

## **SFMTA - TASC SUMMARY SHEET**

<b>PreStaff_Date:</b> 9/1/2020 <b>Requested_by:</b> SFMTA <b>Handled:</b> Daniel Carr <b>Section Head :</b> MS <i>MS</i>	<input type="checkbox"/> <b>Public Hearing Consent</b> <input checked="" type="checkbox"/> <b>Public Hearing Regular</b> <input type="checkbox"/> <b>Informational / Other</b> <small>PH - Regular</small>	<b>No objections:</b> _____ <b>Item Held:</b> _____ <b>Other:</b> _____
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**Location:** Grant Avenue at Sutter Street

**Subject:** Bike Share Station

**PROPOSAL / REQUEST:**

RESCIND – METERED YELLOW COMMERCIAL LOADING ZONE, 7 AM TO 6 PM, MONDAY THROUGH FRIDAY

Grant Avenue, west side, from 3 feet to 47 feet north of Sutter Street (2 spaces)

RESCIND – METERED YELLOW 6-WHEEL COMMERCIAL LOADING ZONE, 7 AM TO 6 PM, MONDAY THROUGH FRIDAY

Grant Avenue, west side, from 47 feet to 91 feet north of Sutter Street (2 spaces)

ESTABLISH - NO STOPPING EXCEPT BICYCLES

ESTABLISH - BIKE SHARE STATION

Grant Avenue, west side, from Sutter Street to 91 feet northerly (81-foot station with red zones on either side) (Supervisor District 3)

Proposing a Bay Wheels bike share station in the parking lane on Grant Avenue, adjacent to 301, 305, 311, and 315 Grant Avneue

Daniel Carr, daniel.carr@sfmta.com

**BACKGROUND INFORMATION / COMMENTS**

Stations with bicycles are approximately 6 feet long and 4 feet tall with a kiosk approximately 7.8 feet tall and map panel at the northern end of the station. Stations will be solar powered via a panel system that extends vertically from the kiosk. No Excavation is necessary.

-This station replaces existing yellow commercial loading zones; two standard yellow and two six-wheel yellow zones.

-No bike infrastructure on Grant; Sutter is on the bike network but unmarked

-No MUNI

-Lyft emailed the Union Square Business Improvement District, and they expressed a positive reaction to the proposal.

-Lyft also sent mailers to all the adjacent business addresses, and have received no feedback as of 6/26.

-Lyft notified Supervisor Pesikin's office via email on 7/28

Grid F26-2

29-dock Station

**HEARING NOTIFICATION AND PROCESSING NOTES:**

**ENVIRONMENTAL CLEARANCE BY:**

SFMTA  Attached  Pending

**CHECK IF PREPARING SEPARATE SFMTA BOARD CALENDAR ITEM FOR PROPOSAL:**

## **Bay Wheels Bike Share Station TASC Packet**

**Date:** 08.07.2020  
**Grid** SF-F26-2  
**Supervisor District** 3  
**Address/Location** Grant Ave at Sutter St  
**Station Location** On-Street  
**Number of Docks** 29

### **Packet Checklist**

- Cover Sheet Content (this sheet)
- Overview Station Expansion Map
- Site Plan and photo with station rendering
- Aerial Photo
- Parking Regulation Map
- Transit Services Map
- Bicycle Facilities Map
- Photo Array
- Striping Plans (STR drawing) with station location identified
- Documentation of Outreach Efforts and support from fronting property owners & operators
- Documentation of Outreach Efforts and support from merchant or neighborhood associations (within 300 ft.)
- Documentation of Project Coordination (Envista)

### **Cover Letter Content**

#### **PROPOSAL / REQUEST / LEGISLATION:**

ESTABLISH – NO PARKING EXCEPT FOR BICYCLES (FOR BIKE SHARE STATION)  
ESTABLISH – BIKESHARE STATION

Grant Avenue, west side, from 2'-8" to 83'-4" north of Sutter Street (77' bike share station red zones on each end of the station).

#### **BACKGROUND INFO:**

Stations with bicycles are approximately 6 feet wide and 4 feet tall with a kiosk approximately 7.8 feet tall at the norther end of the station. Stations will be solar powered via a panel system that extends vertically from the kiosk. No excavation is necessary.

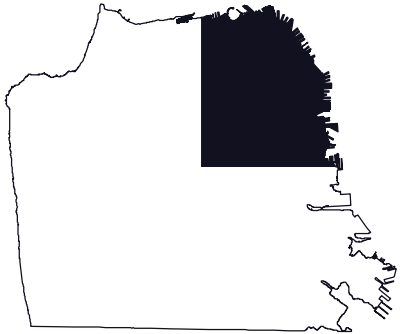
- This site is located on a street with no bike facilities.
- This site is not located on a street along which MUNI line runs.
- Lyft conducted outreach to the adjacent Multi-Office building with no response to date. Lyft contacted the secondary abutters with no response to date. This site has also been discussed with the current District 3 supervisor.

# Existing, Permitted, and Proposed Stations



- Existing or Permitted
- Proposed
- Bikeways
- Streets
- Public Space
- Communities of Concern
- Port Jurisdiction

