



**SFMTA**  
Municipal  
Transportation  
Agency

SAN FRANCISCO  
MUNICIPAL TRANSPORTATION AGENCY  
CITIZENS' ADVISORY COUNCIL

ENGINEERING, MAINTENANCE AND SAFETY COMMITTEE

MINUTES

Wednesday, September 23, 2015  
Noe Valley Conference Room, #7075  
1 South Van Ness Avenue, 7<sup>th</sup> Floor

REGULAR MEETING  
3:00 P.M.

COMMITTEE MEMBERS  
Frank Zepeda, Chairman  
Dorris Vincent  
Roland Wong

COUNCIL LIAISON  
Roberta Boomer

COUNCIL SECRETARY  
Yvette Torres

## ORDER OF BUSINESS

### 1. Call to Order

Chairman Zepeda called the meeting to order at 3:14 p.m.

### 2. Roll Call

EMSC members present at Roll Call: Frank Zepeda, Dorris Vincent

EMSC members absent at Roll Call: None

EMSC members absent: Roland Wong

### 3. Announcement of prohibition of sound producing devices during the meeting

The Acting CAC Secretary made the announcement.

### 4. Approval of Minutes:

No public comment

On motion to approve the minutes of July 22, 2015 and August 26, 2015:

ADOPTED: AYES – Dorris Vincent and Frank Zepeda

NAYES – None

ABSENT – Roland Wong (without notification)

### 5. Report of the Chairman (For discussion only)

None

### 6. Public Comment

None

## REGULAR CALENDAR

### 7. Presentation, discussion, and possible action regarding private commuter shuttle services. (Grahm Satterwhite, Program Manager)

Grahm Satterwhite discussed the privately-owned public commuter shuttle services. Supervisor Mark Farrell asked for a white paper to set policy framework consistent with the City's transit policies and CPUC regulations. Staff is conducting research to evaluate existing shared, private and other e-jitneys. The white paper is expected to be completed in November.

No public comment.

### 8. Committee member requests for information. (For discussion only)

None

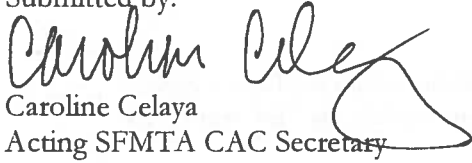
9. Schedule upcoming calendar items. (For discussion only)

Next regular meeting: Wednesday, October 28, 2015 at 3:00 p.m.

1 South Van Ness Avenue, 7<sup>th</sup> Floor, Noe Valley Conference Room, #7075

The meeting was adjourned at 3:47p.m.

Submitted by:



Caroline Celaya

Acting SFMTA CAC Secretary



## ACCESSIBLE MEETING POLICY

The Engineering, Maintenance and Safety Committee will meet in the Noe Valley Conference Room at 1 South Van Ness Ave. 7th Floor, San Francisco, CA. The closest accessible BART station is the Civic Center Station at United Nations Plaza and Market Street. Accessible MUNI lines serving this location are: Muni Metro Lines J-Church, K-Ingleside, L-Taraval, M-Ocean View, N-Judah and T-Third at Van Ness and Civic Center Stations; F-Market; 47-Van Ness; 49-Mission-Van Ness; 6-Parnassus, 21-Hayes; 9-San Bruno; and 71-Haight Noriega. For information about MUNI accessible services call 701.4485.

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The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chairman may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

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Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Administrator, by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102.4689; by phone at 415 554.7724; by fax at 415 554.7854; or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org).

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