



**Mission Bay Transportation Improvement Fund
Advisory Committee**

Bruce Agid – Chair
Amit Kothari – Co-Chair
Sarah Davis

Michael Rescigno
Catherine Sharpe

Mission Bay Transportation Improvement Fund Advisory Committee Meeting

June 27, 2019

UCSF Mission Hall, 550 16th St, Room 2103 (2nd floor)

2:30 pm-4:30 pm

Order of Business

1.	Call meeting to Order	Bruce Agid, Chairperson	5 minutes
2.	Approve minutes of May 14, 2019 special meeting & May 23, 2019 scheduled meeting– For discussion and possible action	Bruce Agid	10 minutes
3.	Old Business –For discussion and possible action • Committee Rules	Kim Walton, SFMTA	5 minutes
4.	City Agency Readiness Update to support Chase Center Opening - For discussion and possible action	SFMTA Staff	15 minutes
5.	Finalize Motion of the Contingent Approval of the MB TIF Budget for FY 2019-2020.–For discussion and possible action	Advisory Committee	10 minutes
6.	Deep Dive - Baseline and augmented services planned by SF Public Works.- For discussion and possible action	Oscar Quintanilla, SF Public Works	45 minutes
7.	Discuss agendas for July and August meetings – For discussion and possible action	Advisory Committee	10 minutes
8.	Public Comment		
9.	Advisory Committee Member comments and Future Agenda Items - For discussion and possible action	Advisory Committee	10 minutes
10.	Adjourn		



ACCESSIBILITY MEETING POLICY

The Mission Bay Transportation Improvement Fund Advisory Committee meeting will be held at the UCSF Mission Hall 550 16th Street, Room 2100 (2nd Floor). The closest accessible BART station is Embarcadero. Accessible Muni transit serving this location are: Muni Metro lines T Third Muni Metro line (UCSF/Mission Bay or 3rd Street and Mariposa stops) Street UCSF stop), #22 Fillmore and #55 16th Street bus lines. For information about Muni accessible services, call 415.701.4485. Additional transit information can be found at www.sfmta.com or at www.511.org

The meeting room is wheelchair accessible. To obtain a disability-related accommodation, including auxiliary aids or services, or to obtain meeting materials in alternative format, please contact Kim Walton at 415-701-4566. Providing at least 72 hours' notice will help to ensure availability. Written reports or background materials for agenda items are available for public inspection and copying at 1 South Van Ness Avenue 7th floor during regular business hours and are available online at www.sfmta.com.

To assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

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The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chairman may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices



KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Administrator, by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689; by phone at 415.554.7724; by fax at 415.554.7854; or by email at sotf@sfgov.org. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at sfgov.org.

Agenda Item #2

Draft Minutes of May 14, 2019 Special Meeting

**Mission Bay Transportation Improvement Fund
Advisory Committee**

Bruce Agid – Chair
Amit Kothari – Co-Chair
Sarah Davis

Michael Rescigno
Catherine Sharpe



DRAFT

Mission Bay Transportation Improvement Fund Advisory Committee Meeting Minutes

May 14, 2019, 9:00 a.m. – 11:00 a.m.

UCSF Byers Hall 600 16th Street, Room 513

Committee Members	Voting Seat	Alternate
Seat 1 (Golden State Warriors)	Michael Rescigno	Yoyo Chan
Seat 2 (UCSF)	Amit Kothari	Clare Shinnerl
Seat 3 (Neighborhood resident)	Bruce Agid	Bruce Kin Huie
Seat 4 (Neighborhood business owner)	Catherine Sharpe	Terezia Nemeth
Seat 5 (Neighborhood resident, appointed by Supervisor)	Sarah Davis	Sarah Bertram
Members of the Public		
Jennifer Mann	CZ Bio Hub	
City & County of San Francisco Staff Representatives		
Sergeant Maureen Leonard	SF Police Department	
Sergeant William McCarthy	SF Police Department	
Bruce Robertson	SF Department of Public Works	
Oscar Quintanilla	SF Department of Public Works	
Kim Walton	Senior Transportation Planner; Staff Liaison	
Sarah Jones	Director of Planning	
Kristin Michael	Post-entitlement Team Manager	
Jonathan Rewers	Finance, Information, and Technology	
Samuel Thomas	Finance, Information, and Technology	

