ingleside, L Taraval, M Ocean View, N Judah and T Third at Van Ness and Civic Center Stations; F Market-Wharves; 19 Polk, 47 Van Ness; 49 Mission-Van Ness; 5 Fulton; 5R Fulton; 6 Haight-Parnassus, 7 Haight-Noriega 7R Haight-Noriega; 21-Hayes; 9 San Bruno; 9R San Bruno Rapid and 71 Haight-Noriega. For information about Muni accessible services, call 415.701.4485.

The meeting room is wheelchair accessible. Accessible curbside parking spaces have been designated on the Van Ness Avenue and McAllister Street perimeters of City Hall for people with mobility impairments. There is accessible parking available within the underground Civic Center Garage at the corner of McAllister and Polk streets and within the Performing Arts Garage at Grove and Franklin streets.

To obtain a disability-related accommodation, including auxiliary aids or services, or to obtain meeting materials in alternative format, please contact Roberta Boomer at 415.701.4505. Providing at least 72 hours' notice will help to ensure availability. Written reports or background materials for calendar items are available for public inspection and copying at 1 South Van Ness Ave 7<sup>th</sup> floor during regular business hours and are available online at [www.sfmta.com/board](http://www.sfmta.com/board). Public comment will be taken on each item before or during consideration of the item.

To assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chairman may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

## KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Administrator, by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415.554.7724; by fax at 415.554.7854; or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [sfgov.org](http://sfgov.org).

## LANGUAGE ASSISTANCE

**311 Free language assistance** / 免費語言協助 / Ayuda gratis con el idioma / Бесплатная помощь переводчиков / Trợ giúp Thông dịch Miễn phí / Assistance linguistique gratuite / 無料の言語支援 / 무료 언어 지원 / Libreng tulong para sa wikang Tagalog / การช่วยเหลือทางด้านภาษาโดยไม่เสียค่าใช้จ่าย / خط المساعدة المجاني على الرقم

## ORDER OF BUSINESS

### 1. Call to Order

Chair Heinicke called the meeting to order at 9:03 a.m.

### 2. Roll Call

Present: Gwyneth Borden  
Cheryl Brinkman  
Amanda Eaken  
Malcolm Heinicke  
Steve Heminger  
Cristina Rubke

Absent: Art Torres – with notification

### 3. Announcement of prohibition of sound producing devices during the meeting.

Board Secretary Boomer announced that the ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at the meeting. She advised that any person responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices might be removed from the meeting. She also advised that cell phones that are set on “vibrate” cause microphone interference and requested that they be placed in the “off” position.

No public comment.

## RECESS SPECIAL MEETING AND CONVENE CLOSED SESSION

### 4. Call to Order for Closed Session

Chair Heinicke called the closed session to order at 9:06 a.m.

### 5. Roll Call

Present: Gwyneth Borden  
Cheryl Brinkman  
Amanda Eaken  
Malcolm Heinicke  
Steve Heminger  
Cristina Rubke

Absent: Art Torres – with notification

Also present: Roberta Boomer, Board Secretary  
Sherrill Uyeda, Partner, Alliance  
Stephanie Mayorga-Tipton, Manager, Selection and Hiring Resources, Dept. of Human Resources

6. Pursuant to Government Code Section 54957(b) and Administrative Code Section 67.10(b), the SFMTA Board of Directors will meet in Closed Session for discussion and possible action:

PUBLIC EMPLOYEE APPOINTMENT/HIRING FOR THE POSITION OF DIRECTOR OF TRANSPORTATION

ADJOURN CLOSED SESSION AND RECONVENE OPEN SESSION - The closed session was adjourned at 1:47 p.m.

7. Announcement of Closed Session.

Board Secretary Boomer announced that the Board of Directors met in closed session to discuss the appointment and hiring of the Director of Transportation but took no action.

8. Motion to disclose or not disclose the information discussed in closed session.

On motion to not disclose the information discussed: unanimously approved (Rubke, Torres - absent).

ADJOURN - The meeting was adjourned at 1:48 p.m.

A recording of the meeting is on file in the office of the Secretary to the San Francisco Municipal Transportation Agency Board of Directors.



Roberta Boomer  
Board Secretary

California Environmental Quality Act (CEQA) Appeal Rights under S.F. Admin. Code Chapter 31: For identified Approval Actions, the Planning Department or the SFMTA has issued a CEQA exemption determination or negative declaration, which may be viewed online at the Planning Department's website. Following approval of the item by the SFMTA Board, the CEQA determination is subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16 which is typically within 30 calendar days. For information on filing a CEQA appeal, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call (415) 554-5184. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or submitted in writing to the City prior to or at such hearing, or as part of the appeal hearing process on the CEQA decision.

Board of Supervisors review of certain SFMTA Decisions: Certain parking and traffic modifications as well as Private Transportation Programs that involve certain parking modifications can be reviewed by

the Board of Supervisors. These decisions are subject to review within 30 calendar days after they are made by the SFMTA Board of Directors. For information on requesting a review, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, call (415) 554-5184. Ordinance No. 127-18 specifying which SFMTA decisions are reviewable by the Board of Supervisors can be accessed on-line: <https://sfbos.org/sites/default/files/o0127-18.pdf>.

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [S.F. Campaign and Governmental Conduct Code section 2.100 et seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 415.581.2300; fax: 415.581.2317; 25 Van Ness Avenue, Suite 220, SF, CA 94102-6027 or the web site: [sfgov.org/ethics](http://sfgov.org/ethics).