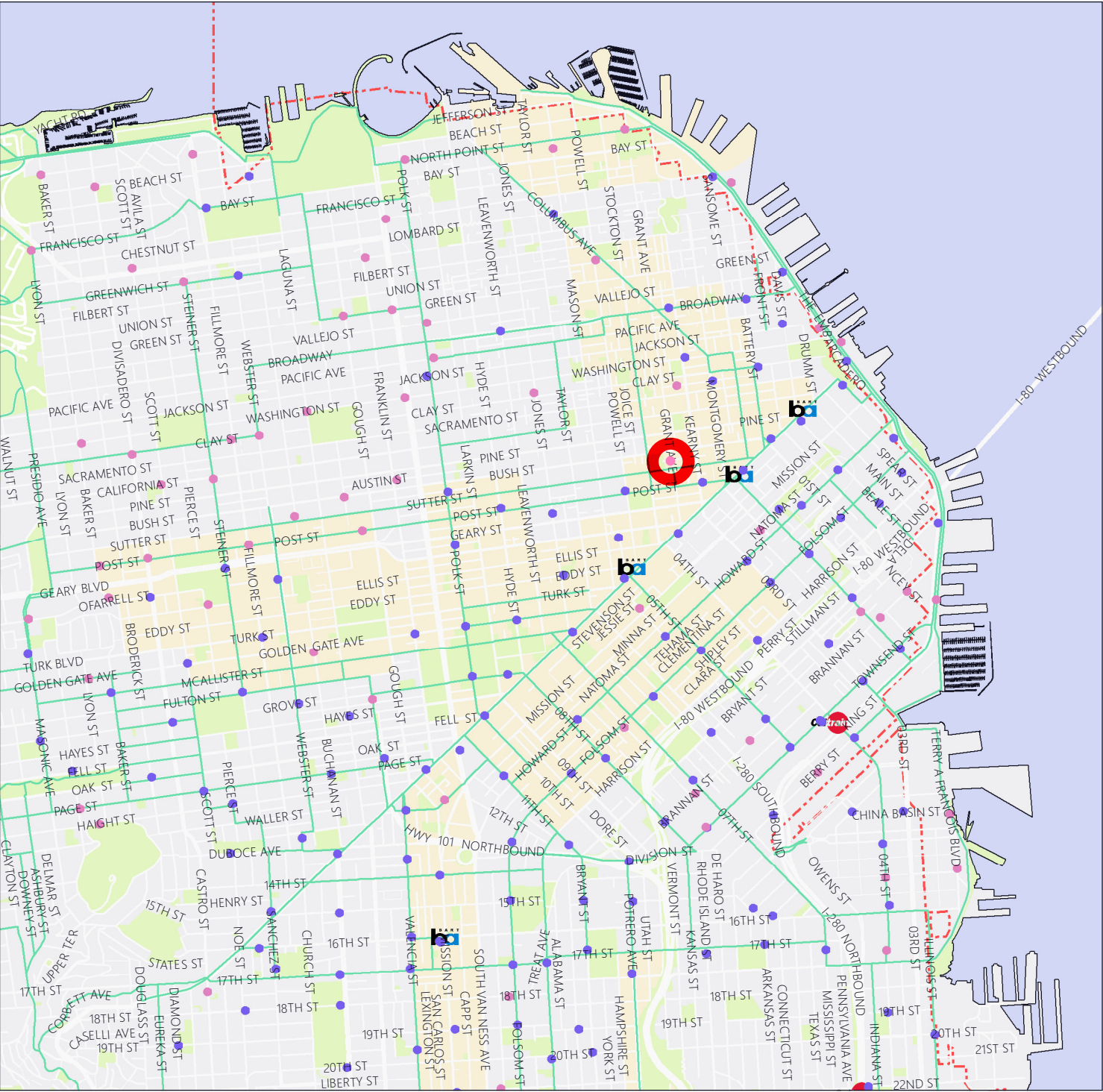
## Reference Map



Last Updated: May 24, 2019



Data sources:  
 SFMTA (SF Boundary, Bikeways, Streets, and Public Space)  
 NOAA (San Mateo County Shoreline)

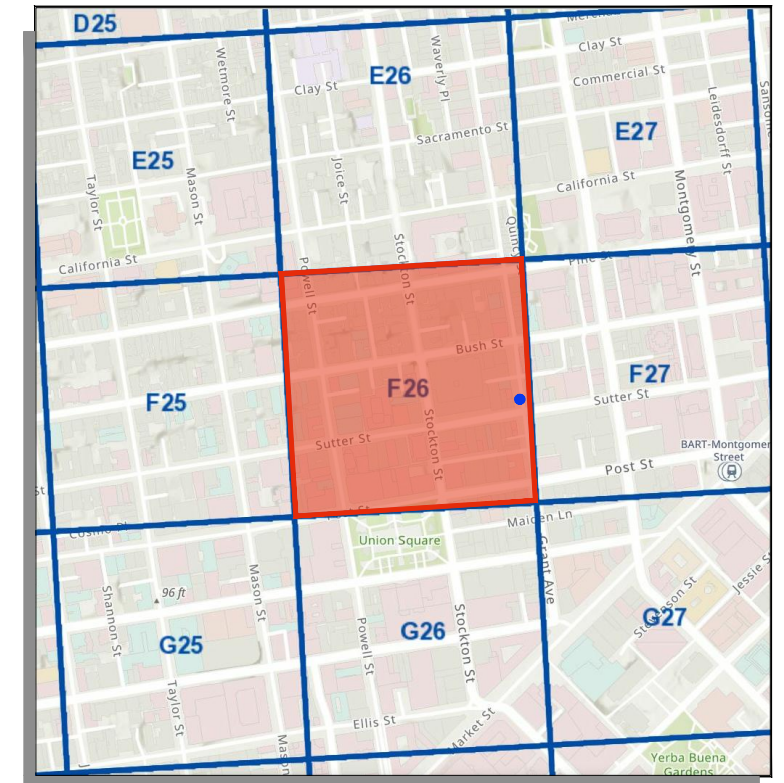




Stand Pipe		Parking Meters	
Fire Hydrants (High Pressure)		Tree With Grate/Well	
Fire Hydrants (Low Pressure)		Proposed Red Curb	
Street Light with Arm		Proposed Blue Curb	
Street Light		Proposed Yellow Curb	
Utility Pole		Proposed Green Curb	
Signal Pole		Proposed White Curb	

**ABBREVIATIONS**

BS = BUS SHELTER	TC = TRASH CAN
BR = BIKE RACK	TYP. = TYPICAL
CC = TRAFFIC SIGNAL CONTROLLER CABINET	UC = UTILITY CABINET
DI = DRAINAGE INLET	V = UTILITY VALVE
DW = DRIVEWAY	UV = UTILITY VAULT
LF = LINEAR FEET	R/C = EXISTING RED CURB
MB = MAIL BOX	B/C = EXISTING BLUE CURB
MH = MANHOLE	Y/C = EXISTING YELLOW CURB
NS = NEWSPAPER STAND	G/C = EXISTING GREEN CURB
PB = PULL BOX	W/C = EXISTING WHITE CURB
M/C = MOTORCYCLE	



