



# SPECIAL TRAFFIC PERMIT APPLICATION

Minimum 2 working days for processing

Requests may be faxed to (415) 701-4217

Please print. All items **MUST** be completed

**RENEWALS:** edit and fax us your old permit



Permit Fee: \$100 + \$20 / day

1. Your DPW Permit Number: \_\_\_\_\_



Type of permit:  Street Space  Excavation  Temporary Occupancy  City Contract  Other (indicate)

2. Contact Person: \_\_\_\_\_ Fax: \_\_\_\_\_

Name of Company: \_\_\_\_\_ Phone (site): \_\_\_\_\_

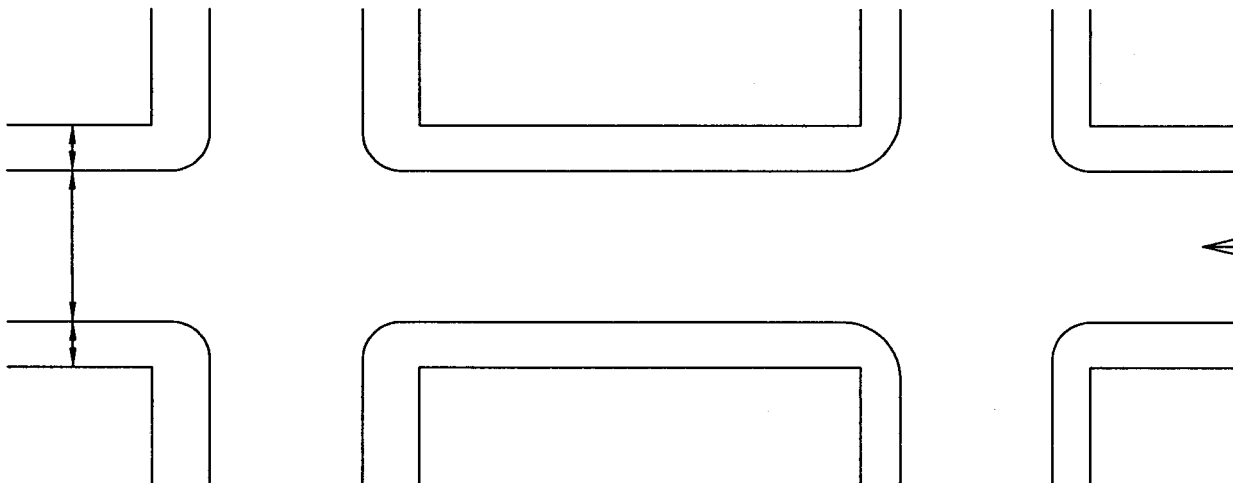
3. Describe type of work to be performed: \_\_\_\_\_

4. Location of work and nearest cross streets: \_\_\_\_\_

5. Work date(s): \_\_\_\_\_  Everyday  Mon-Fri  Other Work hours: \_\_\_\_\_ to \_\_\_\_\_

6. Sketch of work area. **We recommend using DPT Striping Plans as a base.** Striping Plans for streets with painted lane lines are generally available from DPT at One South Van Ness Ave. 7<sup>th</sup> Floor, for a small fee. Retrieval of drawings may take several days. If DPT does not have a striping plan for your location, use the space below to draw a sketch. Sketches (hand drawn or on striping plans) **MUST** include the following (incomplete submittals may be rejected):

- a. **Drawing** (8½ x11 or 11x17) of the full width of all streets adjacent to the site. Include the entire block in which your work is located for every street that is adjacent to your site. Add attachments as required.
- b. **Street Names**, Direction of **One Way Streets** and **North Arrow**
- c. **Roadway Striping** (the lane lines and any pavement arrows for turn lanes) on each street.
- d. **Work Area** (area you plan to use); Number & Width of **Open Lanes**; and **Sidewalk / Walkways** (if open / closed).
- e. **Dimensions** of street widths (curb to curb), sidewalk widths, lane widths, distances to the next major street in each direction, the proposed work area and existing street space features (temporary walkways or other semi permanent construction site features).



7. Indicate existing parking restrictions adjacent to work area (and across the street), using the symbols below.

North side: \_\_\_\_\_  
 South side: \_\_\_\_\_  
 East side: \_\_\_\_\_  
 West side: \_\_\_\_\_

Symbols: TA = Tow Away (hours)  
 NS = No Stopping (hours)  
 NP = No Parking (hours)  
 BS = Bus Stop (indicate box zone or pole stop)

To register contractors' Construction Zones **"Tow-Away No Stopping"** call 701-2311