



SAN FRANCISCO  
MUNICIPAL TRANSPORTATION AGENCY  
CITIZENS' ADVISORY COUNCIL

MINUTES

Thursday, November 1, 2018  
Room 7080, Union Square Conference Room  
1 South Van Ness Avenue, 7<sup>th</sup> Floor

REGULAR MEETING  
5:30 P.M.

COUNCIL MEMBERS

Daniel Weaver (Chair), Frank Zepeda (Vice Chair), Neil Ballard, Mark Ballew,  
LisaMarie Betancourt, Barbara Bocci, Jarie Bolander, Queena Chen, Steve Cornell, Joan Downey,  
Aaron Leifer, Christopher Man, Daniel Murphy, Susan Vaughan, and Dorris Vincent

COUNCIL LIAISON  
Roberta Boomer

COUNCIL SECRETARY  
Keka Robinson-Luqman

## ORDER OF BUSINESS

### 1. Call to Order

Chairman Weaver called the meeting to order at 5:38 p.m.

### 2. Roll Call

CAC members present at Roll Call: Neil Ballard, Mark Ballew, Barbara Bocci, Jarie Bolander, Stephen Cornell, Joan Downey, Aaron Leifer, Christopher Man, Daniel Murphy, Susan Vaughan, Dorris Vincent, Daniel Weaver, and Frank Zepeda

CAC members absent at Roll Call: LisaMarie Betancourt

CAC members absent with notification: Queena Chen

### 3. Announcement of prohibition of sound producing devices during the meeting.

CAC Secretary Robinson-Luqman made the announcement.

### 4. Approval of Minutes:

No public comment.

On motion to approve the minutes of October 4th, 2018:

ADOPTED: AYES – Neil Ballard, Mark Ballew, Barbara Bocci, Jarie Bolander, Stephen Cornell, Joan Downey, Aaron Leifer, Christopher Man, Daniel Murphy, Susan Vaughan, Dorris Vincent, Daniel Weaver, and Frank Zepeda

ABSENT – LisaMarie Betancourt and Queena Chen

### 5. Report of the Chair (For discussion only)

Chairman Weaver reported that there are new members on the CAC. He invited them to consider joining a committee and asked each committee chair to talk briefly about their committee functions.

No public comment.

Council member LisaMarie Betancourt arrived at 5:50 p.m.

### 6. Public Comment:

Edward Mason provided an update on the commuter shuttle program including ongoing idling, misuse of the white zone, and missing placards. It's an administrative nightmare trying to get the buses to do what they're supposed to do. There are people always trying to cheat the system. They add to the congestion.

Barry Taranto stated that he is a member of the San Francisco Taxi Workers Alliance Board and asked if the CAC could get involved with the change in taxi policy. He is disappointed that the

proposal was not presented to the CAC before going to the Board. Mr. Taronto stated he won't be able to drive taxis anymore if he is not allowed to work at the airport as proposed. Kate Toran went before the SFMTA Board and made statements that were not accurate. There's not a lot of taxi business in the City and the Flywheel app I, while great, hasn't had enough marketing. He doesn't have to use GPS, which is often inaccurate, because he knows the City, unlike a lot of Transportation Network Company (TNC) drivers. He asked the CAC to request that the Board hold off on implementing the taxi policy changes until the CAC is able to look into them.

Evelyn Engel stated that the October 16th SFMTA Board meeting was flooded with taxi drivers. Nearly everyone that came opposed the changes. In spite of the opposition, the Board passed two of the three recommendations, one of which gives the Director of Transportation the authority to decide which taxis can pick up at the airport. The plan will allow those who purchased medallions since 2010 to be able to make more money. She stated that the changes have not yet been implemented so she would like the CAC to weigh in. There are many problems with the airport ban but the main problem is the unfairness of it. The drivers and medallion holders did not cause the problem but they're being asked to pay for it.

## REGULAR CALENDAR

7. Presentation, discussion, and possible action regarding policies, procedures, and upcoming changes regarding harassment within the SFMTA. (Ed Reiskin, Director of Transportation and Virginia Harmon, Officer, Equal Employment Opportunity (EEO). No explanatory documents.)

Ed Reiskin, Director of Transportation, gave an overview of how the complaint process works within the SFMTA. He stated that disputes inevitably arise in large organizations. Those disputes are on a wide spectrum. There are also many rules, laws, and policies that govern certain behaviors. As a federal grant recipient, the SFMTA is required to have an EEO program. If an employee feels that they have been subject to harassment or an EEO violation, there is a process by which those complaints are investigated. The SFMTA outsources EEO complaints to the City's Department of Human Resources (DHR).

The thresholds for behavior in the workplace to be found in conflict with EEO is very high. Three factors need to be in place; the person making the allegation must be a member of a protected class, the actions being alleged must be found to be severe and pervasive, and it must result in an adverse employment action. Very few complaints meet those criteria. While most things may not be found to be an EEO violation, they may violate some other City policy, at which point, DHR send a letter to the SFMTA recommending action.

