

Venue Self Post - Pilot

Frequently Asked Questions

Updated January 31, 2025



Q: What's the link for the venue self-post portal?

A: <https://sf-mta.my.site.com/vsp/s/login/>

Q: Is the link to venue self-post portal pilot the same as the one found on <https://www.sfmta.com/permits/temporary-signage/>

A: The link to the venue self-post portal is **not** the same as the one found at the top of the Temporary Sign webpage, but it can be accessed by going to www.sfmta.com/selfpostpilot

Q: Who do I contact if I'm having issues accessing my account on the self-post portal?

A: Please send an email to SelfPostPilot@sfmta.com

Q: Who do I contact if I forgot my password on the self-post portal?

A: Please send an email to SelfPostPilot@sfmta.com

Q: The event is more than one day. Do I submit separate requests?

A: If the event days are (a) sequential, (b) the hours are the same AND (c) the curb location is the same, you can submit one request for all days. Otherwise, you need to submit separate requests.

Q: Can we print our own signs?

A: Yes, you are required to print and post your own signs. SFMTA will not post the signs. Upon approval of your permit, you SFMTA will email you a link to download PDF versions of your tow-away signs. Consider posting signs early and be prepared to repost swiftly. Sometimes there will be conflicting TANS signs or curb obstructions. Try working with the contact listed on the conflicting sign, look for an alternate approved location to post your sign, apply for a new location, or contact SelfPostPilot@sfmta.com.

Q: What paper does SFMTA use?

A: SFMTA currently uses a tear/water-proof type paper, XEROX Never Tear, Nekoosa Coated for laser printing. However, you do not need to use this paper. You may use any type of 11"x 17" paper as long as the signs are maintained for the duration of the event and display the information clearly.

Q: What printer does SFMTA use?

A: SFMTA uses a XEROX V180 printer. However, you do not need to use this printer and are encouraged to explore other options.

Q: Can a vendor print my signs for me?

A: Yes. Please search for a vendor that is capable of printing color on 11"x17" paper or sign material. You can also get these printed for \$7/sign at the 2nd floor of the Permit Center (49 South Van Ness, 94103)

Q: My permit has been approved and I have posted my signs. Can I exercise my tow-away rights?

A: No. Your tow-away rights are not activated until you take and upload photos of the posted signs (at least 3 days before your event) and you receive email confirmation SFMTA (see "How it Works" step 5 above). If you do not receive confirmation, your TANS zone is not enforceable.

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Q: How do I exercise my tow-away rights?

A: Once tow-away rights have been activated, you may call the Department of Parking & Traffic (DPT) at 415-695-2700 (phone number is also located at the bottom of your tow-away sign) to tow a car in your TANS zone. Please contact TowZoneRequest@sfmta.com if you experience issues. Staff will work to fix the issue within 24