

Section 10: TRAFFIC CONTROL BY SAN FRANCISCO OFFICERS (SFMTA OR SFPD)

Traffic Control by Uniformed San Francisco Municipal Transportation Agency Parking Control Officers or by San Francisco Police Officers assigned to work 10B Construction (both referred to herein as officers) may be required under certain circumstances, such as a Special Traffic Permit or Contract specifications. The decision to use parking control officers or police officers, or both, will be dependent upon duties and availability.

10.1 Duties of Officers

- Direct vehicular and pedestrian traffic
- Cite motorists or pedestrians violating traffic regulations
- Maintain contractor compliance with STP conditions
- Enforce traffic regulations
- Facilitate safe paths of travel
- Other traffic control duties as directed by SFMTA

Additional officer duties will be specified in the Special Traffic Permit, Traffic Control Plan or in the city contract specifications.

10.2 Requesting Officers

Parking Control Officer (PCO)

If the permit engineer or traffic engineer requires PCOs the engineer will schedule the PCOs based on the requirements of the permit or specification. SFMTA requires a minimum of 14 calendar days to schedule PCO support. For San Francisco capital projects the project may send funds to SFMTA to pay for their support. For other projects the SFMTA Enforcement Division will bill the Contractor directly.

Police Officer (SFPD)

If the permit engineer or traffic engineer requires SFPD the Contractor shall coordinate deployment of officers with the San Francisco Police District Construction Coordinator, Officer Theresa Conway at 415-638-0336 or at theresa.conway@sfgov.org. SFPD requires a minimum of 14 calendar days to schedule officer support. The Contractor shall make a deposit to the SFPD in the amount of \$2,000 unless otherwise specified by the SFPD. The Contractor shall pay SFPD each invoice within 30 calendar days of the invoice date.

10.3 Officer Working Hours

The officers shall be paid a minimum of four hours per day. If the number of work hours exceeds four hours, the officers shall be paid for one additional hour for travel time. For a twelve-hour shift, the officers shall be paid thirteen hours per ordinance.

10.4 Notification and Restrictions

Parking Control Officer (PCO)

The Contractor shall notify SFMTA Enforcement at pcosupport@sfmta.com and the traffic engineer if there are schedule changes or cancellation. The minimum time to cancel is 24 hours; if less notice is given the Contractor will be billed a minimum of 4 hours per scheduled officer.

Police Officer (SFPD)

The Contractor shall notify the San Francisco Police District Construction Coordinator Officer Theresa Conway at 415-638-0336 or at theresa.conway@sfgov.org regarding the schedule and number of officers required at least 4 calendar days in advance of the scheduled date. The minimum time to cancel is 24 hours; if less notice is given the Contractor will be billed a minimum of 4 hours per scheduled officer.

10.5 Furnishing Permits to Officers

Each day the Contractor shall furnish each officer a copy of the STP (if one is issued) before beginning work at the site to ensure that the officers are familiar with the conditions on the permit. Failure to furnish all officers copies of the permit may result in the officers canceling the job, thereby placing the contractor in violation of the permit.

10.6 Officer Reassignment

SFMTA and SFPD reserve the right to re-assign officers to other duties, in case of emergencies. SFMTA and SFPD may adjust the number of officers at a site based on site conditions.