1. Call to Order/Roll Call – Bruce Agid, Chairperson

Voting Members in attendance: Rescigno, Agid; Sharpe; Kothari; Davis

Excused Absences: None

Alternates in attendance: Chan; Bertram

Alternates not in attendance: Nemeth; Shinnerl; Huie

2. Presentation: MBTIF Proposed FY 20 Budget

Samuel Thomas, Analyst with SFMTA's Finance, Information, and Technology Division answered questions from Committee members regarding the read-ahead presentation provided to the committee. Committee members began the discussion with questions on the budget cycle, baseline budget, and providing funding for capital improvements, and police and sanitation services.

SFMTA, Samuel Thomas

Samuel Thomas presented the overall budget recommendation for the TIF for FY 2019, including SFMTA's request for operating costs including transit, enforcement and traffic control, and mitigation measure operating costs, and capital costs including transit and signal investments.

- SFMTA is asking the Committee to review the budget and make recommendations which are due to the City's Budget Office on May 15, 2019.
- This is an "off -year" – SFMTA typically budgets for a two-year cycle with the next full cycle from 2020-2021.
- Budgeting for the next 2-year cycle (FY 2020-21) will begin in September 2019 and should be completed by November 2019. This schedule will provide more time for the Committee to consider projects for funding and make recommendations.
- \$8.1M = Total minimum available in the TIF to be distributed across all three departments (SFMTA, Police, Department of Public Works).
- \$1M = Overlapping event reserve (emergency, triggered by Delay Metric). Comes off the top of the \$8.1M in the next year.
- The minimum amount in the Fund was set in the Fund's legislation.
- The maximum amount of the Fund is set by City Controller's office.
- The SFMTA will re-evaluate the maximum amount after the first year of Chase Center Operations, to capture additional expenses above what was estimated. MTA Board, Board of Supervisors & Mayor's Office would have to approve a higher baseline/budget amount.

S.F. Public Works, Bruce Robertson and Oscar Quintanilla

Bruce Robertson and Oscar Quintanilla presented PW's budget request including operating costs by event type and capital expenses for curb ramps, pavement, and street resurfacing.

- The committee asked questions regarding the potential increase in trash on the UCSF campus and how might Public Work staff be required to provide services if this were to occur. The committee had concerns about having enough staff to do the work.
- Members also discussed potential ways to ensure that Mission Bay Park, which will see an increase in usage, will be cleaned after events at the Center. A suggestion was made that Mission Bay Parks and Public Works meet to discuss the parks and responsibility for cleaning and maintenance.
- All events will require a crew consisting of a supervisor, two trucks, and 8 workers/laborers with work being completed within four hours.
- New street cleaning equipment is being purchased to assist in clean up.

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- The committee also expressed concern about the usage of the Fund to pay for curb ramps if the ramps have no direct connection to or impacted by events at the Center. Additional information on where the curbs will be added will be requested from Public Works and provided to the committee.

SF Police Department – SFPD - Sgt. Welch and Sgt. McCarthy

SFPD presented their budget request including operating expenses by event type and staffing levels for each type of police unit required to support the Chase Center.

- The Committee expressed concerns that SFPD's staffing projections were potentially too low given the volume of people that will be in the area during Chase Center events.
- The Committee asked questions regarding the coordination of services between Center security and SFPD. The head of Chase Center security will be asked to provide information on coordination in the future.
- Committee members asked if the SFPD "bike patrol" could include the parks as part of their "beat" on event days. The SFPD agreed to pass the concerns regarding lack of enforcement in the parks to key PD leaders.
- The 10B officers hired will be paid for the Warriors and would be deployed close to the Center.
- Officer operating expenses include overtime.