**SITE NOTES**

- ON-STREET STATION
- ADJACENT TO 305/319 GRANT AVE
- METERED PARKING

= PLAN REFERENCE POINT

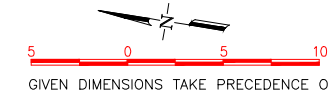
**SITE LOCATION**  
NOT TO SCALE

Source: GrandView Services, NOVEMBER 2019

**VICINITY MAP**  
NOT TO SCALE



**SITE PLAN**



GIVEN DIMENSIONS TAKE PRECEDENCE OVER SCALED MEASUREMENTS

Aerial Overlay prepared by Google Earth, JULY 2020

REVISIONS		
NO.	DATE	DESCRIPTION



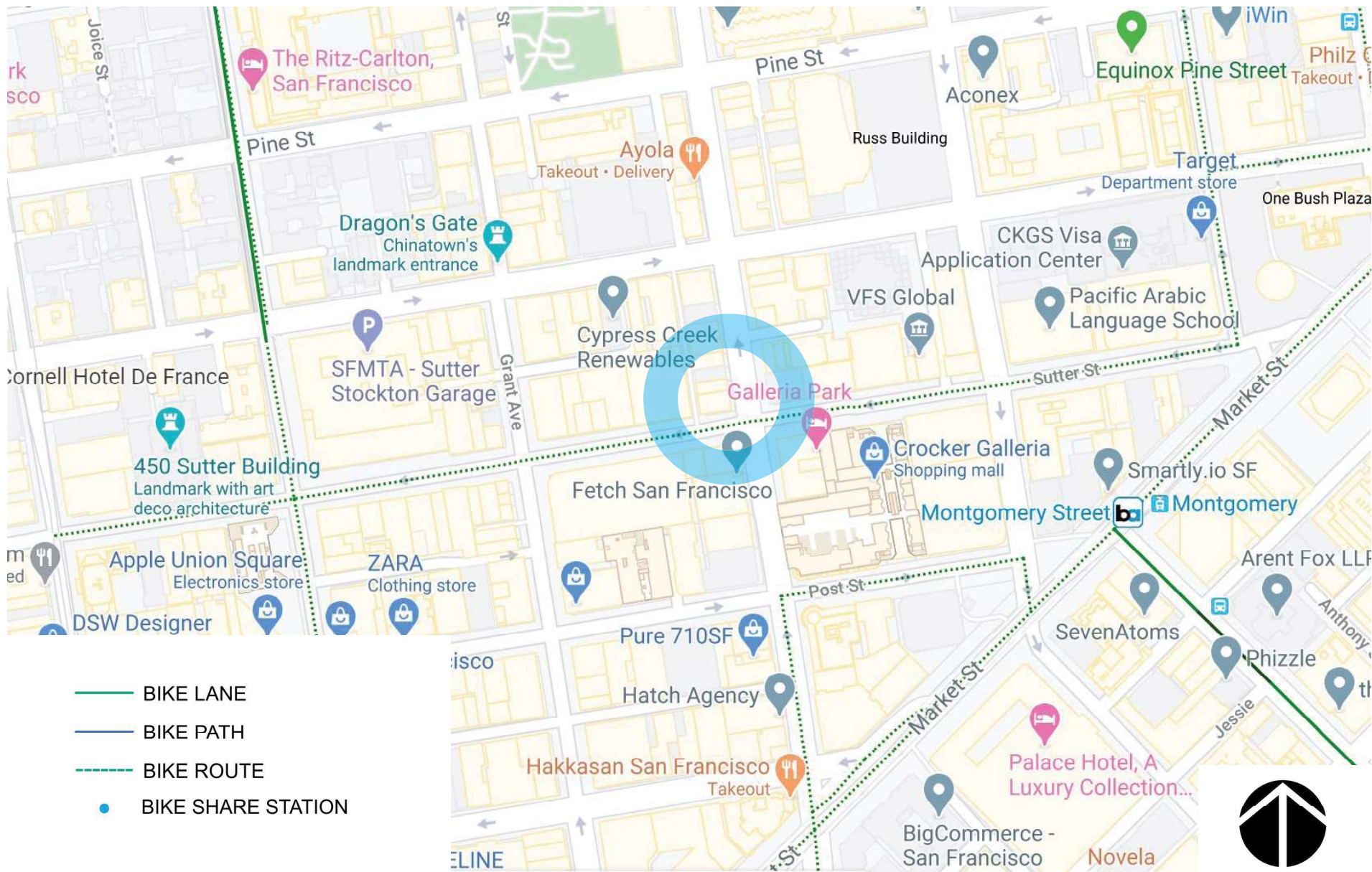
DRAWN BY: CMV  
DESIGNED BY: CMV  
CHECKED BY: CMV  
DATE: 7/23/2020  
PROJECT NO:

