

THIS PRINT COVERS CALENDAR ITEM NO. : 10.7

**SAN FRANCISCO
MUNICIPAL TRANSPORTATION AGENCY**

DIVISION: Finance and Information Technology

BRIEF DESCRIPTION:

Authorizing the Director of Transportation or his designee to accept and expend up to \$792,000 in discretionary funding programmed by the Metropolitan Transportation Commission for the Regional Active Transportation Program for the San Francisco Citywide Bicycle Wayfinding project; said acceptance and expenditure is subject to a decision by the Director of Transportation to implement the project following completion of environmental review.

SUMMARY:

- When the federal Moving Ahead for Progress in the 21st Century Act (MAP-21) was passed in July 2012, many existing transportation funding sources were reorganized under the ATP at the State and Regional levels. This year MTC programmed \$30 million in FY14/15 and FY 15/16 Regional ATP funds on September 24, 2014.
- The purpose of the Regional ATP is to promote active transportation such as bicycling and walking, with specific focuses on school children and disadvantaged communities.
- As part of the Regional ATP grant application process, MTC requires that the grantee adopt a Resolution of Local Support that stipulates how the SFMTA will comply with MTC's policies governing project delivery and cost overruns, should they occur.

ENCLOSURES:

1. SFMTAB Resolution

APPROVALS:

DATE

DIRECTOR _____

2/23/15

SECRETARY _____

2/23/15

ASSIGNED SFMTAB CALENDAR DATE: March 3, 2015

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PURPOSE

Authorizing the Director of Transportation or his designee to accept and expend up to \$792,000 in discretionary funding programmed by the Metropolitan Transportation Commission for the Regional Active Transportation Program for the San Francisco Citywide Bicycle Wayfinding project; said acceptance and expenditure is subject to a decision by the Director of Transportation to implement the project following completion of environmental review

GOAL

This action supports the following SFMTA Strategic Plan Goals and Objectives:

Goal 2: Make transit, walking, bicycling, taxi, ridesharing and carsharing the preferred means of travel.

Objective 2.1: Improve customer service and communications.

Objective 2.3: Improve use of all non-private auto modes.

Goal 3: Improve the environment and quality of life in San Francisco.

Objective 3.2: Increase the transportation system's positive impact on the economy.

Objective 3.3: Allocate capital resources effectively.

Objective 3.5: Reduce capital and operating structural deficits.

DESCRIPTION

On May 21, 2014, the MTC issued a competitive call for projects for Regional ATP funds.

The SFMTA responded to the Regional ATP call for projects with four grant applications totaling \$7,287,111 for the following projects: 1) San Francisco Safer Streets Campaign, 2) San Francisco Citywide Bicycle Wayfinding, 3) Vision Zero Safety Investment, and 4) Accessible Transit Wayfinding Toolkit. Subsequently, in August 2014, the San Francisco Safer Streets Campaign project was selected to receive State ATP funding and was removed from consideration for this regional grant.

During the application scoring process, MTC informed the SFMTA that our San Francisco Citywide Bicycle Wayfinding project would be put onto a contingency list to be funded should there be savings from other grantees. Because other grantees have had difficulty obligating all the funds or have ineligible costs, MTC notified the SFMTA that our Citywide Bicycle Wayfinding project is likely to be funded by the end of the federal fiscal year (September 30, 2015). The project includes the installation of 1,200 bicycle wayfinding signs Citywide to help guide and direct people riding on the bicycle network. The Vision Zero Safety Investment and Accessible Transit Wayfinding Toolkit projects were not selected by MTC for funding because the total amount of applications received exceeded the funding available.

MTC requires that the SFMTA Board of Directors approve a Resolution of Local Support for the SFMTA's Regional ATP project. The Board is requested to approve in the Resolution that:

1. SFMTA will commit the necessary local match of at least 11.47% in non-federal funds; and
2. Any cost increases must be funded by the SFMTA and that the SFMTA does not expect any cost increases to be funded with additional regional discretionary funds; and
3. The SFMTA will comply with the procedures, delivery milestones and funding deadlines specified in the MTC's Regional Project Funding Delivery Policy (Resolution No. 3606, revised); and
4. The SFMTA will implement the project as described in the submitted application and in this resolution, subject to environmental clearance, and if approved, for the amount programmed in the MTC federal Transportation Improvement Program (TIP); and
5. The SFMTA will have adequate staffing resources to deliver and complete the project within the schedule submitted with the project application; and
6. That the SFMTA will comply with all project-specific requirements as set forth in the Regional ATP program; and
7. The SFMTA has assigned, and will maintain a single point of contact for all FHWA and California Transportation Commission (CTC) funded projects to coordinate within the agency and with the respective Congestion Management Agency (CMA) which is the San Francisco County Transportation Authority (SFCTA), MTC, Caltrans, FHWA, and CTC on all communications that might arise during the federal programming and delivery process for the ATP funded project implemented by the SFMTA.

