

Residential Parking Permit Application Permit Transfer

Use this form to:

- 1) Transfer your Residential Parking Permit (RPP) from an existing vehicle to a newly purchased vehicle; or
- 2) Update SFMTA of your permanent license plate number for a newly purchased car

Transfer Fee: \$25.00

Customer Information:			
Last Name (or Business Name)	First Name		
Address		ZIP	
Phone			
	Vehicle Information:		

1) VEHICLE TO VEHICLE TRANSFER

OLD Vehicle License Plate

For vehicle to vehicle permit transfers, please list the old and new vehicle license plates below.

NEW Vehicle License Plate	Make/Model	Year	

NEW Vehicle License Plate	Make/Model	<u>Year</u>

Active permit value transfer only applies to the same Registered owner of the vehicle

In addition to this form, the following documents are required:

□ A copy of the current California DMV vehicle registration in the applicant's name with permit address.*

Make/Model

Year

- □ A copy of the current vehicle insurance policy or Insurance Declaration Page with the applicant's name and permit address. *
- □ Check made payable to SFMTA. If applying in person, we accept cash, check, Visa, and MasterCard.

For Business Vehicles:

- ☐ Copy of Current CA DMV Registration
 - If vehicle is not under the company's name or the owner of the company, customer will need to provide Company Letterhead, authorizing this vehicle to a designated employee.
- ☐ Check made payable to SFMTA. If applying in person, we accept cash, check, Visa and MasterCard

^{*}Students and businesses can have the vehicle registration and insurance at another address.

2) NEW VEHICLE

<u>For new vehicles, please list last 7 of the VIN number and new vehicle license plate number below.</u>

	Last 7 of VIN	Make/Model	<u>Year</u>	
		1		'
	NEW Vehicle License Plate			
In add	dition to this form, the following documen	ts are required:		
	A copy of the current California DMV vehic	cle registration in the applica	ant's name with pe	rmit address*
	 The temporary Bill of Sale from the d A copy of the current vehicle insurance po address. 	· · · · · · · · · · · · · · · · · · ·		licant's name and permit
	Check made payable to SFMTA. If applyin *Students and businesses can have the vehicle registr			asterCard.
For B	usiness Vehicles:			
	Copy of Current CA DMV Registration • If vehicle is not under the company's Company Letterhead, authorizing this • New Vehicle without plate would hav Check made payable to SFMTA. If applying	s vehicle to a designated em e to provide purchase/lease	ployee agreement	
Α	pplicant's Signature:		Date:	
You c	an transfer your permit in person, or by m	ail at the SFMTA Customer S	Service Center,ATT	N: Residential

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Parking Permits, at 11 South Van Ness Avenue, San Francisco, CA 94103.

Updated 5/25/2024 Prices effective 7/1/2024