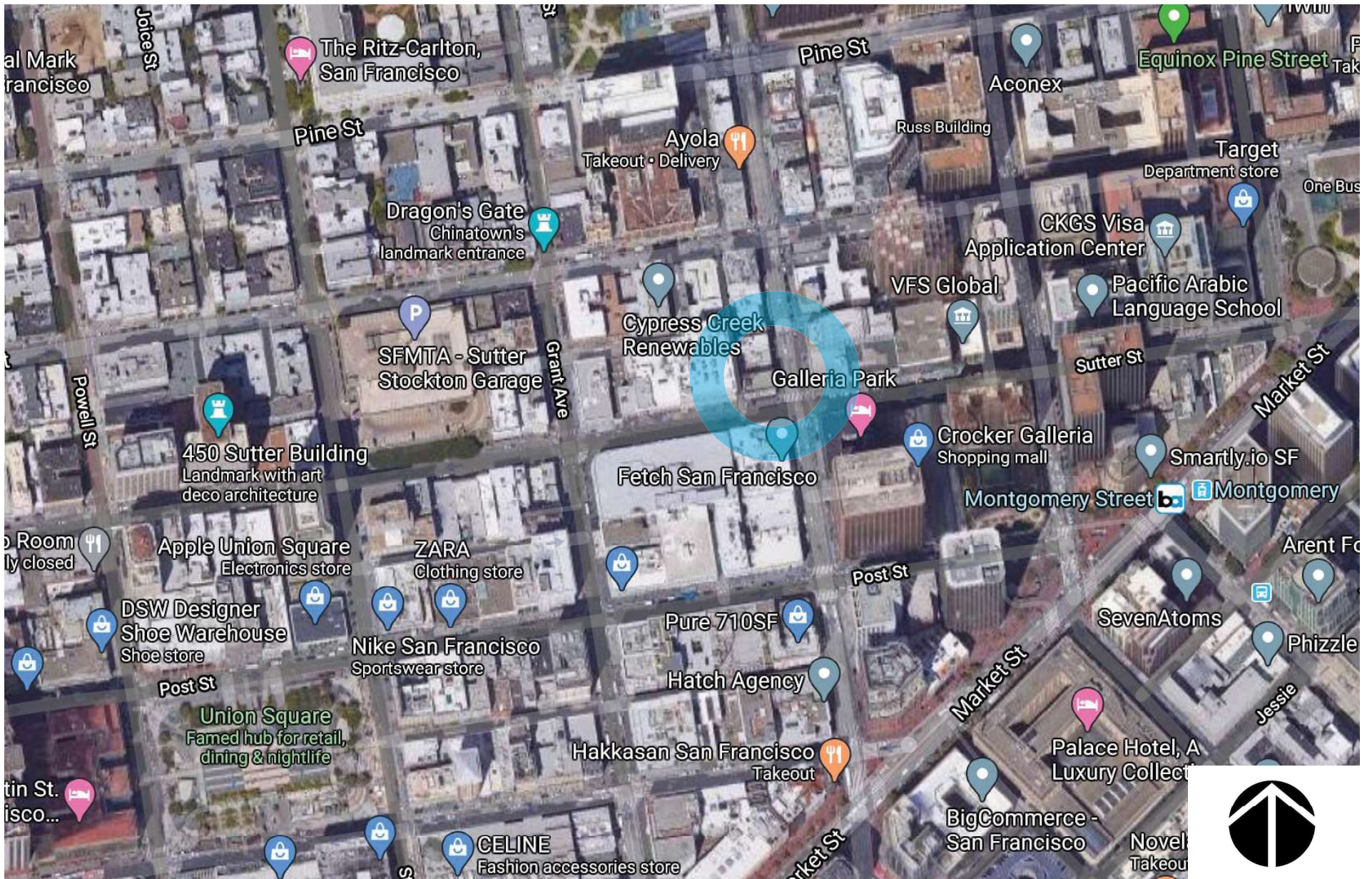


STATION TYPE:	Standard On-Street
STATION ID:	SF-F26-2
PLATES:	8
DOCKS:	29
KIOSKS:	1

**Station Site and Plan**  
SF-F26-2  
GRANT AVE AT SUTTER ST

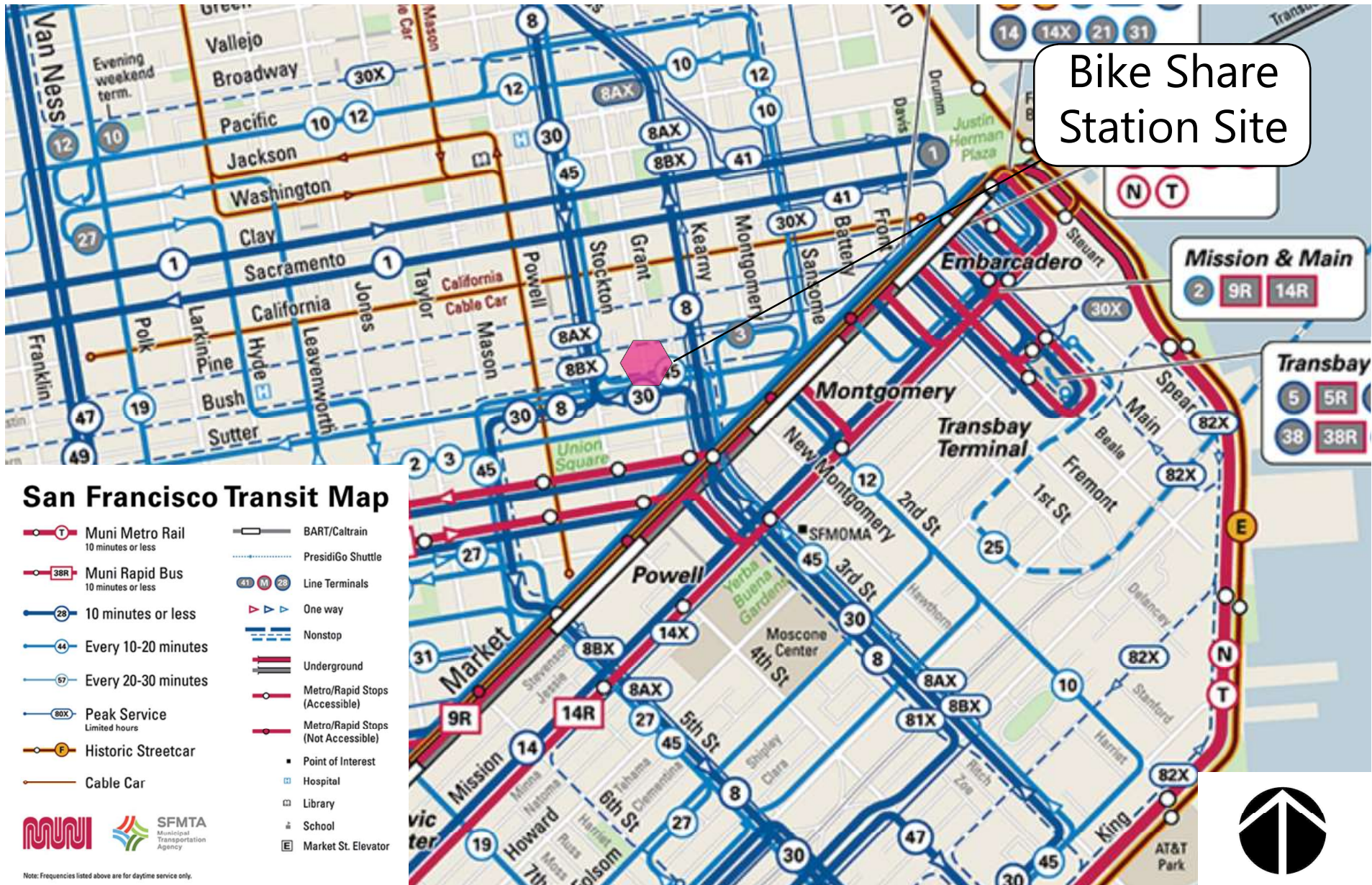
Aug. 07, 2020 CADD FILE: C:\Shared drives\BABSINAS\Site Eng\Working\SF\Site Plans\Phase 5\5\_SF-F26-2\_SF-F26-2.dwg