ALTERNATIVES CONSIDERED

This project is consistent with the Board adopted Capital Improvement Program. By applying for discretionary grant funds, we grow the amount of available revenue for the entire agency. One alternative is to wait until a future solicitation is announced. However this project, if selected for funding, would allow us to advance priority safety improvements needed now. The second alternative is to use revenues in hand which would require reprioritization of projects and programs in our Capital Improvement Program.

FUNDING IMPACT

The funding for the SFMTA's Citywide Bicycle Wayfinding project is from:

- Regional ATP – up to \$792,000, as described above, and
- Required non-federal matching funds of 11.47%

OTHER APPROVALS RECEIVED OR STILL REQUIRED

MTC adopted its Regional ATP list in late September 2014. The recommended Regional ATP project list with contingency projects received programming approval from the California Transportation Commission (CTC) at its December 10, 2014 meeting.

When MTC is better able to determine the program savings from other grantees, it will notify the SFMTA if it is able to fund our project, which is currently on the contingency list. In order to have the proposed funds allocated, the SFMTA will need to undergo the Caltrans obligation process and receive approval from the CTC.

The SFMTA will need to secure California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) environmental clearance if it decides to implement the project. The SFMTA will begin environmental clearance tasks as soon as the project is officially approved in the Transportation Improvement Program (TIP).

The City Attorney has reviewed this report.

RECOMMENDATION

Staff recommends that the SFMTA Board authorizes the Director of Transportation or his designee to accept and expend up to \$792,000 in discretionary funding programmed by the Metropolitan Transportation Commission for the Regional Active Transportation Program for the San Francisco Citywide Bicycle Wayfinding project; said acceptance and expenditure is subject to a decision by the Director of Transportation to implement the project following completion of environmental review.

SAN FRANCISCO
MUNICIPAL TRANSPORTATION AGENCY
BOARD OF DIRECTORS

RESOLUTION No. _____

WHEREAS, The SFMTA submitted a grant application to the Metropolitan Transportation Commission (MTC) for up to \$792,000 in funding assigned to the MTC for programming discretion, which includes federal funding administered by the Federal Highway Administration (FHWA) and federal or state funding administered by the California Transportation Commission (CTC) such as Surface Transportation Program (STP) funding, Congestion Mitigation and Air Quality Improvement (CMAQ) funding, Transportation Alternatives (TA)/Active Transportation Program (ATP) funding, and Regional Transportation Improvement Program (RTIP) funding (herein referred to as the Regional Active Transportation Program) (Regional ATP) for the San Francisco Citywide Bicycle Wayfinding projects; and

WHEREAS, State statutes, including California Streets and Highways Code Sections 182.6, 182.7, and 2381, and California Government Code 14527, provide various funding programs for the programming discretion of the Metropolitan Planning Organization (MPO) and Regional Transportation Planning Agency (RTPA); and

WHEREAS, Pursuant to MAP-21, and any regulations promulgated thereunder, eligible project sponsors wishing to receive federal or state funds for a regionally significant project shall submit an application first with the appropriate MPO, or RTPA, as applicable, for review and inclusion in the MPO's Transportation Improvement Program (TIP); and

WHEREAS, MTC is the MPO for the nine counties of the San Francisco Bay region; and

WHEREAS, MTC has adopted a Regional Project Funding Delivery Policy (MTC Resolution No. 3606, revised) that sets out procedures governing the application and use of Regional ATP funds; and

WHEREAS, The San Francisco Municipal Transportation Agency (SFMTA) is an eligible sponsor for Regional ATP funding and the Director of Transportation or his designee is authorized to submit grant applications on behalf of the SFMTA; and

WHEREAS, The SFMTA submitted an application to the Metropolitan Transportation Commission (MTC) for up to \$792,000 in Regional ATP funding for the San Francisco Citywide Bicycle Wayfinding project; and

