



**City and County of San Francisco  
Municipal Transportation Agency  
Citizens' Advisory Council**

**SFMTA**  
Municipal Transportation Agency

**Thursday, July 11, 2013, at 5:30 p.m.  
1 South Van Ness Avenue, 7<sup>th</sup> Floor, Union Square Conference Room  
San Francisco, California**

**MINUTES**

**1. Call to Order:**

Chairman Murphy called the meeting to order at 5:37 p.m.

**2. Roll Call:**

SFMTA CAC members present at Roll Call: Joan Downey, Steve Ferrario, Katie Haverkamp, Daniel Murphy, Marc Salomon, Susan Vaughan, Dorris Vincent, Dan Weaver, and Frank Zepeda  
SFMTA CAC members absent at Roll Call: Mark Ballew  
SFMTA CAC members absent: Art Cimento and Roland Wong

**3. Announcement of prohibition of sound-producing devices during the meeting:**

The CAC Secretary made the announcement.

**4. Approval of Minutes:**

**Public Comment:**

None

On motion to approve the minutes of June 6, 2013: Approved

Ayes – Downey, Ferrario, Haverkamp, Murphy, Salomon, Vaughan, Vincent, Weaver, and Zepeda

Nays – None

Absent – Ballew, Cimento, and Wong

**5. Report of the Chair (For discussion only):**

Chairman Murphy expressed his appreciation to the Council for their support during his chairmanship.

**Public Comment:**

None





Mark Ballew arrived at 5:41 p.m.

**6. Election of CAC Chairman and Vice Chairman**

On motion to elect Daniel Weaver as Chairman: Approved

Ayes – Ballew, Downey, Ferrario, Haverkamp, Murphy, Salomon, Vaughan, Vincent, Weaver, and Zepeda

Nayes – None

Absent – Cimento and Wong

On motion to elect Daniel Murphy as Vice Chairman: Approved

Ayes – Ballew, Downey, Ferrario, Haverkamp, Murphy, Salomon, Vaughan, Vincent, Weaver, and Zepeda

Nayes – None

Absent – Cimento and Wong

**Public Comment:**

None

**7. Public Comment:**

None

**8. Presentation, discussion and possible action regarding the Disparate Impact Policy, Definition of Major Service Change and Policy regarding Disproportionate Burden.** (Julie Kirschbaum, Transit Service Planning Manager, Transit Services)

(This item was continued from the June 6, 2013 meeting)

Julie Kirschbaum provided an overview of the SFMTA's transit policies for the Federal Civil Rights Title VI program. Title VI ensures that public services, including transportation, are provided in a non-discriminatory manner and that non-compliance to Title VI would put federal funding at risk.

Ms. Kirschbaum discussed the process used to define the SFMTA's Major Service Change Policy and Disparate Impact, Disproportionate Burden Policies, as required by the Federal Transit Administration (FTA).

**Public Comment:**

None



### **Motion 130711.01**

The SFMTA CAC recommends adoption of the proposed Title VI transit policies that was presented to the CAC on July 11, 2013, with the following exceptions:

- That the policy applies to changes in span of service on a route of more than one hour per day.
- Staff should reconsider thresholds once ridership data become available to ensure that the thresholds are not less than proposed consensus based thresholds, and reevaluate thresholds in that case.

On motion to approve Motion 130711.01: Approved

Ayes – Ballew, Downey, Ferrario, Haverkamp, Murphy, Salomon, Vaughan, Vincent, Weaver, and Zepeda

Nayes – None

Absent – Cimento and Wong

### **9. Presentation, discussion and possible action regarding an update on the Transit Effectiveness Project (TEP).** (Sean Kennedy, Planning Manager, TEP, Transit Services)

Sean Kennedy provided an update on the Transit Effectiveness Project's (TEP's) systemwide improvements; customer amenities; current and future TEP pilot projects; and the Draft Environmental Impact Report (DEIR).

#### **Public Comment:**

Edward Mason commented on the City's general obligation bond.

### **10. Presentation, discussion and possible action regarding an update on traffic calming.** (Miriam Sorell, Planner, Livable Streets, Sustainable Streets)

Miriam Sorell provided an update on traffic calming measures that included focusing on speed reduction and safety; funding proposals; an application-based program; and implementation of traffic calming measures at schools.