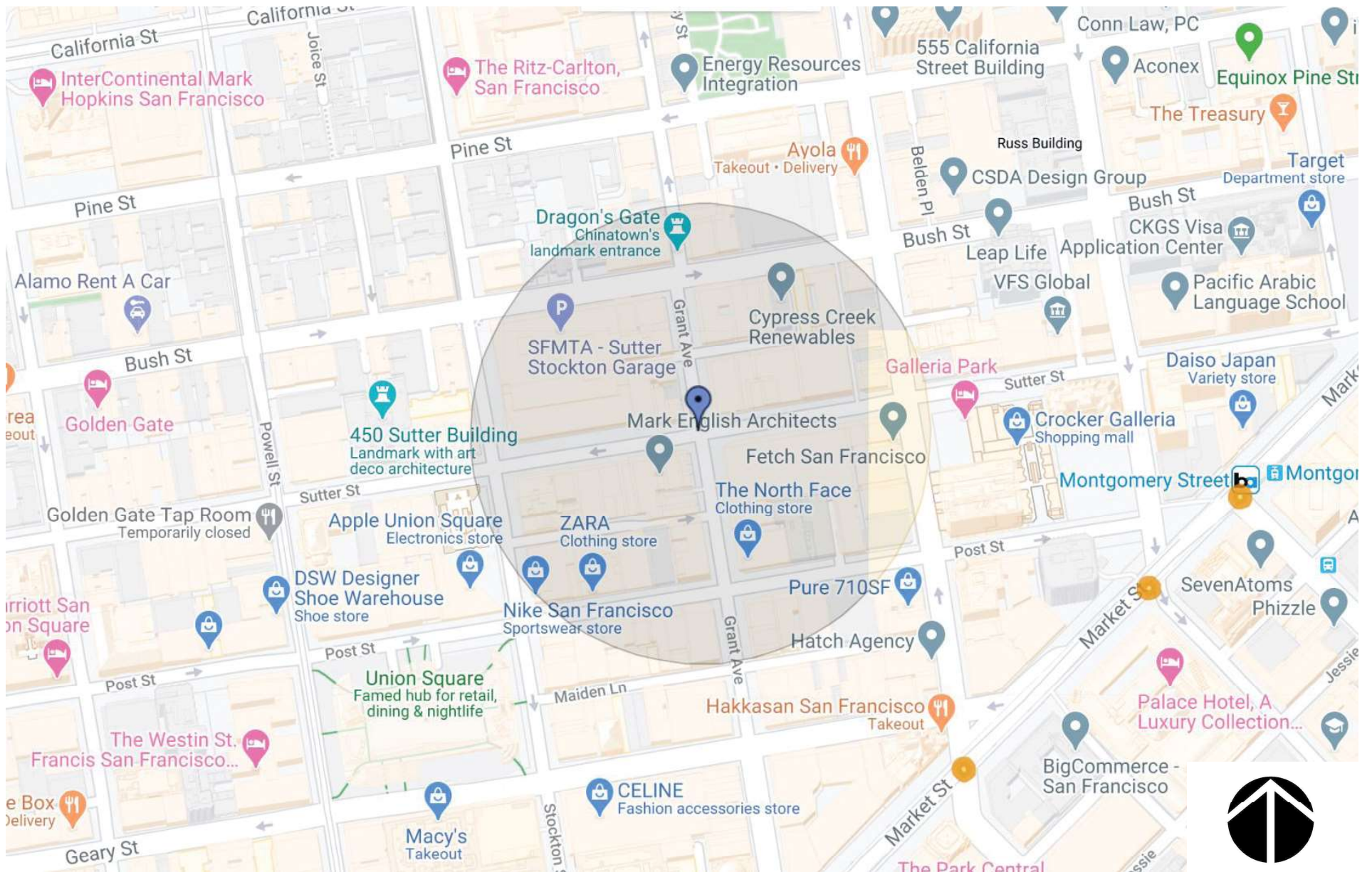




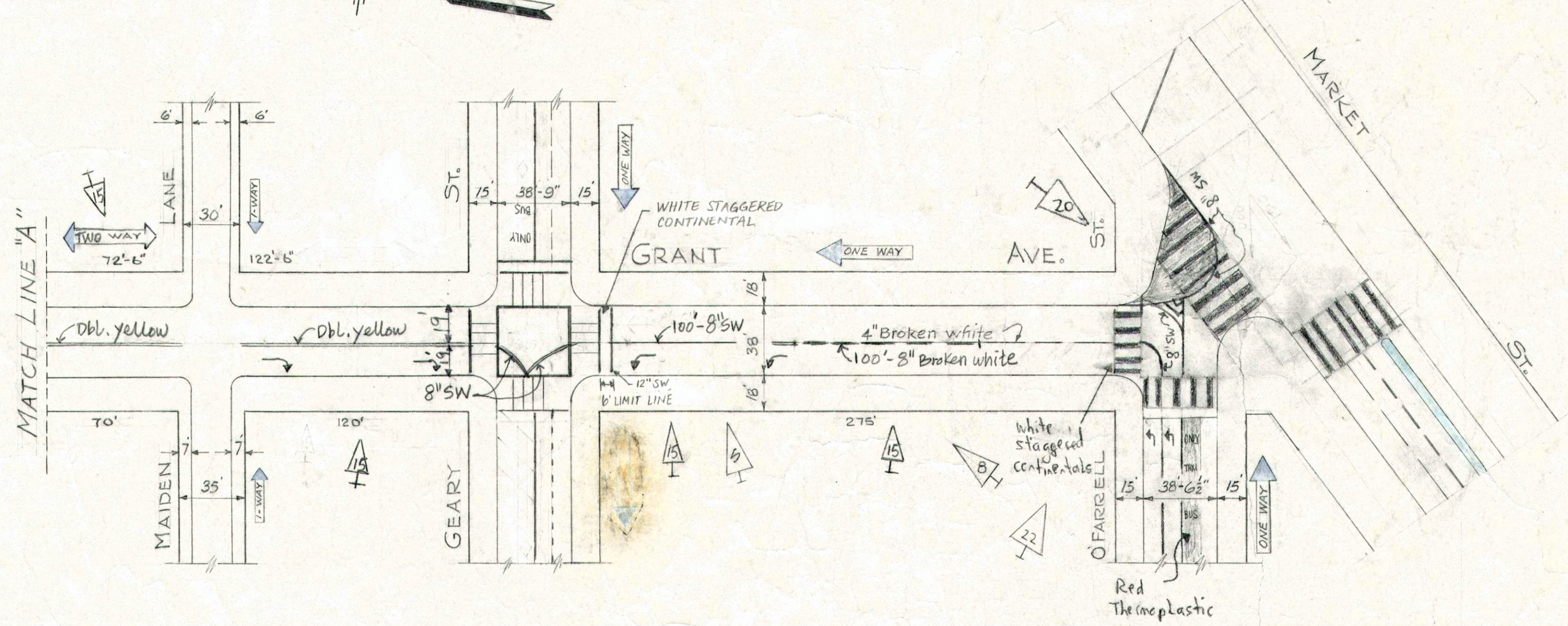
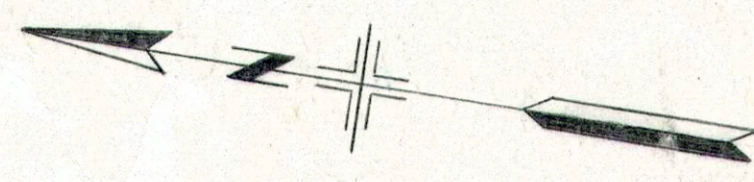
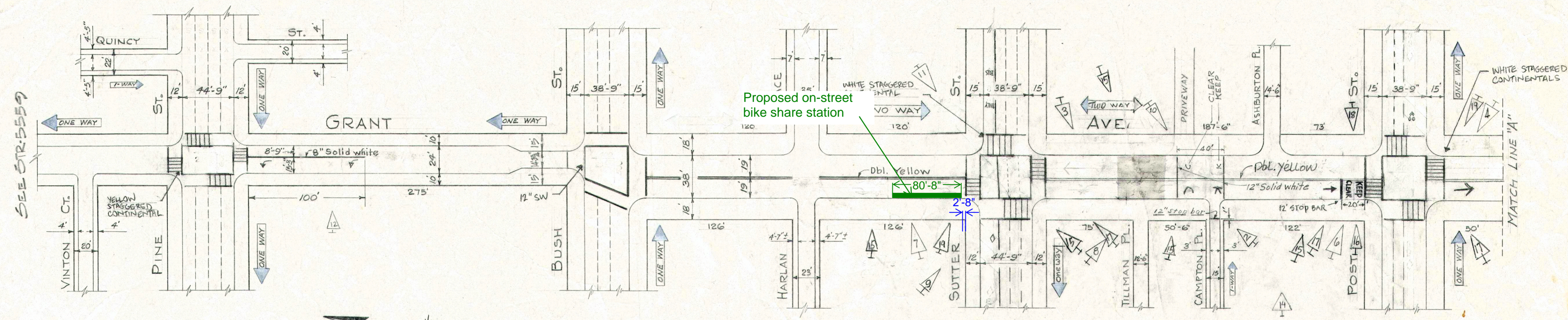
baywheels

