



**DRAFT**

**Mission Bay Transportation Improvement Fund Advisory Committee Meeting Minutes**

December 19, 2019 2:30 pm-4:30 pm

UCSF Mission Hall, 550 16<sup>th</sup> Street, Room 2103

Advisory Committee Seat	Voting Member	Alternate
Seat 1 (Golden State Warriors)	Michael Rescigno	Yoyo Chan
Seat 2 (UCSF)	Amit Kothari	Clare Shinnerl
Seat 3 (Neighborhood resident)	Bruce Agid	Bruce Kin Huie
Seat 4 (Neighborhood business owner)	Catherine Sharpe	Terezia Nemeth
Seat 5 (Neighborhood resident)	Sarah Davis	Sarah Bertram
<b>Members of the Public</b>		
Michelle Murphy	Gap Inc.	
<b>City of San Francisco</b>		
Kristin Michael	SFMTA Acting Manager, Planning Division	
Kim Walton	SFMTA Senior Transportation Planner	
Tom Smith	SF Public Works	
Marc Slutzkin	OCII	
Shawn McCormick	SFMTA, Enforcement	
Lt. Amy Hurwitz	SFPD	
Sgt. Matt Loya	SFPD	

**1. Call to order/rollcall -Bruce Agid, Chairperson**

Voting members in attendance: Agid; Davis; Sharp; Kothari; Rescigno

Excused absences: n/a

Alternates in attendance: Chan

Alternates not in attendance: Nemeth; Huie; Bertram; Shinnerl

**2. Approve minutes of December 19, 2019 meeting**

The motion was made by Catherine Sharp to approve the minutes of the November 21, 2019 meeting and was second by Sarah Davis.

Discussion – none

Public comment – none

Ayes – Davis; Sharp; Rescigno; Kothari; Agid

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Nays – none  
The motion passed

**3. Old business – for discussion and possible action**

**a. Committee rules**

The City Attorney has not provided a new draft of the committee rules. Staff will request a draft of the rules to be reviewed again by MB TIF AC members prior to the January 2020 meeting.

**b. Future Meeting Schedule**

The new time for MB TIF AC meetings will be from 10 AM to 12 noon on the fourth Thursday of the month. The meetings will be held at UCSF Mission Bay campus. Outlook meeting invitations will be sent to all advisory committee members and to advisory committee mailing list.

There will be a special meeting the MB TIF AC on February 4, 2020 which will focus on MB TIF AC city departments/agencies funding requests, final recommendations and to finalize the Advisory Committee (AC) letter to the SFMTA Director of Transportation and SFMTA Board.

**c. Metrics Dashboard**

SFMTA staff will provide the advisory committee with a final draft of the metrics dashboard prior to the January 23, 2020 AC meeting.

**4. SFMTA, SFPD, and SFPW presents FY2020-2021 budget and service level proposals/options-  
For discussion and possible action (Refer to the attached PowerPoint presentation for details)**

Samuel Thomas presented information regarding the schedule for the upcoming budget process.

- The San Francisco Police Department, San Francisco Public Works, and the SFMTA, will be providing a presentation to the MBTIF AC on the services they will provide and their budget request for providing those services.
- Currently the amount available in the Transportation Improvement Fund (TIF) is \$8.3 million for fiscal year 2020-2021 and \$8.5 million for fiscal year 2021-2022.

January 23, 2020 MB TIF AC meeting

- The SFMTA, San Francisco Department of Public Works, and the San Francisco Police Department will be asked to provide their funding to requests to the Advisory Committee.
- Committee will discuss request from entities.
- Determine reasonableness of requests.
- Determine what salient information is to be included in recommendation letter to the SFMTA Director of Transportation.

February 4, 2020 special MB TIF AC meeting

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- The Committee will hold a final discussion and if needed request additional clarification from the three departments.
- Committee will vote on the final budget requests and finalize the recommendation letter to the SF MTA Director Transportation.

Advisory Committee thanked the presenters. They had a number of questions and potential concerns about information presented in the following areas:

- SFMTA hourly rates.
- SFPD rates.
- Transit level of service.
- SFMTA staffing levels, i.e. supervisor to transit operator ratio.
- Staffing level of enforcement staff, i.e. how that compares with original planning assumptions.
- Usage of Transportation Improvement Fund versus City general fund or other funding sources for capital improvements.
- SFMTA overhead rate.
- Potential funding shortfall resulting in the inability to provide proper service levels.
- Clarification of event sizes.
- Adjusting budget requests to ensure existing service levels are maintained.
- Review of original transportation plan to determine if current operations are as originally proposed. If not provide the appropriate justification

It was also recommended that if the budget request exceed the available budget, departments should be prepared to provide various request scenarios/levels with associated risks of not being fully funded.

Public comment – None

5. Advisory committee member comments and future agenda items – for discussion and possible action

Bruce Agid propose the following items, based on the workplan, for the January 2020 advisory committee meeting:

1. Review of metrics.
2. Continuation of discussion on agency budget requests
3. Discuss and capture initial comments from AC members re: the budget request which will be used to prepare the draft letter of recommendation to the SFMTA Director of Transportation and SFMTA Board.
4. Advisory committee rules.

Amit Kothari mentioned that the “Bad Bunny event” on November 24, 2019 resulted in quite a bit of litter and garbage left on the UCSF campus.

6. Motion to adjourn the December 19, 2019 meeting

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The motion was made by Bruce Agid to adjourn the December 19, 2019 meeting and was second by Amit Kothari.

Discussion – none

Public comment – none

Ayes – Davis; Sharp; Rescigno; Kothari; Agid

Nays – none

The motion passed