3. Advisory Committee Input and Recommendations

- The Committee concurs with the Budgetary Guiding Principles presented by Samuel Thomas.
- The Committee has three main areas of concern:
 1. SFPD staff projections may have been underestimated.
 2. DPW base assumptions may be too low for smaller events.
 3. Security, trash collection and cleaning services for Mission Bay Parks/Residential/Commercial and UCSF. How can they be supported if increased costs are incurred due to events at the Chase Center
- SFMTA's Finance, Information, and Technology Director will set aside \$470k (that was to be paid to SFMTA's debt service) as a floating reserve to address the Committee's concerns following the opening of the Chase Center.
- The Committee unanimously approves the request, contingent with the commitment that the \$470k is set aside during FY 2019 to address potential needs following the Center's opening.

This approval was documented in a motion made by Bruce Agid and seconded by Sarah Davis. The motion included the following; to assist us in proactively monitoring potential impacts requiring additional resources, we also plan to cover the following topics at future Advisory Committee meetings:

1. A deep dive on SFPD resources and 10B resources planned to support events at the Chase Center;
2. Baseline and augmented services planned by SFPW;
3. Methodology to proactively monitor potential impacts on nearby streets, open space and parks not currently serviced by City and County of San Francisco agencies delineated as Mission Bay Transportation Improvement Fund recipients in the City Administrative Code, Section 10.100- 364 (i.e., San Francisco Recreation and Park and the University of California San Francisco).

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Public Comment - None

On the Motion to assist us in proactively monitoring potential impacts requiring additional resources, we also plan to cover the following topics at future Advisory Committee meetings:

1. A deep dive on SFPD resources and 10B resources planned to support events at the Chase Center;
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3. Methodology to proactively monitor potential impacts on nearby streets, open space and parks not currently serviced by City and County of San Francisco agencies delineated as Mission Bay Transportation Improvement Fund recipients in the City Administrative Code, Section 10.100- 364 (i.e., San Francisco Recreation and Park and the University of California San Francisco).

Bruce Agid Yes
Michael Rescigno Yes
Catherine Sharpe Yes
Amit Kothari Yes
Sarah Davis Yes

Motion Passed

- The Committee's requests for future TIF AC Meetings include:
 1. A presentation on the Budget Timeline for future years.
 2. Golden State Warriors VP of Security to present on coordination with SFPD.
 3. DPW to present or share a map of jurisdictions and city agencies surrounding the Chase Center, and a map showing curb ramp requests.

Public comments - None

Advisory committee members comments/discussion - None.

The motion to adjourn the meeting was made by Bruce Agid and was seconded Sarah Davis.

On the motion to adjourn the May 14, 2019 meeting

AYES –Agid, Kothari, Davis, Rescigno, Sharpe

NAYES -None

The meeting was adjourned at 11:02 am

Agenda Item #2

Draft Minutes of May 23, 2019 Standing Meeting



**Mission Bay Transportation Improvement Fund
Advisory Committee**

Bruce Agid – Chair
Amit Kothari – Co-Chair
Sarah Davis

Michael Rescigno
Catherine Sharpe

DRAFT

Mission Bay Transportation Improvement Fund Advisory Committee Meeting Minutes
May 23, 2019, 2:30 pm-4:30 pm
UCSF Mission Hall, 550 16th Street, Room 2100

Committee Members	Voting Seat	Alternate
Seat 1 (Golden State Warriors)	Michael Rescigno	Yoyo Chan
Seat 2 (UCSF)	Amit Kothari	Clare Shinnerl
Seat 3 (Neighborhood resident)	Bruce Agid	Bruce Kin Huie
Seat 4 (Neighborhood business owner)	Catherine Sharpe	Terezia Nemeth
Seat 5 (Neighborhood resident, appointed by Supervisor)	Sarah Davis	Sarah Bertram
Members of the Public		
Paul Supawanich	Transportation Policy Advisor to Mayor London Breed	
Josh Karlin- Resnick	SF Giants	
SFMTA		
Kim Walton	Senior Transportation Planner; Staff Liaison	
Mari Hunter	Senior Transportation Planner	
Carli Paine	Manager, Land Use Development and Transportation Integration	

1. Call to Order/Roll Call – Bruce Agid, Chairperson

Voting Members in attendance: Rescigno, Agid; Sharpe; Kothari; Davis

Excused Absences: None

Alternates in attendance: Chan

Alternates not in attendance: Nemeth; Shinnerl; Huie; Bertram

2. Approve minutes of April 25, 2019

The motion was made by Sarah Davis to approve the minutes of the April 25, 2019 minutes and was seconded by Michael Rescigno

Public comments – None

Committee member comments – Amit Kothari pointed out a typo on page 2 of the minutes.

