

THIS PRINT COVERS CALENDAR ITEM NO. : 10.6

**MUNICIPAL TRANSPORTATION AGENCY
City and County of San Francisco**

DIVISION: Office of the Board of Directors

BRIEF DESCRIPTION:

Appointing Don Ellison, Deputy Director, Human Resources to the Board of Trustees for the Transport Workers Union-San Francisco Municipal Railway Trust Fund, to replace Terrie Williams, effective immediately and Mike Helms, Manager, Labor Relations to replace Debra Johnson, effective July 6, 2012.

SUMMARY:

- San Francisco Civil Service Commission Rule 406.4 provides that the Transportation Workers Union-San Francisco Municipal Railway Trust Fund (Trust Fund) shall be administered by a six member Board of Trustees.
- Two of the trustees are appointed by the SFMTA Board of Directors and serve at the pleasure of the SFMTA Board of Directors.
- Debra Johnson, who will be leaving the SFMTA effective July 6, 2012, is the SFMTA Board's appointee to the Trust Fund Board. The second trustee was Terrie Williams former manager, Budget and Grants in the Finance and Information Technology Division.
- Last year, the SFMTA Board appointed Roberta Boomer to serve as an alternate should any of the city representatives be unable to attend a Trust Fund meeting.
- Don Ellison, Deputy Director, Human Resources is recommended to replace Terrie Williams, effective immediately.
- Mike Helms, Manager, Labor Relations is being recommended to the Trust Fund Board to replace Debra Johnson, effective July 6, 2012.

ENCLOSURES:

1. SFMTAB Resolution

APPROVALS:

DATE

DIRECTOR _____

6/12/12

SECRETARY _____

6/12/12

ASSIGNED MTAB CALENDAR DATE: June 19, 2012

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PURPOSE

To appoint to serve on the Trust Fund's Board of Trustees.

GOAL

The SFMTA will further the following goals and objectives of the Strategic Plan:

Goal 4: Financial Capacity – To ensure financial stability and effective resource utilization

Objective 4.1 – Increase revenue by 20% or more by 2012 by improving collections and identifying new sources

Objective 4.2 - Ensure efficient and effective use of resources

DESCRIPTION

Former Section A8.404(d) of the San Francisco Charter called for the creation of a Transport Workers Union – San Francisco Municipal Railway Trust Fund to hold and distribute certain funds deposited by the City for the benefit of transit operators.

San Francisco Civil Service Commission Rule 406.4 provides that the Trust Fund shall be administered by a six member Board of Trustees. Two of the trustees are appointed by the SFMTA Board of Directors and serve at the pleasure of the SFMTA Board of Directors.

Debra Johnson, Director, Administration, Safety and Training currently represents the SFMTA on the Trust Fund Board. On June 4, 2012, Ms. Johnson submitted her resignation, effective July 6, 2012. The second SFMTA trustee was Terrie Williams, former manager, Budget and Grants in the Finance and Information Technology Division. Ms. Williams is no longer with the SFMTA. In 2011, the Board appointed Roberta Boomer, Board Secretary as an alternate and she acts in the event that a trustee is unable to attend a meeting.

Three trustees are appointed by the Transport Workers Union, Local 250A. The remaining appointment is made by the Civil Service Commission, who has appointed Micki Callahan, Director, Human Resources for the City and County of San Francisco.

The key powers and duties of the Board of Trustees include establishing a detailed procedure for the receipt of monies to the Trust Fund and for the administration of the Trust Fund; the types of benefits that shall be made available to transit operators and the procedures for the disbursement of such benefits; and procedures for the investment of funds.

While Proposition G, approved by voters in November 2010, eliminated Section A8.404(d) and the Trust Fund, the Board of Trustees must make final decisions about the disbursement of funds remaining in the account in accordance with its original purposes.

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Don Ellison, Deputy Director, Human Resources, is being recommended to replace Terrie Williams, effective immediately.

Mike Helms, Manager, Labor Relations, is being recommended to replace Debra Johnson, effective July 6, 2012.

ALTERNATIVE CONSIDERED

None. This is a short term assignment as the Trust Fund Board of Trustees will disband following the final disbursement of funds.

FUNDING IMPACT

None

OTHER APPROVALS RECEIVED OR STILL REQUIRED

No other approvals are required. The San Francisco Municipal Transportation Agency (SFMTA) Board of Directors has the authority to appoint SFMTA trustees.

The City Attorney's Office has reviewed this calendar item.

RECOMMENDATION

Staff recommends that the SFMTA Board appoint Don Ellison, Deputy Director, Human Resources and Mike Helms, Manager, Labor Relations, to serve on the Board of Trustees for the Transportation Workers Union-San Francisco Municipal Railway Trust Fund.

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SAN FRANCISCO
MUNICIPAL TRANSPORTATION AGENCY
BOARD OF DIRECTORS

RESOLUTION No. _____

WHEREAS, San Francisco Civil Service Commission Rule 406.4 provides that the Transport Workers Union-San Francisco Municipal Railway Trust Fund shall be administered by a six member Board of Trustees; and

WHEREAS, Two of the trustees are appointed by the San Francisco Municipal Transportation Agency Board of Directors and serve at the pleasure of the SFMTA Board of Directors; and

WHEREAS, The SFMTA Board of Directors may select an alternate to serve in the event that a trustee is unable to attend a meeting; now, therefore be it

RESOLVED, That the San Francisco Municipal Transportation Agency Board of Directors does hereby appoint Don Ellison, Deputy Director, Human Resources to the Board of Trustees for the Transport Workers Union-San Francisco Municipal Railway Trust Fund, to replace Terrie Williams, effective immediately and Mike Helms, Manager, Labor Relations, to replace Debra Johnson, effective July 6, 2012.

I hereby certify that the foregoing resolution was adopted by the Municipal Transportation Agency Board of Directors at its meeting of June 19, 2012.

Secretary to the Board of Directors
San Francisco Municipal Transportation Agency