Bay Wheels  
Aerial Map







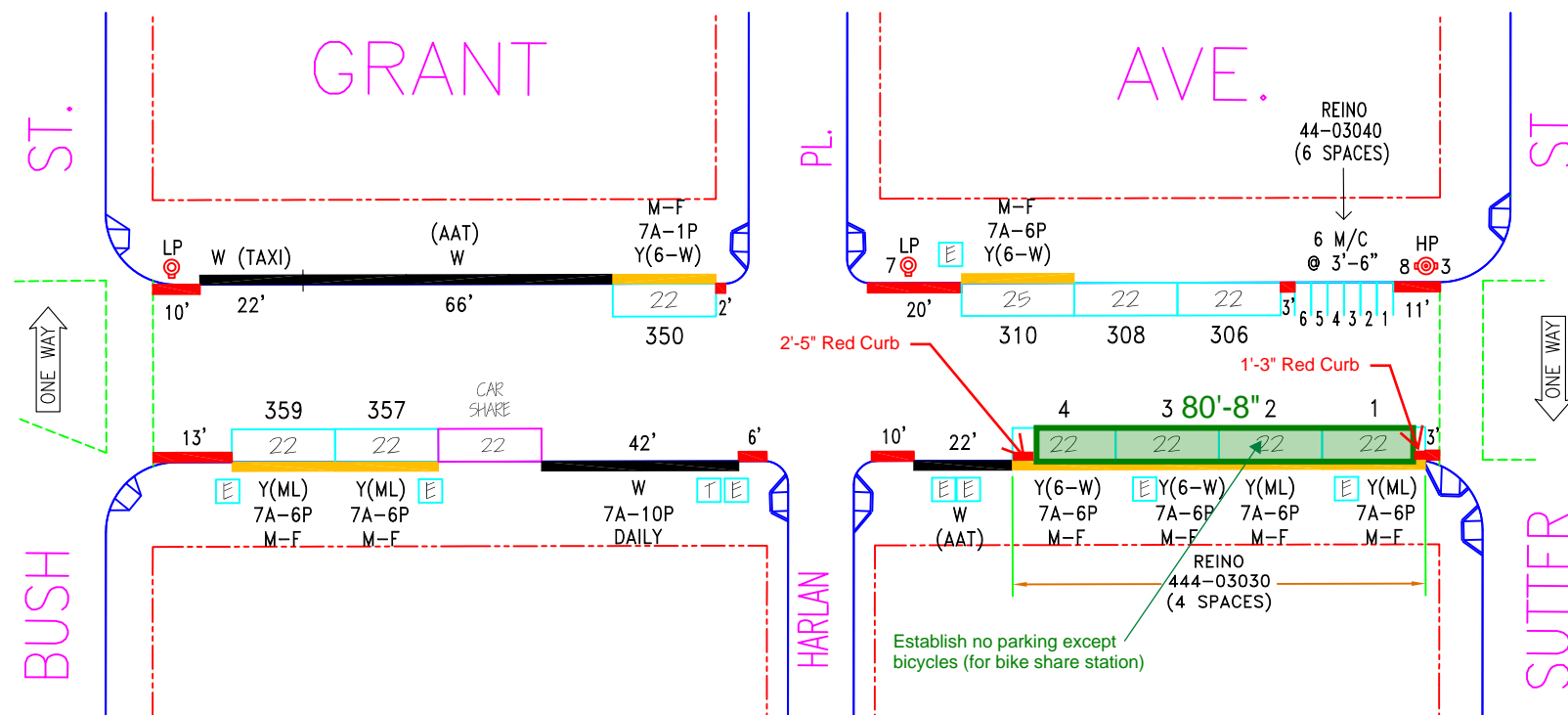
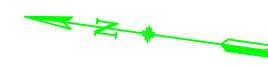


NO.	DATE	DESCRIPTION	DESIGNED BY	CHECKED BY
15	7-28-12	CONVERT ONE WAY TO TWO WAY SUTTER @ GEARY	AV	DM
16	10-4-13	ADDED ADVANCE LIMIT LINE @ POST @ SUTTER	AV	AV
17	11-21-13	ADDED ARROW SIGN POST TO SUTTER	KL	AV
18	11-21-13	ADDED ARROW SIGN POST TO SUTTER	KL	AV
19	4/21/16	UPGRADED TO STAG. W/IT. CONT. @ SUTTER	AV	GR
20	9-26-15	INTERSECTION CHORD LINES, NEW STAG. CONTINENTAL CROSS WALLS	KK	IRT
21	2-9-17	UPDATED GEARY STRIPING PER FIELD CONDITIONS	MV	DM
22		ADD LIMIT LINE ON O'FARRELL, UPDATED PER FIELD	MV	DM