On the motion to approve the April 25, 2019 minutes with one change as previously noted.

AYES –Agid, Kothari, Davis, Rescigno, Sharpe

NAYES -None

**Mission Bay Transportation Improvement Fund Advisory Committee
May 23, 2019 Meeting Minutes**

3. Old Business

- a. Committee Rules – Deadline for submitting comments on committee rules was extended to May 29. All comments will be sent to City Attorney for review and final draft
- b. Attendance rules -Alternates are not under same restrictions/limitations with regard to attendance as voting members.
- c. Potential Changes to BMBTCC format –SFMTA and City Attorney continue to work on formalizing Ballpark Mission Bay TCC as a passive public body. Will provide update to MB TIF AC at June meeting and to BMBTCC at their July meeting.

4. Advisory Committee Motion on City TIF Budget proposal from May 14, 2019 MB TIF AC meeting

At the May 14, 2019 meeting the Committee discussed the S.F. TIF budget. Samuel Thomas from SFMTA Finance, Information & Technology division informed the Committee that a recommendation from the MB TIF AC was required by May 15, 2019 (Is this the date. My understanding is it had to be sent by noon on 5/15/19). The Committee agreed to have Chair Bruce Agid work with Samuel Thomas to develop a letter of support from the MB TIF AC. The letter was sent to the Mayor's Office of Public Policy and Finance along with the motion passed at the May 14, 2019 meeting.

Subsequent to the meeting, questions were raised by Committee members that the letter did not accurately reflect that the AC's approval was a conditional approval. The conditional approval was based on the agreement that the \$470,000 initially budgeted to be paid to SFMTA's debt service, would be set aside during FY 2019 to address potential needs following the Center's opening, including but not limited to operations, maintenance, safety, clean-up, and transportation needs of the greater Mission Bay neighborhood. One question was if the funds could be used to pay SF Public Works to clean the Mission Bay parks if they were impacted by the crowds attending Chase Center events. Catherine Sharpe proposed to amend the letter to include language stating that Advisory Committee's approval is conditional based on the SFMTA's ability to use the fund for other services and City Agencies.

A motion was made by Catherine Sharpe to amend the letter sent to the Mayor's Office of Public Policy and Finance stating that the recommendation from the MB TIF AC was conditional on SFMTA's ability to make \$470k available for use of other agencies (SFPW and PD). The motion was seconded by Bruce Agid. Catherine will send language for inclusion in a new letter to Bruce Agid. Bruce will work with Samuel to revise the letter and send on to Mayor's Budget Office when finalized.

Public Comment - None

On the Motion

AYES –Agid, Kothari, Davis, Rescigno, Sharpe

NAYES -None

5. Chase Center (City and County of S.F.) Preparation Status

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Paul Supawanich, Transportation Policy Advisor, Office of the Mayor spoke about the City's work on coordinating work on the Chase Center projects. He expressed that the work is a City wide effort and that the department/division heads are involved. The goal is to have all infrastructure projects completed by July 1, 2019. Multiple groups are meeting on a regular basis to ensure that both public and private entities are working effectively to meet all deadlines. In addition, it is key that are coordinated. The groups are exploring various scenarios and developing contingency plans. Committee members asked questions regarding the Muni light rail platform, 3rd Street Bridge, special events permitting (through ISCOTT – Interdepartmental Staff Committee on Traffic and Transportation for Temporary Street Closures), and road/running races.

The Warriors are developing an outreach/communications plan which will be rolled out in June 2019. Committee members were asked to send questions regarding the Warriors effort to Yoyo Chan.

6. Brown Act Review

Due to the unavailability of staff from the City Attorney's office, this item will be tabled and rescheduled for a future meeting. Committee members were asked to send any questions for the City Attorney on this matter to Kim Walton to aid in his preparation for the July meeting.

