

SAN FRANCISCO  
MUNICIPAL TRANSPORTATION AGENCY  
BOARD OF DIRECTORS

RESOLUTION No. 14-116

WHEREAS, The Commuter Shuttle Pilot program calls for the creation of a pilot network of designated stops, to be primarily composed of shared existing Muni zones, and to include extensions of existing Muni zones and permitted commuter shuttle only loading zones as needed; and,

WHEREAS, The Commuter Shuttle Pilot program will provide the opportunity for the SFMTA to evaluate whether sharing Muni stops specifically selected to minimize impacts on Muni and other users, permit terms that establish standards for operations, and data-supported system management can minimize conflicts while supporting the beneficial commuter options that shuttles provide; and,

WHEREAS, On January 9, 2014, the San Francisco Planning Department determined that implementation of the Commuter Shuttle Policy and Pilot Program were exempt from environmental review pursuant to Title 14 of the California Code of Regulations Section 15306 as a Class 6 (Information Collection) categorical exemption; and,

WHEREAS, On January 21, 2014, the SFMTA Board of Directors passed Resolution No. 14-023, approving a Commuter Shuttle Policy and Pilot Program, and amending Division II of the Transportation Code to authorize the Pilot, including a fee for Designated Shuttle Stop Use Permits; and,

WHEREAS, The Commuter Shuttle Pilot program seeks to recover all eligible program costs through the Designated Shuttle Stop Use Permit fee; and,

WHEREAS, New information on the total number of stop events became available to SFMTA through permit applications for the Commuter Shuttle Pilot program; and

WHEREAS, Based on this new information, SFMTA has determined that an increase in the permit fee is warranted; and

WHEREAS, Pursuant to Charter Section 16.112 and the Rules of Order of the Board of Directors, published notice was provided in the City's official newspaper for a five-day period beginning June 21, 2014, that the Board of Directors would hold a public hearing on July 15, 2014 to consider adjusting the permit fee; and

WHEREAS, the Environmental Review Officer has determined that the increase in the Permit Fee is not a substantial modification to the Commuter Shuttle Pilot Program and a copy of this determination is on file in the office of the Secretary to the SFMTA Board of Directors; therefore, be it

**RESOLVED, That the SFMTA Board of Directors amends Transportation Code Division II, Section 902 to revise the permit fee schedule to be charged in conjunction with the Designated Shuttle Stop Permit use fee for FY 2015 and FY 2016.**

**I certify that the foregoing resolution was adopted by the San Francisco Municipal Transportation Agency Board of Directors at its meeting of July 15, 2014.**

*R. Boomer*

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**Secretary to the Board of Directors  
San Francisco Municipal Transportation Agency**

**RESOLUTION # 14-116**

**[Transportation Code – Increasing Designated Shuttle Stop Use Permit Fee for Commuter Shuttles]**

**Resolution amending Division II of the Transportation Code to increase the Designated Shuttle Stop Use Permit fee.**

**NOTE:** Additions are single-underline Times New Roman; deletions are ~~strike-through Times New Roman~~.

The Municipal Transportation Agency Board of Directors of the City and County of San Francisco enacts the following regulations:

Section 1. Article 900 of Division II of the Transportation Code is hereby amended by amending Section 902, to read as follows:

**SEC. 902. GENERAL PERMIT CONDITIONS.**

The following general provisions apply to all permits issued under this Article.

(a) **Application and Renewal.** Permit applications must be submitted on a form supplied by the SFMTA. All required application and any other fees must be paid and all permit requirements satisfied before a permit may be issued. The SFMTA may require any information of the applicant which it deems necessary to carry out the purposes of this Article. Permits may be renewed annually in compliance with any renewal procedures established by the SFMTA.

(b) **Display of Permit.** Permittees must maintain the permit at the site of the permitted activity and available for inspection in accordance with any requirements for permit display as may be established by the SFMTA, and shall make all permits available for inspection upon request by an employee of the Police Department or SFMTA.

(c) **Prior Payments Required.** No permit shall be issued or renewed until the applicant has paid all permit fees that are due to the SFMTA. No permit shall be issued to any applicant who is responsible for payment of one or more delinquent citations for violation of any provision of this Code or the Vehicle Code until all fines and fees associated with the citation are paid in full.

(d) **Permit Fees.** Fees for permits issued pursuant to this Code are as follows:

**Table 902(d)  
Permit Fee Schedule**

	Effective July 1, 2014	Effective July 1, 2015
<b>Special Traffic Permit (§ 903)</b>		
Base Permit Fee:	\$179.75	\$179.75
Daily Fee:	\$37.00	\$37.00
Late Fee:	\$201.25	\$201.25
<b>Removal/Relocation Fee</b>		
Removal or relocation of each sign:	\$158.00	\$161.00
Removal or relocation of each pole:	\$320.00	\$340.00
Parking Space for the temporary relocation of colored curbs zones:	\$362.00	\$362.00
Parking Space for permanent relocation of colored curb zones, including painting:	\$362.00	\$362.00
<b>Temporary Exclusive Use of Parking Meters (§ 904)</b>		
Base Permit Fee: per 25 linear feet of construction frontage per day, including weekends and holidays:	\$8.00	\$9.00
<b>Residential Area Parking Permit (§ 905)</b>		