Currently, Dolores Blanding, a human resources professional appointed by Mayor Breed, is looking at the SFMTA's processes to see if there is anything the SFMTA can do different or better. Mr. Reiskin stated that he meets with her regularly. The SFMTA follows the letter of the law when it comes to the EEO process, however, there are a lot of employee concerns that need to be addressed. He stated that the SFMTA also wants to address the underlying culture within the agency which might be giving rise to the complaints.

Virginia Harmon, Officer, Equal Employment Opportunity, stated that currently, the SFMTA is looking at its complaint process and workplace culture to see what can be done better to serve employees. It's critical to have well-functioning employees who feel as though they are being

treated fairly. She is grateful that Dolores Blanding has come in as a neutral party and they are looking forward to making changes.

No public comment.

#### CAC MOTION 181101.01

The SFMTA CAC recommends that the SFMTA extend harassment training to all employees, including non-supervisory employees, and establish a new avenue for employees to report instances of bullying, harassment, and toxic workplace issues, and present trend findings of that process publicly.

On motion to approve:

ADOPTED: AYES – Neil Ballard, Mark Ballew, LisaMarie Betancourt, Barbara Bocci, Jarie Bolander, Stephen Cornell, Joan Downey, Aaron Leifer, Christopher Man, Daniel Murphy, Susan Vaughan, Dorris Vincent, Daniel Weaver, and Frank Zepeda

ABSENT – Queena Chen

8. Presentation, discussion, and possible action regarding the Board of Supervisors approved legislation to overturn certain decisions made by the SFMTA. (Viktoriya Wise, Chief of Staff, Sustainable Streets. Explanatory documents include a slide presentation.)

Viktoriya Wise, Chief of Staff, Sustainable Streets, discussed the types of decisions that are reviewable by the Board of Supervisors, exemptions, and thresholds for review.

Council member Stephen Cornell left at 7:25 p.m.

#### PUBLIC COMMENT:

Barry Taranto asked how the legislation relates to the actions taken by the SFMTA regarding the taxi industry.

9. Presentation, discussion and possible action regarding the Engineering, Maintenance, and Safety Committee (EMSC) report and recommendations.

Council member Frank Zepeda reported on the Real Estate Vision of 2013 that was presented at the October 24<sup>th</sup> EMSC meeting.

No public comment.

10. Council Member Information and Agenda Item Requests. (For discussion only)

Sue Vaughan requested a presentation on the Schaller report and upcoming Taxi program changes. (FAC)

Joan Downey requested a presentation on the recommendations provided by Ombudsman Dolores Blanding. (CAC)

Sue Vaughan inquired what the harassment trainings are, who is expected to go through the trainings, and what the expectations are for employees in the rest of the agency who don't get training.

Sue Vaughan requested a presentation on the City Charter, what the Charter says about transportation, and San Francisco's Transportation Code Division I and Division II.

Joan Downey requested a presentation on the Muni stroller policy.

**PUBLIC COMMENT:**

Edward Mason stated that there were four strollers on the 48 recently and he wondered how he would be able to exit if something happened. He stated that there should be some discussion on the conflict between strollers and walkers. There should be a policy on this issue.

ADJOURN- The meeting was adjourned at 7:55 p.m.

Submitted by:



Keka Robinson-Luqman  
SFMTA CAC – Secretary

Next regular meeting: Thursday, December 6<sup>th</sup> at 5:30pm  
1 South Van Ness Avenue, 7<sup>th</sup> Floor, Union Square Conference Room, #7080

## ACCESSIBLE MEETING POLICY

The Municipal Transportation Agency Citizens' Advisory Council will meet in the Union Square Conference Room at One South Van Ness Ave. 7<sup>th</sup> Floor, San Francisco, CA. The closest accessible BART station is the Civic Center Station at United Nations Plaza and Market Street. Accessible MUNI lines serving this location are: Muni Metro Lines J-Church, K-Ingleside, L-Taraval, M-Ocean View, N-Judah and T-Third at Van Ness and Civic Center Stations; F-Market-Wharves; 47-Van Ness; 49-Mission-Van Ness; 6-Haight-Parnassus, 21-Hayes; 9-San Bruno; 7R-Haight-Noriega Rapid; 9R-San Bruno Rapid; and 7-Haight-Noriega. For information about MUNI accessible services call 701.4485.

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To obtain a disability-related accommodation, including auxiliary aids or services, or to obtain meeting materials in alternative format, please contact Keka Robinson-Luqman at 415.646.2388. Providing at least 72 hours' notice will help to ensure availability. Written reports or background materials for calendar items are available for public inspection and copying at 1 South Van Ness Ave. 7<sup>th</sup> Floor during regular business hours and are available on-line at [www.sfmta.com/cac](http://www.sfmta.com/cac). Public comment will be taken on each item before or during consideration of the item.

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Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Administrator, by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102.4689; by phone at 415 554.7724; by fax at 415 554.7854; or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at <http://www.sfgov.org>.

## LANGUAGE ASSISTANCE



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