7. Data Collection/Metrics

Carli Paine provided the Advisory Committee with an overview of data collection and metrics for the Chase Center. The foundational documents are the Environmental Impact Report (EIR), the Transportation Management Plan (TMP), the Mitigation Monitoring & Reporting Program (MMRP) and the Local/Hospital Access Plan (L/HAP). The EIR provided data and can be counted as the baseline and collected key data such as traffic intersection and traffic volumes.

The Committee was encouraged to review the documents to gain a full understanding of what is required. By examining the targets and goals, and assessing if they are being met would assist the Committee in determining if there are gaps and if so, aid in determining how to best and appropriately budget for changes. In addition, members requested that the SF Police Department and SF Public Works attend a future meeting to present metrics and assumptions on the level of service they will provide as budgeted.

Kim Walton, staff liaison will send a copy of Chapter 10 from the TMP to everyone. In addition she will report back to the TIF AC on when the 2017 Mitigation, Monitoring, and Reporting annual report will be available.

8. Future Meeting dates:

Bruce Agid proposed the following meeting date changes due to holidays:

- Nov 21 instead of Nov 28
- Dec 19 instead of Dec 26

9. Public Comment: none

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May 23, 2019 Meeting Minutes**

10. Advisory Committee Members Comments and Future Agenda Items

June:

- SF Police Department resources; security plan by event center; and traffic safety

July:

- SF Public Works resources: baseline services in Mission Bay and augmented services being planned including (street and sidewalk cleaning; garbage/waste removal; parks maintenance)

August:

- Event Center Parking and circulation plan; Center communications plan/outreach to attendees

Bruce Agid will be out of the country and will miss the July meeting; Bruce Huie (his alternate) will also not be available. Amit Kothari will Chair the meeting.

Public comments – None

The motion was made by Amit Kothari to adjourn and was seconded by Sarah Davis.

On the motion to adjourn the May 23, 2019 meeting

AYES –Agid, Kothari, Davis, Rescigno, Sharpe

NAYES -None

Meeting adjourned at 4:35 pm

Agenda Item #5

Proposed Motion to be presented by the TIF Chair at the MB TIF AC Monthly Meeting June 27, 2019



**Mission Bay Transportation Improvement Fund
Advisory Committee**

Bruce Agid – Chair
Amit Kothari – Co-Chair
Sarah Davis

Michael Rescigno
Catherine Sharpe

June 27, 2019

Proposed Motion to be presented by the TIF Chair at the MB TIF AC Monthly Meeting, June 27, 2019

On May 14, 2019 the MBTIF AC passed a Motion to conditionally approve the proposed budget and send a letter to the Mayor's Budget Office. The Chair introduced the Motion and the Motion passed. The following Motion provides additional clarification on the MBTIF Advisory Committee's conditional approval.

The following Motion states for the record that the Mission Bay Transportation Improvement Fund Advisory Committee's approval of the FY 2019-2020 Budget, as presented at the May 14, 2019 Advisory Committee meeting, is conditional based on the guarantee that the approximately \$470,000 that had been identified to be used for debt service or Capital Expense reimbursement will be set aside as contingency funds for the MB TIF AC. The funds may be used for purposes including but not limited to operations, maintenance, safety, clean-up, and transportation needs of the greater Mission Bay neighborhood.

If after the Chase Center opens and there is firm documentation that funds over-and-above currently budgeted amounts are required to provide additional SFMTA, SFPD, SFPW, or other City and County of San Francisco services, a portion of these contingency funds could be used to provide for those additional services during fiscal year 2019-2020 only; including services to mitigate impacts to Mission Bay streets, parks and open space not currently serviced by City and County of San Francisco agencies delineated as Mission Bay Transportation Improvement Fund recipients in the City Administrative Code, Section 10.100-364 (i.e., San Francisco Recreation and Park and the University of California San Francisco).

To assist in proactively monitoring potential impacts requiring additional resources, the following topics will be addressed at future Advisory Committee meetings:

1. A deep dive on SFPD resources and 10B resources planned to support events at the Chase Center;
2. Baseline and augmented services planned by SFPW;
3. Methodology to proactively monitor potential impacts on nearby streets, open space and parks not currently serviced by City and County of San Francisco agencies delineated as Mission Bay Transportation Improvement Fund as outlined above.