



SAN FRANCISCO  
MUNICIPAL TRANSPORTATION AGENCY  
CITIZENS' ADVISORY COUNCIL

MINUTES

Thursday, April 4, 2019  
Room 7080, Union Square Conference Room  
1 South Van Ness Avenue, 7<sup>th</sup> Floor

REGULAR MEETING  
5:30 P.M.

COUNCIL MEMBERS  
Daniel Weaver (Chair), Frank Zepeda (Vice Chair), Neil Ballard, Mark Ballew,  
LisaMarie Betancourt, Jarie Bolander, Queena Chen, Steve Cornell, Joan Downey, Aaron Leifer,  
Christopher Man, Daniel Murphy, Susan Vaughan, and Dorris Vincent

COUNCIL LIAISON  
Roberta Boomer

COUNCIL SECRETARY  
Keka Robinson-Luqman

## ORDER OF BUSINESS

### 1. Call to Order

Chair Weaver called the meeting to order at 5:30 p.m.

### 2. Roll Call

CAC members present at Roll Call: Neil Ballard, Queena Chen, Stephen Cornell, Joan Downey, Aaron Leifer, Christopher Man, Daniel Murphy, Susan Vaughan, Dorris Vincent, Daniel Weaver, and Frank Zepeda

CAC members absent with notification: Mark Ballew and Jarie Bolander

CAC members absent without notification: LisaMarie Betancourt

### 3. Announcement of prohibition of sound producing devices during the meeting.

CAC Secretary Robinson-Luqman made the announcement.

### 4. Approval of Minutes:

No public comment.

On motion to approve the minutes of March 7, 2019:

ADOPTED: AYES – Neil Ballard, Queena Chen, Stephen Cornell, Joan Downey, Aaron Leifer, Christopher Man, Daniel Murphy, Susan Vaughan, Dorris Vincent, Daniel Weaver, and Frank Zepeda

ABSENT – Mark Ballew, LisaMarie Betancourt, and Jarie Bolander

### 5. Report of the Chair (For discussion only)

Chair Weaver reported that he would call Item 9 first, as Council member Daniel Murphy, who was presenting the item, had to leave the meeting early.

### 6. Public Comment:

Edward Mason stated that two weeks ago, commuter shuttle bus WeDriveU 262 stalled on the grade at westbound 24<sup>th</sup> Street at Dolores Street. That is a heavily traveled intersection and the incident ended up delaying Muni. Noe Valley was disrupted for nearly three hours. There is a commuter shuttle bus that comes up three-ton weight restricted Clipper Street and parks in the Muni bus zone at 25<sup>th</sup> and Castro streets where it idles for 30 minutes. This is the fifth year since the commuter shuttle pilot program began and the SFMTA has not been successful in changing behavior. The residents of Noe Valley are fed up.

## REGULAR CALENDAR

7. Presentation, discussion, and possible action regarding the 54 Felton Route Update. (Tracey Lin, Transit Planner. Explanatory documents include a map and a slide presentation.)

Tracey Lin, Project Manager, discussed the proposal, outreach, and timeline of the 54 Felton Project.

No public comment.

CAC MOTION 190404.01

The SFMTA CAC recommends that the SFMTA Board approve the proposed 54 Felton line realignment.

On motion to approve:

ADOPTED: AYES – Neil Ballard, Queena Chen, Stephen Cornell, Joan Downey, Aaron Leifer, Christopher Man, Daniel Murphy, Susan Vaughan, Dorris Vincent, Daniel Weaver, and Frank Zepeda

ABSENT – Mark Ballew, LisaMarie Betancourt, and Jarie Bolander

8. Presentation, discussion, and possible action regarding the SFMTA emergency plans for when something goes wrong in the tunnel. (Ronald Forrest, Senior Operations Manager, Transportation Management Center. No explanatory documents.)

Ronald Forrest, Senior Operations Manager, Transportation Management Center stated that he oversees the day to day operation of Muni service. A lot of his efforts are focused on transitioning the old operations command center to 1455 Market Street, which will house managers of all transportation modes as well as traffic enforcement agents and a lot of key support groups.

There are several layers to subway emergency response plans. They all are under the broad umbrella of the Rail System Safety Plan. It lays out the framework by which all of the departments at Muni develop their standard operating procedures.

The SFMTA has an emergency response training program that all SFMTA Transportation Controllers and Field Managers go through. They are all incident command certified. They deal with all types of events from natural disaster response to man-made emergencies such as bomb threats.

Council member Dan Murphy left at 6:37 p.m.

