

SAN FRANCISCO
MUNICIPAL TRANSPORTATION AGENCY
BOARD OF DIRECTORS

RESOLUTION No. 16-153

WHEREAS, The Memorandum of Understandings between the San Francisco Municipal Transportation Agency (SFMTA) and the Transport Workers Union, Local 250-A and Local 200, IBEW Local 6, SEIU Local 1021, IAM Local 1414; Laborers Local 261, Stationary Engineers Local 39, Glaziers Local 718, and Teamsters Local 853 requires the SFMTA to provide Employee Assistance Program (EAP) services to employees represented by those unions; and,

WHEREAS, The SFMTA provides EAP services to all SFMTA employees including employees not covered by the unions listed above; and,

WHEREAS, EAP services include counseling and referrals to specialized counseling and other services, peer assistance, conflict resolution training, and critical incident counseling to reduce stress, address work and life problems, and create a more productive and pleasant work environment; and,

WHEREAS, Through its Critical Incidents Program Services, the SFMTA provides critical incident counseling services to employees involved in serious accidents, as well as employees subjected to assaults and threats, which has reduced absenteeism and workers' compensation costs; and,

WHEREAS, The SFMTA issued a Request for Proposals on August 4, 2016, for proposals from qualified firms to provide Employee Assistance Program (EAP), which includes a Peer Assistance Program, Critical Incidents Program Services and As-needed Conflict Resolution Training programs; and,

WHEREAS, The SFMTA contacted 75 firms and conducted outreach to encourage qualified firms to submit proposals; and,

WHEREAS, Claremont Behavioral Services, Inc. (Claremont), the SFMTA's current EAP services provider, was the only firm that submitted a proposal; and,

WHEREAS, SFMTA staff negotiated a fair and reasonable price for those services that is approximately three percent higher than the current EAP contract; and,

WHEREAS, SFMTA Contract Compliance Division has determined that Claremont will meet the five percent LBE participation goal established for this contract, and that Claremont has committed to meeting the Non-discrimination Equal Employment requirements of the contract, and complies with Chapter 12B (Equal Benefits provision) of the San Francisco Administrative Code; and,

WHEREAS, On October 17, 2016, the SFMTA, under authority delegated by the Planning Department, determined that the Employee Assistance Program Services Agreement is not defined as a “project” under the California Environmental Quality Act (CEQA) pursuant to Title 14 of the California Code of Regulations Sections 15060(c) and 15378(b); and,

WHEREAS, A copy of the CEQA determination is on file with the Secretary to the SFMTA Board of Directors and is incorporated herein by reference; now, therefore, be it

RESOLVED, That the San Francisco Municipal Transportation Agency Board of Directors authorizes the Director of Transportation or his designee to execute Contract No. SFMTA 2016-45 Employee Assistance Program with Claremont Behavioral Services, Inc. to provide Employee Assistance Program, Peer Assistance Program, Critical Incidents Program Services, and As-needed Conflict Resolution Training services, for an amount not to exceed \$2,569,980 and a term of seven years.

I certify that the foregoing resolution was adopted by the San Francisco Municipal Transportation Agency Board of Directors at its meeting of November 15, 2016.



Secretary to the Board of Directors
San Francisco Municipal Transportation Agency