

THIS PRINT COVERS CALENDAR ITEM NO. : 10.5

**SAN FRANCISCO
MUNICIPAL TRANSPORTATION AGENCY**

DIVISION: Finance and Information Technology

BRIEF DESCRIPTION:

Authorizing the Director of Transportation or his designee to execute a fund transfer agreement for up to \$300,000 in discretionary funding programmed by the California Department of Transportation for the SFMTA's Community Engagement for an Equitable Muni project.

SUMMARY:

- The California Department of Transportation (Caltrans) programs grant funds for its Transportation Planning Grant Program, the purpose of which is to strengthen the economy, promote equality, and protect the environment.
- The SFMTA submitted an application for the Community Engagement for an Equitable Muni project, which Caltrans selected for \$300,000 in grant funding.
- In order to receive a fund transfer agreement from Caltrans, the SFMTA must provide a resolution from its governing board.

ENCLOSURES:

1. SFMTAB Resolution

APPROVALS:

DATE

DIRECTOR _____

10/13/15

SECRETARY _____

10/13/15

ASSIGNED SFMTAB CALENDAR DATE: October 20, 2015

PURPOSE

Authorizing the Director of Transportation or his designee to execute a Fund Transfer Agreement for up to \$300,000 in discretionary funding programmed by the California Department of Transportation for the SFMTA's Community Engagement for an Equitable Muni project.

GOAL

This action supports the following SFMTA Strategic Plan Goals and Objectives:

Goal 2: Make transit, walking, bicycling, taxi, ridesharing and carsharing the preferred means of travel.

Objective 2.1: Improve customer service and communications.

Objective 2.3: Improve use of all non-private auto modes.

Goal 3: Improve the environment and quality of life in San Francisco.

Objective 3.2: Increase the transportation system's positive impact on the economy.

Objective 3.3: Allocate capital resources effectively.

Objective 3.5: Reduce capital and operating structural deficits.

DESCRIPTION

Caltrans programs funds for its Transportation Planning Grant Program, the purpose of which is to strengthen the economy, promote equality, and protect the environment.

The SFMTA submitted an application for the Community Engagement for an Equitable Muni project, which Caltrans selected for \$300,000 in funding. Under this grant, the SFMTA will conduct an extensive community engagement process with community-based organizations and employ nontraditional outreach strategies to consider the communication challenges of minority and low-income neighborhoods. This engagement process will enrich the analysis of neighborhood transit performance, pinpoint service issues that affect specific communities, and reveal how transit improvements affect the experience of individuals of need. Ultimately, this project will enhance mobility and accessibility in target communities while serving to preserve multimodal transportation.

In order to receive a fund transfer agreement from Caltrans, the SFMTA must provide a resolution from its governing board. The resolution must state the title of the project, the job title of the person authorized to enter into an agreement with Caltrans, be signed by the SFMTA's governing board, and be no more than a year old.

PUBLIC OUTREACH

The Caltrans grant funds the project planning phase, which includes public outreach. Through this grant, the SFMTA will host at least one public meeting in each of the seven Equity Strategy Neighborhoods and one accessibility-focused meeting.

ALTERNATIVES CONSIDERED

This project is consistent with the Board-adopted Capital Investment Program. By applying for discretionary grant funds, we grow the amount of available revenue for the entire agency. One alternative is to wait until a future solicitation is announced. The second alternative is to use revenues in hand, which would require reprioritization of projects and programs in our Capital Improvement Program.

FUNDING IMPACT

The Community Engagement for an Equitable Muni project will be funded with a \$300,000 Transportation Planning Grant. The grant requires a local match of \$38,868, which will be provided through Proposition K sales tax funds.

ENVIRONMENTAL REVIEW

The San Francisco Planning Department concurred with the SFMTA's determination that the Community Engagement for an Equitable Muni project is not a "project" for purposes of environmental review under the California Environmental Quality Act (CEQA) pursuant to Title 14 of the California Code of Regulations Section 15060(c).

The Planning Department's concurrence is on file with the Secretary to the SFMTA Board of Directors.

OTHER APPROVALS RECEIVED OR STILL REQUIRED

The City Attorney has reviewed this report.

RECOMMENDATION

Staff recommends that the SFMTA Board authorize the Director of Transportation or his designee to execute a fund transfer agreement for up to \$300,000 in discretionary funding programmed by the California Department of Transportation for the SFMTA's Community Engagement for an Equitable Muni project.

SAN FRANCISCO
MUNICIPAL TRANSPORTATION AGENCY
BOARD OF DIRECTORS

RESOLUTION No. _____

WHEREAS, The San Francisco Municipal Transportation Agency (SFMTA) is eligible to receive Federal and/or State funding for certain transportation planning programs through the California Department of Transportation (Caltrans); and

WHEREAS, The SFMTA submitted a grant application for the Community Engagement for an Equitable Muni project to Caltrans through its Transportation Planning Grant Program, which Caltrans selected for \$300,000 in funding; and

WHEREAS, The SFMTA needs to execute a fund transfer agreement with Caltrans before such funds can be claimed through the Transportation Planning Grants Program; and

WHEREAS, Caltrans requires a resolution from the SFMTA's governing board authorizing execution of a fund transfer agreement; now, therefore, be it

RESOLVED, That the SFMTA Board of Directors authorizes the Director of Transportation, or his designee, to execute a fund transfer agreement for up to \$300,000 in discretionary funding programmed by the California Department of Transportation for the SFMTA's Community Engagement for an Equitable Muni project.

I certify that the foregoing resolution was adopted by the San Francisco Municipal Transportation Agency Board of Directors at its meeting of October 20, 2015.

Secretary, Board of Directors
San Francisco Municipal Transportation Agency