Katie Haverkamp left the meeting at 8:09 p.m.

#### **Public Comment:**



Edward Mason inquired about how many street calming applications have been received and the funding source for Proposition K.

**11. Discussion and possible action regarding recommendation to commend an operator on the #19 Polk line.**

This item was not discussed.

**12. Discussion and possible action regarding recommendations from the Operations and Customer Service Committee (OCSC).**

Chairman Weaver moved that the motion be amended to include language, “whenever possible, funding be identified” to the motion.

**Motion 130611.01**

The SFMTA CAC recommends that funding be provided for the Enforcement Division to adequately fund traffic management for special events, including parades, so that Enforcement can adequately deploy enough personnel for these events.

**Public Comment:**

None

On motion to amend Motion 130611.01: Approved

Ayes – Ballew, Downey, Ferrario, Murphy, Salomon, Vaughan, Vincent, Weaver, and Zepeda

Nays – None

Absent – Cimento, Haverkamp, and Wong

The motion as amended reads as follows:

**Motion 130611.01**

The SFMTA CAC recommends that whenever possible, funding be identified and provided for the Enforcement Division to adequately fund traffic management for special events, including parades, so that Enforcement can adequately deploy enough personnel for these events.

**Public Comment:**

None



On motion to approved Motion 130611.01 as amended: Approved  
Ayes – Ballew, Downey, Ferrario, Murphy, Salomon, Vaughan, Vincent,  
Weaver, and Zepeda  
Nayes – None  
Absent – Cimento, Haverkamp, and Wong

**Motion 130611.02**

The SFMTA CAC recommends that the SFMTA Events Team communicate with other transit agencies about special event plans and traffic management.

**Public Comment:**

None

On motion to approve Motion 130611.02: Approved  
Ayes – Ballew, Downey, Ferrario, Murphy, Salomon, Vaughan, Vincent,  
Weaver, and Zepeda  
Nayes – None  
Absent – Cimento, Haverkamp, and Wong

**Motion 130611.03**

The SFMTA CAC recommends a post-evaluation for all special events.

**Public Comment:**

None

On motion to approve Motion 130611.03: Approved  
Ayes – Ballew, Downey, Ferrario, Murphy, Salomon, Vaughan, Vincent,  
Weaver, and Zepeda  
Nayes – None  
Absent – Cimento, Haverkamp, and Wong

**13. Discussion and possible action regarding recommendations from the Engineering, Maintenance and Safety Committee (EMSC).**

**Motion 130626.01**

The SFMTA CAC recommends to the SFMTA Board that the Mission Bay Loop Project be expedited and completed as soon as possible.



**Public Comment:**

None

On motion to approve Motion 130626.01: Approved

Ayes – Ballew, Downey, Ferrario, Murphy, Salomon, Vaughan, Vincent, Weaver, and Zepeda

Nays – None

Absent – Cimento, Haverkamp, and Wong

Chairman Weaver appointed Council Member Vincent to the Engineering, Maintenance and Safety Committee (EMSC).

**14. Committee Members' request for information. (For discussion only)**

- + Dorris Vincent would like to know where outreach was done for the Title VI program at community-based organizations.
- + Susan Vaughan would like a copy of the 50% minority bus route (threshold) report.
- + Frank Zepeda would like a copy of the ridership data that is being compiled when it is completed in the fall.
- + Marc Salomon would like a copy of the system-wide map of proposed TEP service for the entire City.
- + Joan Downey stated that new overhead wire posts, painted with a 5' yellow band near the bottom of the posts, have been placed along Carl Street, and she would like to know if these posts will be permanent and if the Agency has a new designation for a bus stop in that area. Ms. Downey stated that these posts may seem confusing to those who find bus stops at places where the poles are painted yellow and that the bus stop pole at Carl & Stanyan is painted the same as the posts that were placed along Carl Street.

**15. Schedule upcoming calendar items. (For discussion only)**

Next regular meeting: Thursday, August 1, 2013, at 5:30 p.m.

1 South Van Ness Avenue, 7<sup>th</sup> Floor, Union Square Conference Room #7080

Accessible meeting policy – One South Van Ness Avenue

**ADJOURN:** The meeting was adjourned at 8:38 p.m.



*Respectfully submitted by:*  
*Yvette Torres*  
*SFMTA CAC – Secretary*