WHEREAS, As part of the application process for Regional ATP funding, MTC requires a resolution adopted by the responsible implementing agency, the SFMTA, stating:

1. The SFMTA commits the necessary local match consisting of at least 11.47% of non-federal funds; and

2. The SFMTA understands that Regional ATP funding is fixed at the programmed amount, and therefore any cost increases cannot be expected to be funded with additional Regional ATP funding; and
3. That the San Francisco Citywide Bicycle Wayfinding project will comply with the procedures, delivery milestones and funding deadlines specified in the Regional Project Funding Delivery Policy (MTC Resolution No. 3606, revised); and
4. The SFMTA will complete the project as described in the application, subject to the environmental clearance, and if approved, as included in MTC's federal Transportation Improvement Program (TIP); and
5. The project will have adequate staffing resources to deliver and complete the project within the schedules submitted with the project applications; and
6. The project will comply with all project-specific requirements as set forth in the Regional ATP funding; and
7. The SFMTA has assigned, and will maintain, a single point of contact for all FHWA and CTC funded transportation projects to coordinate within the agency and with the respective Congestion Management Agency (CMA), MTC, Caltrans, FHWA, and CTC on all communications, inquiries or issues that might arise during the federal programming and delivery process for all FHWA and CTC funded transportation projects implemented by the SFMTA; and

WHEREAS, MTC requires that a copy of this resolution be transmitted to the MTC in conjunction with filing of the application; and now, therefore, be it

RESOLVED, That the SFMTA Board of Directors authorizes the Director of Transportation or his designee to accept and expend up to \$792,000 in discretionary funding programmed by the Metropolitan Transportation Commission for the Regional Active Transportation Program for the San Francisco Citywide Bicycle Wayfinding project; said acceptance and expenditure is subject to a decision by the Director of Transportation to implement the project following completion of environmental review; and be it further

RESOLVED, That the SFMTA Board of Directors, by adopting this Resolution, states that the SFMTA will provide at least 11.47% in non-federal matching funds; and be it further

RESOLVED, That the SFMTA Board of Directors, by adopting this Resolution, states that the SFMTA understands that the Regional ATP funding for the projects is fixed at the MTC approved programmed amount, that any cost increases must be funded by the SFMTA from other funds, and that the SFMTA does not expect any cost increases to be funded with additional Regional ATP funding; and be it further

RESOLVED, That the SFMTA Board of Directors, by adopting this Resolution, states that the SFMTA understands the funding deadlines associated with these funds and will comply with the provisions and requirements of the Regional Project Funding Delivery Policy (MTC Resolution No. 3606, revised); and the SFMTA has, and will retain, the expertise, knowledge and resources necessary to deliver federally funded transportation projects; and has assigned, and will maintain, a single point of contact for all FHWA-funded transportation projects to coordinate within the agency and with the respective Congestion Management Agency (CMA),

MTC, Caltrans and FHWA on all communications, inquires or issues that may arise during the federal programming and delivery process for all FHWA-funded transportation projects implemented by the SFMTA; and be it further

RESOLVED, That the SFMTA Board of Directors, by adopting this Resolution, states that if the SFMTA decides to implement the project as described in the complete application and in this resolution, any such implementation is subject to completion of environmental review, and if approved, for the amount approved by MTC and programmed in the federal TIP; and be it further

RESOLVED, That the SFMTA Board of Directors, by adopting this Resolution, states that the SFMTA has reviewed the project and has adequate staffing resources to deliver and complete the project within the schedule submitted with the project; and be it further

RESOLVED, That the SFMTA Board of Directors, by adopting this Resolution, states that the project will comply with the requirements as set forth in MTC programming guidelines and project selection procedures for the Regional ATP program; and be it further

RESOLVED, That the SFMTA Board of Directors, by adopting this Resolution, states that the Director of Transportation was authorized to submit grant applications on behalf of the SFMTA; and be it further

RESOLVED, That a copy of this resolution will be transmitted to the MTC in support of the project application; and be it further

RESOLVED, That the SFMTA Board supports the project described in the resolution, and if approved, will include the project in MTC's federal TIP upon submittal by the SFMTA for TIP programming.

I certify that the foregoing resolution was adopted by the San Francisco Municipal Transportation Agency Board of Directors at its meeting of March 3, 2015.

Secretary, Board of Directors
San Francisco Municipal Transportation Agency