<b>Resident/Business/School/Fire Station/Foreign Consulate/Medical &amp; Childcare Provider Base Permit Fee:</b>		
(one year):	\$110.00	\$111.00
(Less than 6 months):	\$55.00	\$55.00
Permit Transfer:	\$17.00	\$18.00
<b>1-Day Flex Permit:</b>		
1-5 permits per order	\$12.00 each permit	\$13.00 each permit
6-15 permits per order:	\$10.00 each permit	\$11.00 each permit
16-20 permits per order:	\$8.00 each permit	\$9.00 each permit
<b>Short-Term Permits</b>		
2 weeks:	\$37.00	\$38.00
4 weeks:	\$55.00	\$56.00
6 weeks:	\$73.00	\$73.00
8 weeks:	\$94.00	\$95.00
<b>Contractor Permit (§ 906)</b>		
Base Permit Fee		
Annual/Renewal:	\$929.00	\$938.00
Less than 6 Months:	\$465.00	\$469.00
Permit Transfer Fee:	\$41.00	\$42.00
<b>Vanpool Permit (§ 907)</b>		
Base Permit Fee		
(per year):	\$110.00	\$111.00
(Less than 6 months):	\$55.00	\$55.00
<b>SFMTA Permit (§ 910)</b>		

(Based on the annualized Parking Meter Use Fee)	\$2,080.00	\$2,340.00
<b>On-Street Car Share Vehicle Permit (§ 911)</b>		
Base Permit Fee		
Zone 1	\$2,700.00 (\$225 per month)	\$2,700.00 (\$225 per month)
Zone 2	\$1,800.00 (\$150 per month)	\$1,800.00 (\$150 per month)
Zone 3	\$600.00 (\$50 per month)	\$600.00 (\$50 per month)
<b>Vehicle Press Permit (§ 912)</b>		
Base Permit Fee: The permit fee shall only be increased pursuant to the Automatic Indexing Implementation Plan approved by the SFMTA Board of Directors.	\$56.00	\$58.00
<b>Designated Shuttle Stop Use Permit (§ 914)</b>	\$1,063.55	\$1,103.67
<b>Farmer's Market Parking Permit (§ 801(c)(17))</b>		
Base Permit Fee (quarterly):	\$172.00	\$173.00
<b>Temporary Street Closures Permits (Division I, Article 6)</b>		
<b>Neighborhood Block Party</b>		
More than 60 days in advance:	\$167.00	\$177.00
Fewer than 60 days in advance:	\$223.00	\$236.00
Fewer than 30 days in advance:	\$445.00	\$472.00
Fewer than 7 days in advance:	\$501.00	\$531.00
<b>All Other Events</b>		
More than 60 days in advance:	\$553.00	\$586.00
Fewer than 60 days in advance:	\$670.00	\$710.00

Fewer than 30 days in advance:	\$785.00	\$832.00
Fewer than 7 days in advance:	\$903.00	\$957.00
<b>Bus Substitution Fee</b> (Division I, Article 6.2(f)):	\$22.19	\$22.88

(e) **Indemnification.** The permit application for Special Traffic Permits issued pursuant to Section 903, and permits for the Temporary and Exclusive Use of Parking Meters issued pursuant to Section 904, shall require the applicant to acknowledge that the Permittee, by acceptance of the permit, agrees to indemnify and hold the City and County of San Francisco, its departments, commissions, boards, officers, employees and agents ("Indemnitees") harmless from and against any and all claims, demands, actions or causes of action which may be made against the Indemnitees for the recovery of damages for the injury to or death of any person or persons or for the damage to any property resulting directly or indirectly from the activity authorized by the permit regardless of the negligence of the Indemnitees.

(f) **Rules and Regulations.** Compliance with all applicable rules and regulations and with all permit conditions shall be a material condition for the issuance or renewal of a permit.

(g) **Permit Revocation.** The Director of Transportation is authorized to revoke the permit of any Permittee found to be in violation of this Article and, upon written notice of revocation, the Permittee shall surrender such permit in accordance with the instructions in the notice of revocation.

**Section 2. Effective Date.** This ordinance shall become effective 31 days after enactment. Enactment occurs when the San Francisco Municipal Transportation Agency Board of Directors approves this ordinance.

Section 3. Scope of Ordinance. In enacting this ordinance, the San Francisco Municipal Transportation Agency Board of Directors intends to amend only those words, phrases, paragraphs, subsections, sections, articles, numbers, letters, punctuation marks, charts, diagrams, or any other constituent parts of the Transportation Code that are explicitly shown in this ordinance as additions or deletions in accordance with the "Note" that appears under the official title of the ordinance.

APPROVED AS TO FORM:  
DENNIS J. HERRERA, City Attorney

By: \_\_\_\_\_  
DAVID A. GREENBURG  
Deputy City Attorney

I certify that the foregoing resolution was adopted by the San Francisco Municipal Transportation Agency Board of Directors at its meeting of July 15, 2014.

  
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Secretary to the Board of Directors  
San Francisco Municipal Transportation Agency