NO.	DATE	DESCRIPTION	DESIGNED BY	CHECKED BY
1	7-8-58	ADDED 3\"/>		
2	4/23/68	ADDED 12\"/>		
3	2-2-70	CHANGED STRIPING - ADDED 12\"/>		
4	7-13-79	ADDED 12\"/>		
5	11-22-79	ADDED ARROW ONLY SE of Geary as indicated in the field	AV	EMG
6	3-8-74	ADDED ARROW SIGN NW of Post St.	AV	EMG
7	5-10-77	ADDED 12\"/>		
8	11-6-81	CHANGED STRIPING 1-WAY FROM GEARY TO SUTTER	AV	EMG
9	1-10-87	ADDED INTERSECTION BLOCKAGE CONTROL @ SUTTER ST.	JMP	EMG
10	11-16-91	ADD "KEEP CLEAR" MESSAGES & 12\"/>		
11	3-5-98	ADDED TURN STRIPING @ SUTTER ST.	TF	RO
12	4-13-04	LEFT LANE ARROWS @ PINE	TF	RO
13	2-14-06	ADDED ADVANCE LIMIT LINE @ GEARY	TSS	SF
14	3/16/10	ADDED SHARROW SIGN, POST TO SUTTER	DM	ER

REFERENCES INSERT FILE NO'S OF SURVEYS, PLANS, ETC., USED		CITY AND COUNTY OF SAN FRANCISCO DEPARTMENT OF PUBLIC WORKS BUREAU OF ENGINEERING	
STR. 288		TRAFFIC STRIPING <b>GRANT AVENUE</b> FROM PINE ST. TO MARKET ST.	
DESIGNED BY: A.H.H.	DATE: 8-22-57	SCALE: 1" = 50'-0"	SHEET OF SHEETS
CHECKED BY: G.D.K.	DATE: 11/1/57	FILE: STR. 2762	CHANGE: 23
APPROVED: [Signature]	DATE: 10-1-57	CITY ENGINEER	DIVISION ENGINEER

TABLE OF CHANGES  
 CAUTION: CHECK WITH TRACING TO SEE IF YOU HAVE LATEST REVISION



NO.	REVISION DESCRIPTION	BY	DATE	DIR/RES													
3	MOS #355 for Car Share -W/S	DY	9/11/14	14-113													



**SAN FRANCISCO MUNICIPAL TRANSPORTATION AGENCY**  
**CITY AND COUNTY OF SAN FRANCISCO**  
 PARKING METER SPACES

SIDE	TOW-AWAY		METER CT.		GENERAL				LOADING			METERED SPACES						TOTAL
	AM	PM	SS	MS	GMP	MC	TIMES	DAYS	ML	MTL	6-W	15 MIN	30 MIN	1 HR	2 HR	10 HR		
ODD			2	1			7A-6P	M-SA	4		2			6			6	
EVEN			4	1	2	6	7A-6P	M-SA			2			2	2	6	10	

**GRANT AVE. (GRA, 444)**  
**(300) BLOCK**  
 Meters # 444-03XXY  
**SUTTER ST. TO BUSH ST.**

SCALE: **1"=40'**      DATE: **10/2/14**      BY: **JB**

**AREA 1**

Date: 10/2/14 10:53 AM User: jrb@sfcta.org Plot: 444-03XXY.dwg Scale: 1"=40'

NORTH

EAST



SOUTH

WEST

**bay**wheels

Bay Wheels  
Photo Array

## SF-F26-2 (Grant St at Sutter St) - Documentation of Outreach

### Abutting Properties

- Direct Abutting Property: Multi-Unit Office Buildings  
Addresses: Oro Salon (305 Grant Ave, 2nd Flr), Allen Fu Hair Salon (305 Grant Ave, 3rd Flr), The Coh - the Culture of Hair (305 Grant Ave, 4th Flr), Elan Hair Salon (305 Grant Ave, 5th Flr), Shoua Lisbona LLC (311 Grant Ave), 315 Grant, Sing Sen Hing Co LTD (321 Grant Ave), 301 Grant Ave, 305 Grant Ave, San Francisco CA 94108
  - 6/26/20: *Stefania Pombo mailed abutting properties feedback flyer. No response to date.*
- Secondary Abutting Properties (Across the Street): 300 Grant Ave, San Francisco CA 94108
  - 6/26/20: *Stefania Pombo mailed abutting properties feedback flyer. No response to date.*

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### Meetings

- 7/23/20: Stefania Pombo emailed the Union Square BID the proposed station.
- 7/28/20: Neal Patel emailed Supervisor Peskin the proposed station.

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### Attachments

- [Email thread with the Union Square BID](#)
- [Email notification to Supervisor Peskin's Office](#)



Stefania Pombo <spombo@lyft.com>

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## Proposed Bikeshare Station on Grant at Sutter

2 messages

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Stefania Pombo <spombo@lyft.com>

Thu, Jul 23, 2020 at 5:13 PM

To: Robbie@unionsquarebid.com, Ben@unionsquarebid.com

Cc: Bay Wheels Community <community@baywheels.com>

Hi Robbie and Ben,

I'm Stefania, Community Affairs Coordinator with the Bay Wheels bikeshare program. I believe you had previously been in contact with colleague Alex Garcia back in the Ford GoBike days. Alex transitioned off of the team, but I wanted to pass along the information for a bikeshare station being proposed in the Union Square BID area.

**The station is being proposed on the west side of Grant St, north of Sutter St, and would have docks for 27 bikes.** We identified this location as desirable because it would help fill a hold in the network that has seen high ridership and would easily connect riders to other modes of transit. Attached is a flyer that contains some more information as well as a mockup of the proposed location.

I wanted to check in with you for your thoughts since this location would convert the yellow zone on this side of the street. I'll pass along any feedback you might have to my planning team as we evaluate this site.

Please let me know if you have any questions. Thank you!

Best,  
Stefania

Stefania Pombo

Community Affairs Coordinator, Bay Area | Lyft Bikes and Scooters

(714) 655-5743 | [baywheels.com](http://baywheels.com)

185 Berry St, Suite 5000 | San Francisco, CA 94107



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 **SF-F26-2 Grant at Sutter Flyer.pdf**  
1680K

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Robbie Silver <Robbie@unionsquarebid.com>

Tue, Jul 28, 2020 at 11:22 AM

To: Stefania Pombo <spombo@lyft.com>, Ben Horne <Ben@unionsquarebid.com>

Cc: Bay Wheels Community <community@baywheels.com>

Hello Stefania,

**Thank you for reaching out with this.**

**Always great to see additional transportation options aside from cars.**

By any chance have you conducted any outreach to the nearby property owners and businesses that may be using the current yellow temporary loading zone?