PUBLIC COMMENT:

Edward Mason stated that he can't recall seeing evacuation instructions on the LRVs. That is something the SFMTA should consider. Bart has a statewide system that lets them know when earthquakes are coming. He inquired if Muni has a pre-notification system of an earthquake.

9. Presentation, discussion, and possible action regarding the Bond Oversight Committee. (Daniel Murphy, Chair, Bond Oversight Committee. No explanatory documents.)

Daniel Murphy, Chair, Bond Oversight Committee, stated that The Bond Oversight Committee (BOC) was created by the SFMTA Board of Directors eight years ago to oversee the issuance of revenue bonds and commercial paper by the Agency. Three of the members of the BOC are appointed by the SFMTA Board, two are appointed by the CAC, One is appointed by the Director of Transportation, and one is appointed by the Controller.

The BOC exists to provide oversight of financial controls and how money is spent on the projects that bonds are supposed to fund.

PUBLIC COMMENT:

Edward Mason inquired if the BOC looks at the quality of the work that is done under the projects or just how the money is spent.

10. Presentation, discussion, and possible action regarding the Engineering, Maintenance and Safety Committee (EMSC) report and recommendations.

Vice Chair Frank Zepeda reported on the capital needs update presented at the March 27<sup>th</sup> EMSC meeting.

11. Presentation, discussion, and possible action regarding the Finance and Administration Committee (FAC) report and recommendations.

FAC Motion 190320.01

The SFMTA CAC recommends that the SFMTA implement the accelerated replacement schedule of LRV4 vehicles pending optimal resolution of seating configuration regardless of the potential for delay.

PUBLIC COMMENT:

Edward Mason stated that seating configuration has turned into a disaster. He attended the Transportation Authority CAC meeting and the seats were never addressed in the funding authority recommendations. They never talked about the seats or engineering problems like slow speed going into a j fault.

CAC MOTION 190404.02

The SFMTA CAC recommends that, in order to replace all Breda vehicles by the end of 2025 instead of 2027, SFMTA implement the accelerated replacement schedule of LRV4 vehicles pending optimal resolution of seating configuration regardless of potential for delay.

On motion to approve as amended:

ADOPTED: AYES – Neil Ballard, Queena Chen, Stephen Cornell, Joan Downey, Aaron Leifer, Christopher Man, Dorris Vincent, Daniel Weaver, and Frank Zepeda

NAYES – Susan Vaughan

ABSENT – Mark Ballew, LisaMarie Betancourt, Jarie Bolander, and Daniel Murphy

FAC Motion 190320.02

The SFMTA CAC recommends that the SFMTA adopt the revised contract delegation policy as presented to the FAC.

PUBLIC COMMENT:

Edward Mason stated that Valley Transportation Authority has a monthly listing of all contracts awarded over \$25,000. Whatever the SFMTA decides to do, they should do something similar for transparency.

CAC MOTION 190404.03

The SFMTA CAC recommends that the SFMTA adopt the revised contract delegation policy as presented to the CAC provided that a list of approved contracts, purchases, and contract modifications approved by the Director of Transportation be included on the SFMTA Board meeting agendas as part of the Director's report.

On motion to approve as amended:

ADOPTED: AYES – Neil Ballard, Queena Chen, Stephen Cornell, Joan Downey, Aaron Leifer, Christopher Man, Susan Vaughan, Dorris Vincent, Daniel Weaver, and Frank Zepeda

ABSENT – Mark Ballew, LisaMarie Betancourt, Jarie Bolander, and Daniel Murphy

12. Council Member Information and Agenda Item Requests. (For discussion only)

Joan Downey inquired what the SFMTA's plans are for 4/20.

Joan Downey stated that instructions for the bus substitution for the N Judah line (from a Hoodline article) state that to go to UCSF, passengers should take the 6 Haight/Parnassus line or the 43 Masonic line. She inquired why the Agency doesn't instruct people to take the street car to Hillway, which is one block away.

Christopher Man requested a presentation on enforcement of blocked bike lanes and how delivery trucks are dealt with in that situation.

Queena Chen inquired what the SFMTA's policy is regarding San Francisco Unified School District students fighting on Muni.

ADJOURN- The meeting was adjourned at 2:13 p.m.

Submitted by:

A handwritten signature in black ink, appearing to read 'KAROL LUQMAN', with a horizontal line drawn through the middle of the signature.

Keka Robinson-Luqman  
SFMTA CAC – Secretary

Next regular meeting: Thursday, May 2<sup>nd</sup> at 5:30pm  
1 South Van Ness Avenue, 7<sup>th</sup> Floor, Union Square Conference Room, #7080