Thanks.

**Robbie Silver | Director of Marketing & Public Realm**  
**Union Square Business Improvement District**



Stefania Pombo <spombo@lyft.com>

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## Proposed Bay Wheels station at Grant/Sutter

1 message

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'Neal Patel' via Bay Wheels Community <community@baywheels.com>

Tue, Jul 28, 2020 at 4:42 PM

Reply-To: Neal Patel <nealpatel@lyft.com>

To: "Peskin, Aaron (BOS)" <aaron.peskin@sfgov.org>, "Angulo, Sunny (BOS)" <sunny.angulo@sfgov.org>, Traci Lee <tracilee@lyft.com>, Alex Tourk <tourk@gfpublicaffairs.com>, Jannely Rodriguez <jannely@gfpublicaffairs.com>, Ajouah Grass <ajouah@gfpublicaffairs.com>, Bay Wheels Community <community@baywheels.com>

Hi Supervisor Peskin

Wanted to let you know that we are proposing a bikeshare station on the west side of Grant St, north of Sutter St that would have docks for 27 bikes. We identified this location as desirable because it would help fill a hold in the network that has seen high ridership and would easily connect riders to other modes of transit. Attached is a flyer that contains some more information as well as a mockup of the proposed location.

We are conducting outreach with stakeholders (including Robbie and Ben and the USBID) and getting input.

Please let me know if you have any questions. Thank you

neal

--

**Neal Patel**

Community Affairs Manager  
Lyft Bikes and Scooters, SF Bay Area  
415-264-0840



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 **SF-F26-2 Grant at Sutter Flyer.pdf**  
1680K



# SAN FRANCISCO PLANNING DEPARTMENT

## Notice of Exemption

1650 Mission St.  
Suite 400  
San Francisco,  
CA 94103-2479

Reception:  
415.558.6378

Fax:  
415.558.6409

Planning  
Information:  
415.558.6377

DEC 22 2015  
POSTED TO

*Approval Date:* December 18, 2015  
*Case No.:* 2015-005492ENV, SFMTA Bay Area Bicycle Share Project  
*Project Title:* Citywide in San Francisco, primarily within the public right-of-way  
*Zoning:* Not applicable, primarily in the public right of way  
*Block/Lot:* Not applicable, primarily in the public right of way  
*Lot Size:* Not applicable, primarily in the public right of way  
*Lead Agency:* San Francisco Planning Department  
*Project Sponsor:* Heath Maddox, San Francisco Municipal Transportation Agency  
 415-701-4789  
 heath.maddox@sfmta.com  
*Staff Contact:* Debra Dwyer  
 415-575-9031  
 debra.dwyer@sfgov.org

2015-0600

ENDORSED  
FILED  
SAN FRANCISCO County Clerk

DEC 22, 2015

by: FANNY WONG  
Deputy County Clerk

To: County Clerk, City and County of San Francisco  
City Hall Room 168  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

Pursuant to the California Environmental Quality Act (CEQA), the Guidelines of the Secretary for Resources, and San Francisco requirements, this Notice of Exemption is transmitted to you for filing. At the end of the posting period, please return this Notice to the Staff Contact with a notation of the period it was posted.

Attached fee: \$60 filing fee

### PROJECT DESCRIPTION:

The San Francisco Municipal Transportation Agency (SFMTA) proposes to implement a city-wide bicycle sharing system in San Francisco as part of the regional Bay Area Bicycle Share (BABS) system described in detail below. The current regional bicycle share system in San Francisco is a pilot project managed by the Bay Area Air Quality Management District (BAAQMD). The regional BABS system will transfer to the Metropolitan Transportation Commission (MTC) for program oversight at the end of 2015. As part of a BABS pilot project initiated on August 29, 2013, the system operator installed approximately 35 bicycle share stations with input from the SFMTA, comprising 350 bicycles within the public right-of-way, located generally in the northeast section of the City. The proposed project would maintain and upgrade the existing 35 pilot bicycle share stations, and expand the BABS system within San Francisco to comprise a total of approximately 450 stations and 4,500 bicycles across the City and County of San Francisco (San Francisco).

**DETERMINATION:**

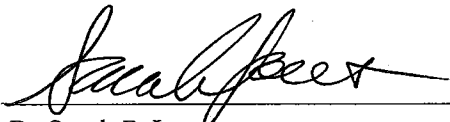
The City and County of San Francisco decided to carry out or approve the project on December 18, 2015. The San Francisco Board of Supervisors (BOS) approved a coordination agreement with the Metropolitan Transportation Commission (MTC), other local partners in the East and South Bay, and the bicycle share operator to carry out the Bay Area Bicycle Share Program, which would be overseen in San Francisco by the San Francisco Municipal Transportation Agency (SFMTA) on December 8, 2015. The agreement was provided to Mayor Lee for his signature and becomes effective upon signing or when ten days have passed. A copy of documents related to this action may be examined at the San Francisco Board of Supervisors, City Hall, 1 Carlton B. Goodlett Place Room 244, San Francisco, CA, 94102 in File Number 151144.

- 1. An Exemption from Environmental Review has been prepared pursuant to the provisions of CEQA under:

- Ministerial (Sec. 21080(b)(1); 15268)
- Declared Emergency (Sec. 21080(b)(3); 15269(a))
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c))
- Categorical Exemption, Class 3, Section 15303
- Statutory Exemption, State code number: \_\_\_\_\_
- Community Plan Exemption (Sec. 21083.3; 15183)

- 2. This project in its approved form has been determined to be exempt from environmental review because it would result in the installation of up to 450 bicycle sharing stations throughout San Francisco, primarily within the public right-of-way and on some parcels. The proposed individual stations are portable, modular, and would be solar and battery powered, and would thus not involve excavation or utility connections. The bicycle sharing station equipment is small in scale and massing relative to surrounding buildings or sites. Bicycle facilities and infrastructure are common sights within the urban environment. There would be no potential for significant environmental impacts at either a project or cumulative level. Therefore, the proposed project would be exempt from environmental review under Class 3.

John Rahaim  
Planning Director

  
By Sarah B. Jones  
Environmental Review Officer

December 22, 2015  
Date

cc: Heath Maddox, SFMTA  
Interested parties